COURSE NAME:    First Aid & CPR

CREDIT HOURS:  3

INSTRUCTOR:     
OFFICE HOURS:   
OFFICE NUMBER:  D-27 (dept secretary)
OFFICE PHONE:   353-3708 (dept secretary)   EMAIL:  

COURSE DESCRIPTION:
Cardiopulmonary resuscitation and first aid including the use of an Automatic External Defibrillator (AED). Topics include adult and infant CPR (both one-man and two-man), basic first aid and AED use.

COURSE OUTCOMES:
• The student will successfully demonstrate all competencies necessary for Healthcare Provider CPR certification to American Heart Association standards.
• The student will successfully demonstrate all competencies necessary for First Aid certification to American Heart Association standards.
• The student will successfully demonstrate all competencies necessary to properly operate a Bag Valve Mask (BVM) and an Automatic External Defibrillator (AED).
• The student will demonstrate how to properly recognize and to properly assist in treating breathing emergencies like choking, asthma, Chronic Obstructive Pulmonary Disease (COPD).
• The student will demonstrate how to properly recognize and to properly assist in treating medical emergencies like Heart Attack, Stroke, Fainting, Seizures, Shock, and Diabetic emergencies.
• The student will demonstrate all competencies necessary to perform a proper head to toe survey of a patient and to properly report information to responding medical personnel.
• The student will demonstrate how to control internal and external bleeding and shock in a patient by the use of multiple methods (like direct pressure bandages, elevation, and direct pressure to appropriate pressure points).
• The student will demonstrate how to properly identify and to treat soft tissue injuries (like laceration, incision, avulsion and amputation injuries) and burns (1st, 2nd, and 3rd degree).
• The student will demonstrate how to properly identify and to treat musculoskeletal injuries (like dislocations, sprains, and strains) using the Rest, Ice, Compression, and Elevation (RICE) method.
• The student will demonstrate how to properly work with other rescuers and take the lead in treatment when appropriate.
• The student will demonstrate how to properly recognize environmental emergencies and properly treat patients who are victims of such emergencies.

TEXT:

Disclaimer: Textbooks frequently change editions, so please be sure to check with the school bookstore to verify the current ISBN of the textbook before purchasing the textbook.
GRADING CRITERIA:
4 Objective Test  50%
4 Return Demonstrations  50%

MAKE-UP TESTS:
• Make-Up test will be given to only those who can provide a written excuse for the day of the missed test.
• Other extenuating circumstances may be considered as a reason to administer a make-up test, but the student will be expected to notify the instructor prior to the originally scheduled test date and time concerning the reason for the absence and may be required to provide documentation verifying the circumstances causing the absence.
• If more than one during the semester, a grade of zero (0) will be recorder for the additional test.
• If all tests are taken the final exam may be substituted for the lowest test grade.

GRADING SCALE:
93-100   A
84-92    B
75-83    C
66-74    D
65 and below  F

CHEATING:
• The use of text books and notes are prohibited in testing situations, as the exchange of information with any other students during a test. Failure to observe these rules will result in zero (0) for the test and may result in dismissal from the class with a grade of F.
• Also see the attached Academic Dishonesty policy from the NSCC Student Handbook.

ATTENDANCE:
• Students are expected to attend class. A student may miss two (2) days of class without penalty. After two (2) absences the student will be reported to the Student development office for excessive absenteeism.
• Absences in the excess of the (2) will result in 5 points being deducted from the final average for each additional absence.
• 4 absences will result in dismissal from the course with a grade of F.

Failure to attend class will result in a final course grade of “FA” or “FN”
• FA – Failure – attendance related (last date of attendance required)
• FN – Failure – never attended class

Nashville State Tech complies with the Americans with Disabilities Act. If you wish to request an accommodation for this class, please notify the instructor as soon as possible.

Americans with Disabilities Act (ADA)
Nashville State Technical Community College complies with the American with Disabilities Act. If you wish to request any accommodation(s) for this class, please notify the instructor as soon as possible.

If you require special accommodations for this class, please contact the Disabilities Office at 353-3592.

NOTE:
This syllabus is a master syllabus. Specific course requirements are subject to revision at the discretion of the individual instructor. A course syllabus will be provided the first day of class.
ACADEMIC DISHONESTY

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. “Plagiarism may result from: (1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your own words” (A Writer’s Reference 331).

Academic dishonesty may be defined as, but is not limited to, intentionally trying to deceive by:

- claiming credit for the work of another person, using information from a web page or source without citing the reference
- fraudulently using someone else’s work on an exam, paper, or assignment
- recycling your own work from another course
- purchasing papers or materials from another source and presenting them as your own
- attempting to obtain exams/materials/assignments in advance of the date of administration by the instructor
- impersonating someone else in a testing situation
- providing confidential test information to someone else
- submitting the same assignment in two different classes without requesting both instructor’s permission
- allowing someone else to copy or use your work
- using someone else’s work to complete your own
- altering documents, transcripts or grades
- forging a faculty/staff member’s signature

IN ADDITION TO OTHER POSSIBLE DISCIPLINARY SANCTIONS THAT MAY BE IMPOSED THROUGH REGULAR COLLEGE PROCEDURES AS A RESULT OF ACADEMIC DISHONESTY, THE INSTRUCTOR HAS THE AUTHORITY TO ASSIGN AN “F” OR A “ZERO” FOR THE EXERCISE, PAPER, OR EXAMINATION, OR TO ASSIGN AN “F” FOR THE COURSE.

CLASSROOM CONDUCT POLICY

NASHVILLE STATE HAS A ZERO TOLERANCE POLICY FOR DISRUPTIVE CONDUCT IN THE CLASSROOM.

- The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity.

- He/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct, or conduct which violates the general rules and regulations of the College.

- Disruptive behavior in the classroom that obstructs or disrupts the learning environment is defined as:
  - Offensive language
  - Harassment of students or professors
  - Repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught
  - Failure to cooperate in maintaining classroom decorum
  - Continued use of any electronic or other noise or light emitting device which disturbs others;
    - Beepers
    - Cell phones
    - Palm pilots
    - Lap-top computers
    - Games

- Students who are removed from class for disruptive behavior will not be allowed to return until the issue is resolved.