



Edamerica® College and Career Planning System

Sponsored by: Edamerica® and TSAC

<http://tn.kuder.com>

Please follow the login instructions below to begin.
Contact NCASI® Customer Service at 877-999-NCAS(6227) with any questions.

Member Login

- Direct your browser to **<http://tn.kuder.com>**
- New users register by clicking New Users. (*Existing members click the Existing Members field provided*)
- Create a unique member name and password. Be sure to write down your member name and password in the space provided for future reference if needed.

Member Name: _____

Password: _____

- Complete the member and optional information.
- Click SIGN UP.
- *Welcome to your Edamerica® College and Career Planning System Portfolio Home Page.*

Take An Assessment

- Receive a Batch Code from your Administrator/Instructor/Counselor for an assessment.
Enter the appropriate Batch Code for the assessment you plan to take under **TAKE AN ASSESSMENT**
- Enter only one assessment batch code at a time.

Batch Code

Kuder® Career Search with Person Match _____

Kuder® Skills Assessment _____

Super's Work Values Inventory®- revised _____

- Click GO!
- You may now begin taking the assessment. Follow these same instructions for each assessment you take.

Printing/Reviewing My Results

- Print a copy of your results from the Internet browser, or save your results to a disk.
- You may also re-enter your portfolio to review your results on-screen. Re-enter your portfolio by going to **<http://tn.kuder.com>** and click on the Existing Members field. At your PORTFOLIO HOME PAGE click on REPORT next to the assessment results you wish to view.

Kuder® Electronic Career Portfolio

- Start your portfolio by clicking on any of the tabs under the Quick Jump section on the left of your PORTFOLIO HOME PAGE.
- Edit your portfolio information by clicking the Edit Button.
- The home tab will take you back to your PORTFOLIO HOME PAGE.
- The online format allows access your portfolio to enter and update information 24 hours a day. Re-enter your portfolio by going to **<http://tn.kuder.com>**, click on existing members, and enter your member name and password in the fields provided.