MASTER SYLLABUS

CRMJ 1060 Basic Surveillance Techniques
(Formerly PST 1060)
Nashville State Community College
Police Science

Instructor:
Office/Office Hours:
Phone:
Email:
Classroom & Times:
Course Credit: 3

COURSE DESCRIPTION:
An examination of basic police surveillance and counter-surveillance procedures and methods, including foot and vehicle; one-, two- and three-person or ABC surveillance; aerial platform; and electronic and stationary surveillance operations. Hands on training includes topics: definition and history of surveillance, four basic methods of surveillance, foot surveillance operations, vehicle surveillance procedures, stationary surveillance methods, aerial platform surveillance, counter-surveillance operations, detecting and eluding surveillance operatives, and presentation of surveillance evidence in court.

LEARNING OUTCOMES:
Each student, upon successful completion of this course, will:
1. Be able to physically surveil individuals on foot, and vehicle.
2. Know how to use electronic tracking devices.
3. Remain undetected during surveillance operations
4. Know countermeasures to the expected tactics of persons who suspect they are under surveillance
5. Know what constitutes evidence admissible in both criminal and civil courts.

TEXTBOOK:
None, Instructional papers are provided by the instructor

Disclaimer: Textbooks frequently change editions, so please be sure to check with the school bookstore to verify the current ISBN of the textbook before purchasing the textbook.

GRADING NOTES:
I keep all graded examinations and papers on file for 30 calendar days after I enter your final grade into the computer. This date is normally a week or so after your last class date. After that, your tests are discarded. If you have questions about the final course grade that you receive in the mail or on the school website, contact me immediately and personally! Do not delay, as I cannot perform any necessary grade changes after I have discarded your graded class work.

GRADING POLICY:

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Revised February 6, 2013
ATTENDANCE/GRADE POLICY:
There is a strong correlation between regular classroom attendance and good grades. Students should understand that in order to receive a reasonable grade, they must regularly attend class. Students missing two consecutive unexcused weeks of class will be dropped from the roll, as well students who miss 25% of scheduled class periods. Students who fail to attend class will result in a final course grade of “FA” (failure, attendance related) or “FN” (failure, never attended class) depending on the instructor's attendance policy. Attendance may be taken at the beginning of class, during class, or at the end of class. Students must be present at the time roll is called in order to be counted present. Students who are absent, and who wish to be excused for those absences, must provide written documentation supporting their non-attendance. Written notifications prior to scheduled absences are an important factor in determining whether an absence will be excused or not. There is no makeup work for absences, either excused or unexcused.

AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT:
Nashville State Technical Community College complies with the Americans with Disabilities Act. If you wish to request any accommodation(s) for this class, please notify the instructor as soon as possible. Students should not be given special accommodations in the classroom unless an accommodation form from Student Disability Services is completed and distributed to the faculty member.

- Student Disabilities Coordinator: (615) 353-3721 Office: S-114

Academic Dishonesty Policy:
Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. “Plagiarism may result from: (1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your works” (A Writer’s Reference, 331). Academic dishonesty may be defined as, but is not limited to, intentionally trying to deceive by claiming credit for the work of another person, using information from a web page or source without citing the reference, fraudulently using someone else’s work on an exam, paper, or assignment, recycling your own work from another course, purchasing papers or materials from another source and presenting them as your own, attempting to obtain exams/materials/assignments in advance of the date of administration by the instructor, impersonating someone else in a testing situation, providing confidential test information to someone else, submitting the same assignment in two different classes without requesting both instructors’ permission, allowing someone else to copy or use your work, using someone else’s work to complete your own, altering documents, transcripts or grades, and forging a faculty/staff member’s signature.

In addition to other possible disciplinary sanctions that may be imposed through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an “F” or a “Zero” for the exercise, paper or examination, or to assign an “F” for the course.

If a student believes that he/she has been erroneously accused of academic dishonesty and if his/her final grade has been lowered as a result, the student may appeal the case through the appropriate college grade appeal procedures.

Classroom Conduct Policy:
Nashville State Community College has a zero tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary sanctions. The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity. He/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct which violates the general rules and regulations of the College. Disruptive behavior in the classroom may be defined as, but is not limited to, behavior that obstructs or disrupts the learning environment (e.g., offensive language, harassment of students and professors, repeated outbursts from a student which disrupt the flow of instruction or prevents concentration on the subject taught, failure to cooperate in maintaining classroom decorum, etc.), the continued use of any electronic or other noise or light emitting device which disturbs others (e.g., disturbing noises from beepers, cell phones, palm pilots, lap-top computers, games, etc.). Each student should refer to the current Nashville State Student Handbook for guidelines for student conduct.

It is the student’s responsibility to check D2L and MyNSCC email on a regular basis. These are the official communication channels between the college and students. Students are responsible for the information communicated through those channels. D2L contains specific course information and MyNSCC contains information important for other purposes.

Nashville State Community College has implemented an Early Warning System to notify students via e-mail about academic problems such as poor classroom attendance, poor performance on assignments/tests, poor

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communication skills, late/missing assignments, and/or lack of classroom participation. Please note that Early Warning Alerts do not affect a student's academic standing.

NOTE:
This syllabus is a master syllabus. Specific course requirements are subject to revision at the discretion of the individual instructor. A course syllabus will be provided the first day of class.