

**Nashville State Community College  
School of STEM  
Computer Information Technology**

**Master Syllabus**

**CITC 1310 Programming I**

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

**Course Information:**

**Course Title:** CITC 1310 Programming I

**Credits:** 3

**Class Hours:** 4

**Course Description:** An introduction to the basic concepts of programming, problem solving, programming logic, and design techniques using an object-oriented language. The topics covered include the language syntax, functions, return types, and objects found in a current object-oriented programming language. Prerequisite(s): CITC 1301 with minimum grades of "C"

**Instructor Information:**

**Name:**

**Email:**

**Office Phone:**

**Office Location:**

**Office Hours:**

**Instructor Zoom Room link:** (Link) **Note:** Please send me an email to have an office Zoom meeting that includes you preferred day and time.

**Class Session Zoom Link Information:**

(Link)

**Required Textbook(s) & Other Materials:**

**Textbook(s):** Starting out with Visual C# fifth edition

**DCM Fee:** \$38.75

**DCM ISBN:** 9780135204733

**National ISBN:** 9780135183519

**Reference Materials:**

**Software:** Microsoft Visual Studio 2019

**Supplies:** You will need the use of a computer with the Windows operating system. Also you will need the Microsoft Visual Studio software which can be downloaded free from Microsoft.

This course is part of the NSCC Digital Course Materials (DCM) program. The required digital textbook for this course, Starting out with Visual C# fifth edition, is delivered to you in digital format through NS Online to ensure the lowest possible cost. The required digital textbook will automatically be charged to your student account and you will have access to the digital textbook via NS Online on the first day of class.

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu).

**Digital Course Materials (DCM):**

To ensure the lowest cost for students, this course includes a materials fee. This means that some or all of the required textbooks and materials for this course are available through your *NS Online* course shell. When you register for this course, the charge will appear on your account. If you decide you do not want to purchase the course materials embedded in *NS Online*, you can opt out of the program until the end of the second week of classes. If you opt out, you will be responsible for obtaining the required course materials on your own. For more information, please visit [www.nsc.edu/dcm](http://www.nsc.edu/dcm).

**Course Outcomes:**

Upon successful completion of this course, students should be able to:

- Develop an algorithmic solution to solve a problem using sequence, selection, and iteration
- Create and use data types and variables
- Demonstrate the skills necessary to correctly compile, debug, and test programs
- Develop modular, algorithmic solutions for basic computing problems

**Course Competencies:**

The following are detailed course competencies intended to support the course outcomes:

- Describe the components that make up a C# solution
- Design and develop solutions for business problems using Visual C# with user interfaces.
- Demonstrate ability to incorporate object-oriented concepts in the development of applications.

The following are general education competencies intended to support the course outcomes:

- Know how to locate, evaluate, and use information sources.
- Apply mathematical concepts to problems and situations.
- Use critical thinking skills.

**Topics to Be Covered:**

- Chapter 1 Introduction to Computers and Programming
- Chapter 2 Introduction to Visual C#
- Chapter 3 Processing Data
- Chapter 4 Making Decisions

- Chapter 5 Loops, Files, and Random Numbers
- Chapter 6 Modularizing Your Code with Methods
- Chapter 7 Arrays and Lists

### **Course Assessments:**

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

- Lab Assignments - 10% of the final grade. There will be (6) Hands On Lab Assessments, each one covering material in the text.
- Project Assignments - 20% of the final grade. There will be (3) Hands On Project Assessments, each one covering material in the text. Each assessment will be measuring how well the student has learned the material in each chapter.
- Quizzes - 50% of the final grade. There will be 3 quizzes, each one covering material in the text.
- Final Exam - 20% of the final grade.

### **Grading Policy:**

- All assignments will have an assigned deadline
- To receive full credit the projects must:
  - Be correct and meet the required specifications when turned in for credit.
  - Follow the rules of structured syntax
  - Turn in each assignment by uploading the code into the proper assignment folder in NSOnline
- Students must do their own work on assigned individual projects and quizzes. Any student caught copying another person's work or copying code or test answers from the internet will receive a 0 on that assignment and will be reported to the Dean of Students.

### **Late Work Policy & Make-up Procedures for Missed Assignments and Work:**

All work must be submitted on time. Any work submitted late must have prior approval from the instructor to avoid any penalty. Any late work that is submitted without prior instructor approval will receive a 20% late penalty for the first week late, a 40% penalty for the second week late and no points will be given after the second week.

### **Attendance Policy**

Students who have been exposed to COVID-19 or who have tested positive must email [virusinfo@nsc.edu](mailto:virusinfo@nsc.edu).

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.
- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.

- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor’s email, posting to a discussion board), and/or completing and submitting assignments.)

To the extent that attendance is kept in this class it is not for the purpose of the College but is instead associated with the instructor’s individual grading rubric.

**Grading Scale:**

Letter Grade	Percentage Range
A	90-100
B	80-89
C	70-79
D	60-69
F	<60

**FA**

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the “Last Day to Earn F for Attendance (FA).” Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F.

For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.

*(While the above information should appear in all syllabi, faculty are encouraged to make additional statements that would clarify the policy for students and provide the applicable FA date for their section.)*

**FN**

An FN is awarded to students who never attended class.

**Technology Statement**

- All classes at the College are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.

- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a distraction free environment (mute sound as needed) and to ensure their background is neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information available: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.
- Certain publisher materials may not work on cellphones.

### **Computer Labs**

Computers are available for student use at each campus during campus open hours. Open computer lab availability for Spring 2021 may vary from campus to campus.

Students should check NSCC website for current hours of operation.

### **D2L/NS Online and myNSCC**

It is students' responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

### **ADA Compliance Statement**

Nashville State complies with the Americans with Disabilities Act (ADA). Nashville State complies with the Americans with Disabilities Act (ADA) and so provides accommodations for students with a documented physical, emotional, and/or learning condition. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu). If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

### **Classroom Misconduct**

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

### **Academic Misconduct**

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "zero" for the exercise, paper, or examination, or to assign an "F" for the course. Students may appeal through the appropriate college grade appeal procedures.

## **Academic Early Alert System**

Nashville State Community College uses an Early Alert System to let students know of a faculty member's concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. \*Please note that Early Alerts do not affect a student's academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

## **RAVE Emergency Alert System**

Emergency events can happen at any time, and Nashville State Community College wants to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://www.getrave.com/login/nscc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you. Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

## **Student Wellness**

- The general well-being of students is an important component of their academic success. With this in mind, Nashville State Community College has several resources available to provide support when needed:
  - Tutoring options and appointments: <https://www.nsccl.edu/current-students/on-campus-resources/learning-center-and-tutoring>
  - Academic and student resources for school: <https://www.nsccl.edu/current-students/student-online-resources>
  - Support services: <https://www.nsccl.edu/current-students/on-campus-resources/student-support-services>

## **Equity Statement**

Nashville State Community College has a relentless commitment to the transformation of our institution through the intentional design of college experiences that expect and promote excellence from students, faculty, staff and administration. We consider equity to be an obligation of higher education. We strive to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We do this through an evidence-based and collaborative effort, understanding that our student population has diverse needs that must be addressed. We recognize that this effort may not always be comfortable and that partnering with students is the driving force to overcome barriers to success.

## **Inclement Weather & Campus Closings**

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at [www.nsccl.edu](http://www.nsccl.edu) for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

### **Class Cancellation Policy**

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.