

**Nashville State Community College**  
**School of STEM**  
**Architectural Engineering Technology Program**

**Spring 2023 Course Syllabus**  
**ARCT 2420 Architectural Presentations**

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

**Course Information:**

**Course Title: ARCT 2420 Architectural Presentations**

**Credits: 2**

**Class Hours: 2 class hours; 2 lab hours**

**Course Description:**

An advanced course focusing on architectural presentation graphics. Topics will include the principles, current practices and computer applications used in architectural and design professions in creating presentation documents. Examples of professional presentation of both current and from the past will be discussed.

**Prerequisite Course: ARCT 1200**

**Instructor Information:**

**Name:**

**Email:**

**Office Phone:**

**Office Location:**

**Office Hours:**

**Email Responses:**

**Class Time**

**Instructor Zoom Link:**

**Course Zoom Link:**

**Meeting ID:**

**Required Textbook(s) & Other Materials: none**

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and

require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu).

### **Course Outcomes/Competencies:**

Upon successful completion of this course, students should be able to:

- Have a better understanding of presentation material composition.
- Create interior and exterior perspectives complete with entourage, furnishings and landscape elements.
- Understand how to integrate a variety of electronic media into a single presentation document.
- Produce a design proposal document combining a variety of electronic media to create a document that includes a plan view, a 3D view and text.

### **General Education Course Competencies:**

The following are general education competencies intended to support the course outcomes:

- Write clear, well-organized documents for content-driven information.
- Know how to locate, evaluate, and use information sources.
- Prepare and deliver well-organized visual and oral presentations.
- Apply critical thinking skills for problem solving.

### **Topics to Be Covered:** *(See the course class schedule for more detail)*

- Composition of presented work.
- Representation of work in a virtual presentation.
- Formats for conveying imagery – variety of media to be used.
- Clarity of Ideas.
- Assembly of your work for others to critique.

### **Course Assessments:**

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

- Work / Share of process and assignments
- Class interaction and discussion participation
- Class Attendance
- Providing completed Project work on-time

### **Grading Policy:**

Points will be awarded in **approximately** the follow ratios. The point total will be greater than 100 due to updates and revisions of quizzes and the assignments and will be converted to percentages.

Points will be stated with each assignment

Project 1	20%
Project 2	20%
Project 3	20%
Final Assembly Package	40%
Classroom Participation	10% extra credit

## Late Work Policy & Make-up Procedures for Missed Assignments and Work:

Late work will not be excepted except due to an excused absence.

## Attendance Policy

Students who have been exposed to COVID-19 or who have tested positive must email [virusinfo@nscc.edu](mailto:virusinfo@nscc.edu).

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.
- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.)

## Grading Scale:

Letter Grade	Percentage Range
A	90-100
B	89-90
C	70-79
D	60-69
F	59 and below

## FA

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the "Last Day to Earn F for Attendance (FA)." Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F.

**For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.**

## FN

An FN is awarded to students who never attended class.

## Technology Statement

- All classes at the College are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a distraction free environment (mute sound as needed) and to ensure their background is neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information available: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.
- Certain publisher materials may not work on cellphones.

## Computer Labs

Computers are available for student use at each campus during campus open hours. Open computer lab availability for Fall 2020 may vary from campus to campus.

Students should check NSCC website for current hours of operation.

## D2L/NS Online and myNSCC

It is students' responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

## ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act (ADA). If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu). If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

## Classroom Misconduct

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

## Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the

authority to assign an “F” or a “zero” for the exercise, paper, or examination, or to assign an “F” for the course. Students may appeal through the appropriate college grade appeal procedures.

### **Academic Early Alert System**

Nashville State Community College uses an Early Alert System to let students know of a faculty member’s concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. \*Please note that Early Alerts do not affect a student’s academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

### **RAVE Emergency Alert System**

Emergency events can happen at any time, and Nashville State Community College wants to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://www.getrave.com/login/nsc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you. Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

### **Student Wellness**

- The general well-being of students is an important component of their academic success. With this in mind, Nashville State Community College has several resources available to provide support when needed:
  - Tutoring options and appointments: <https://www.nsc.edu/current-students/on-campus-resources/learning-center-and-tutoring>
  - Academic and student resources for school: <https://www.nsc.edu/current-students/student-online-resources>
  - Support services: <https://www.nsc.edu/current-students/on-campus-resources/student-support-services>

### **Equity Statement**

Nashville State Community College has a relentless commitment to the transformation of our institution through the intentional design of college experiences that expect and promote excellence from students, faculty, staff and administration. We consider equity to be an obligation of higher education. We strive to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We do this through an evidence-based and collaborative effort, understanding that our student population has diverse needs that must be addressed. We recognize that this effort may not always be comfortable and that partnering with students is the driving force to overcome barriers to success.

### **Inclement Weather & Campus Closings**

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at [www.nsc.edu](http://www.nsc.edu) for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations.

Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

### **Class Cancellation Policy**

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.

### **Class Schedule**

Jan 22	<b>First Day of Class / Intro</b>
Jan 29	Class
Feb 5	Class
Feb 12	<b>Assignment #1 Due</b>
Feb 19	Class
Feb 26	Class
Mar 5	<b>Assignment #2 Due</b>
Mar 12	<b>No Class – Break</b>
Mar 19	Class
Mar 25	Last day to Withdraw (Friday)
Mar 26	Class
Apr 2	<b>Assignment #3 Due</b>
Apr 9	Class
Apr 16	<b>No Class – NSCC Closed</b>
Apr 23	Class
Apr 30	<b>Last Day of Class</b>
May 7	<b>Final Project Due – Noon</b>