

Nashville State Community College

English, Humanities, and Creative Technologies Communication Studies

COMM 2090 Interpersonal Communication

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

Course Information:

Course Title: Interpersonal Communication

Credits: 3

Class Hours: 3

Course Description:

A study of interpersonal communication behaviors. Topics include interpersonal communication principles and theories, self in interpersonal communication, culture, and conflict resolution. Prerequisite: ENGL 1010 and Level 2 placement in English and Reading.

This course is part of the Tennessee Transfer Path in Communication.

Instructor Information:

Name:

Email:

Office Phone:

Office Location:

Instructor Zoom Room Link for Appointments:

Use this link to schedule an appointment with me:

Ways to Reach Me

As a faculty member at Nashville State, I am available by appointment.

- **Email:**
- **Office Location:**
- **Office Phone:**
- **[Virtual Office Zoom Link:](#)**

Required Textbook(s) & Other Materials:

Textbook(s): Interplay, 14th edition, Ronald B. Adler, Oxford University Press.

ISBN: 978-0-19-064625-7

Supplies: Computer with Internet access, paper, pen, and ability to submit assignments and coursework online.

Once you have registered for your courses, you should make sure you have the correct textbook and materials for each course. Before courses begin, you can do this by looking up your courses on the bookstore's website (<https://www.bkstr.com/nsccestore/shop/textbooks-and-course-materials>) using your A# or by entering your course information. If you are registered with the Access Center and need an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu.

Course Outcomes:

- Upon successful completion of this course, students should be able to:
- Practice using active listening skills effectively;
- Appreciate the context of intercultural communication, the nature of culture, and the ways in which cultures differ;
- Recognize the principles of both verbal and non-verbal communication;
- Understand the life cycle of relationships;
- Manage interpersonal conflict in a constructive manner;
- Use critical thinking skills to reach logical communication conclusions.

Course Philosophy:

The primary focus of this course is for students to use the communication concepts learned in the course in daily life. Students should develop the habit of thinking about the communication context before they begin to communicate and to consider their role in communication interactions. Ultimately, students should learn to analyze communication interactions and think about what could be done differently to impact the outcome.

Topics to Be Covered:

The Communication process, Culture and Interpersonal Communication, Interpersonal Communication and the Self, Perceiving Others, Verbal and Nonverbal Communication, Listening, Emotions, Interpersonal Relationships, Communication in Close Relationships, and Managing Conflict in Interpersonal Relationships.

Course Delivery:

This course appeared in the college class schedule as being delivered on-campus with face-to-face meetings required. As we go through this semester, we recognize that transitions may have to occur due to emergencies or quarantines. If transitions must occur, I will notify you by email and by posting announcements in our course. Please be prepared with technology to be able to Zoom for our course, if this need arises. Know that my hope is that we will be able to meet in person without transitions, but being prepared from the first day of class allows us all to know how we will proceed through the semester.

Instructor Presence/ Communication Plan

Timely feedback is essential in communication. During this course, I will be providing you and your classmates feedback through announcements in class, news postings, engagement in the journal discussions, grading feedback, and via email.

News postings will be used for general announcements and reminders. This will include reminders about our course and information that you need to know about what is occurring at NSCC. Develop the habit of reading the news every time you log-in to our course.

Grading feedback will be included with each assignment and journal grade. My goal is to return grades with feedback to you within a week of the due date. If you work ahead in the course, realize that I will grade and provide feedback to work that is due prior to grading and providing feedback to work that you complete ahead of schedule. Once I complete the grading and feedback cycle for the current due date, I will begin working on grading work that is submitted early.

When you receive a grade, please don't stop by only seeing the graded score. Review the grading feedback to see where you excelled and where you can improve in future assignments and tests. Engage with the feedback that I provide you. Think about the feedback and how you can use this feedback to build upon your understanding of the concepts and how to better use the skills related to the concepts in your daily life. Remember, the purpose of this course is to learn and be more competent communicators, so engaging with the feedback will help you on this journey.

Course Assessments:

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

Class discussion and oral discussions are a component of the course.

Test 1 (Chapters 1-4) 100 points

Test 2 (Chapters 5-8) 100 points

Test 3 (Chapters 9-12) 100 points

Journal Entries 150 points

Course Paper 100 points

Classwork/Assignments/Participation 100 points

Students are expected to record weekly journal entries during this semester. The journal assignments will be submitted in the assignment dropbox. Journals are for self exploration, learning and applying the concepts you are learning in the course. Knowledge of communication concepts will benefit you if you are able to understand and apply the knowledge and learn to use the knowledge to analyze and evaluate your communication.

Students will complete a paper analyzing a relationship in terms of concepts presented in the course. Students will receive additional information about the paper during the semester.

Students are expected to participate in class activities to receive classwork points. Some of the class activities will be submitted in the assignment dropbox.

The tests will be divided into three units (Chapters 1-4, Chapters 5-8, and Chapters 9-11). Each test will be worth 100 points.

Grading Scale for the Semester:

| Letter Grade | Percentage Range |
|--------------|------------------|
| A | 585-650 |
| B | 520-584 |
| C | 455-519 |
| D | 390-454 |
| F | 389 and below |

FA

If you stop attending class or if you are in an online class and stop submitting assignments, but do not turn in a withdrawal form by the deadline, you are still enrolled in class. You will be given a grade of FA, which means you have failed due to not attending class and not completing

your assignments. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the “Last Day to Earn F for Attendance (FA).” (The date is October 28, 2022 for the fall semester). If you stop attending your course after this date, you will receive an F.

FN

An FN is awarded if you have never attended your course or done any of the work in an online course.

Attendance Policy & Late Work Policy & Make-up Procedures for Missed Assignments and Work:

Instructor will include policy.

Graded Work:

Instructor will include policy.

Class Participation and Activities

Instructor will include policy.

Nashville State Policies

Technology Statement

- All classes at the College are web enhanced. “Web enhanced” means that components of the course, such as assignments and online discussions, may be located online in the class D2L/NS Online course shell and used in the course, even if the course meets in a classroom on ground.
- You must have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- You may also be required to use free video conferencing platforms (examples: Zoom, Teams, etc.) for course sessions and meetings.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information is available on the [access to internet and technology website](#).

Document Formatting

Any work submitted for this course should be formatted following MLA guidelines. Assignments must be submitted in .doc, .docx, .rtf, or .pdf format. Spelling, grammar, and punctuation are important so make the effort to submit your best efforts.

Student Netiquette

I expect you, and your peers, to act as professionals throughout the entirety of the course. This includes posting weekly contributions for team communications, discussion contributions, consistent documented progress, and meeting of all established milestones and deadlines. In this course, you are expected to comply with the [NSCC Standards for Netiquette](#), which emphasizes respect, dignity, and integrity.

Computer Labs

Computers are available for all Nashville State students to use at each campus during open hours. Open computer lab availability may vary from campus to campus.

You should check the NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is your responsibility to check your email in **both** D2L/NS Online course shells and your @my.nsc.edu (student email) on a regular basis. These are the official communication channels between the college and you. You are responsible for the information communicated through these email channels. D2L/NS Online emails contain specific course information and @my.nsc.edu emails contain important information from college offices, such as Financial Aid.

ADA Compliance Statement

If you need accommodations due to a disability, please do not hesitate to reach out to our Access Center. Disabilities for which you can receive accommodations include documented physical, emotional, and/or learning conditions. Nashville State is committed to supporting your success, and we encourage you to get assistance if needed. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu.

Classroom and Academic Misconduct

Disruptive conduct is not allowed in the classroom. Disruptive conduct is any behavior that prevents students from learning and interferes with the ability of the instructor to teach. This may change from course to course; therefore, your individual instructors will give you guidance on what qualifies as “disruptive conduct” in their courses. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

You have started this academic journey to prepare for a future career. Because of this, it is important that you learn the materials being presented in your courses. For this reason, cheating, in any form, robs you of your opportunity to learn and master the material that will enable you to succeed in that future career. Nashville State has a clear [Academic Misconduct Policy](#) that you are expected to follow. In addition, your instructors will clarify what Academic Misconduct looks like and the consequences for violations in each course that you take. The instructor has the authority to assign an “F” or a “zero” for such violations or for the semester grade.

A portion of the Academic and Classroom Misconduct section of the policy is copied below.

Academic and Classroom Misconduct

- Classroom Misconduct: Nashville State Community College has a zero tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary sanctions.
- The instructor has the primary responsibility for maintenance of academic integrity and controlling classroom behavior, and can dismiss from the class period any student engaged in disruptive conduct or conduct that violates the general rules and policies of the institution for each class session during which the conduct occurs. Extended or permanent exclusion from the classroom, beyond the session in which the conduct occurred, or further disciplinary action can be effected only through appropriate procedures of the institution.
- If a student is dismissed from a class period, the student must meet with the academic dean or the Dean for Student Services prior to the next class meeting. Failure to meet with the dean prior to returning to class constitutes a separate violation of the Student Code of Conduct.
- Instructors may bring formal student code of conduct charges for acts of classroom misconduct including disruptive and disrespectful behavior. Disciplinary sanctions may include removal from the class.

- Disruptive behavior in the classroom may be defined as, but not limited to, behavior that obstructs or disrupts the learning environment (e.g., offensive language, harassment of students and professors, repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught, failure to cooperate in maintaining classroom decorum, etc.), text messaging, and the continued use of any electronic or other noise or light emitting device which disturbs others (e.g., disturbing noises from beepers, cell phones, palm pilots, lap-top computers, games, etc.).
- Faculty establish class attendance and punctuality requirements, subject to state or federal laws, and inform students through the published syllabi for each course of those requirements, along with the consequences for failing to meet those requirements.

Academic Misconduct: Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly, through participation or assistance, are immediately responsible to their instructors. Based on their professional judgment, instructors have the authority to impose the following academic sanctions: (a) require the student to repeat the assignment for full or partial credit; (b) assign a zero, an F, or any other grade appropriate for the assignment or examination; (c) assign an F for the course. In addition, disciplinary sanctions may be imposed through the regular institutional procedures.

- An instructor may reduce a student's grade to any extent, including a grade of "F" on an assignment, test, or a course where it is determined that the student engaged in academic misconduct.
- The instructor must provide written notification to student that a sanction for academic misconduct has been imposed. Notification of the academic misconduct charge, underlying facts, and the academic misconduct sanction will be provided to the student in the form of an email or on the assignment itself. Notification of the right to appeal and the appeal process will be provided to the student through the course syllabus or with the notification of sanction.
- To initiate an appeal, the student(s) must contact the Dean for Student Services, in writing, within five (5) days of receipt of the notification of the faculty action. Failure to do so within five (5) days will constitute a waiver of appeal hearing rights.
- The Dean for Student Services will respond within ten (10) days of receipt of the written appeal request from the student(s) to schedule a pre-hearing conference.
- If a resolution is not reached at the conference, the Dean shall issue a hearing notice, providing a hearing date together with all other required notices.
- Appeals hearings of academic misconduct determinations and/or sanctions shall be conducted in accordance with the process outlined in this document under Part 6 (4).

- A student subject to a determination of academic misconduct will not be permitted to withdraw from the course to avoid sanction.
- A student who is found responsible for Academic Misconduct may be subject to additional Disciplinary Sanctions imposed through the office of the Dean for Student Services.

Academic Early Alert System

If you are not doing well in your course, your instructor may send you an Early Alert through your @my.nsc.edu email. This email will go to your academic advisor and Student Success advisor, as well. If you get an Early Alert, contact your instructor immediately. Instructors send these when they want to help you figure out how to get extra support to pass the course. An Early Alert does not mean that you have already failed the course. Rather, it means you are in danger of failing the course if you do not change your learning strategy. Please use an Early Alert to your advantage and as an opportunity to improve your grade.

RAVE Emergency Alert System

You can log in to this free alert system to receive text messages about emergencies related to NSCC campuses: <https://www.getrave.com/login/nsc>. The instructions for this are listed below.

- Your RAVE Username is your NSCC email address.
- If you've never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you.
- Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

Student Wellness

Your well-being is important to us. With this in mind, the college has several resources available to provide support when needed:

- [Free tutoring](#) provides assistance beyond the classroom to help you make the most of your college education.
- [These resources](#) include NSCC email, scheduling, online courses, textbooks, tech check out and support, computer labs on campuses, academic advising, financial advising, COVID-19 information and procedures on campuses.

- [Services](#) that help with bus passes, food, childcare, textbooks, housing, financial counseling, personal counseling, suicide prevention, health insurance.

Equity Statement

Nashville State Community College strives to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We understand and practice ideals of equity and inclusion for our students by embracing a full spectrum of experiences, viewpoints, and intellectual approaches in order to overcome barriers to success.

Inclement Weather & Campus Closings

You get notices about campus closings in these places: text messages from RAVE and www.nsc.edu.

Even when campuses are closed, you are still responsible for completing all assigned work. Check D2L/NS Online for a message from your instructor so you do not miss important assignments and due dates, which may change due to the campus closure.

Class Cancellation Policy

Our instructors post messages about cancelling classes in the D2L/NSOnline course shells and/or on the classroom door on campus. These messages can be found in the News and Content section or the Email tab in the online shell. Please check these to be sure that you take advantage of opportunities for learning and points toward your grade.