

Nashville State Community College
Social and Behavioral Sciences
Early Childhood Education

2018 Master Course Syllabus

ECED 2335 Initial Practicum

Course Information:

Course Title: ECED 2335 Initial Practicum

Credits: 3 hours

Class Hours: 2 hours; 1 lab hour

Course Description:

A supervised practicum which includes a minimum of 30 clock hours in instruction and 45 clock hours in a clinical site approved by the Department (accredited agency, 3-Star, or Department-approved site). These hours may be completed in the student's employment site with Department approval. Course includes a study of the physical and human qualities that combine to create an environment that is safe and healthy and that promotes optimum learning for young children ages birth through eight. Pre or Co-requisite: ECED 2310 or Department Approval

Instructor Information:

Name:

Email:

Office Phone:

Office Location:

Office Hours:

Required Textbook(s) & Other Materials:

Textbook(s): Bullard, J. Creating Environments for Learning 3rd Edition. Upper Saddle River, NJ: Pearson (Merrill). 2017

ISBN: 0-13-401455-3; ISBN 978-0-13-401455-5

Reference Materials:

Center on Social and Emotional Foundations for Early Learning

<http://www.vanderbilt.edu/csefel/>

The Tennessee Early Learning Developmental Standards

http://www.tn.gov/education/standards/early_learning.shtml

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and

require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu.

Course Outcomes:

Upon successful completion of this course, students should be able to:

- Create a safe, healthy, respectful, supportive, and challenging learning environment for young children. (1c, 2c, 4b)
- Evaluate and reflect on the effectiveness of learning environments. (1c, 4b, 4d, SS1, SS4, SS5)
- Demonstrate understanding of positive relationships and appropriate guidance through a supportive environment. (1c, 4a, 4c)

NAEYC Initial Standards:

Standard 1: Promoting Child Development and Learning

1c. Using developmental knowledge to create healthy, respectful, supportive, and challenging learning environments for young children

Standard 2: Building Family and Community Relationships

2c. Involving families and communities in young children's development and learning

Standard 4: Using Developmentally Effective Approaches

4a: Understanding positive relationships and supportive interactions as the foundation of their work with young children

4b: Knowing and understanding effective strategies and tools for early education, including appropriate uses of technology

4c: Using a broad repertoire of developmentally appropriate teaching/learning approaches.

4d: Reflecting on own proactive to promote outcomes for each child

Supportive Skills:

- Skills in self-assessment and self-advocacy
- Written and verbal communication skills
- Skills in making connections between prior knowledge/experience and new learning
- Skills in identifying and using professional resources
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Course Competencies:

- **Objective 3:** Learning to *apply* course material (to improve thinking, problem-solving, and decisions)
- **Objective 4:** Developing specific skills, competencies and points of view needed by professionals in the field most closely related to this course.
- **Objective 9:** Learning how to find and use resources for answering questions or solving problems.

Topics to Be Covered:

- CSEFEL Pyramid Model: Preventing Challenging Behaviors
- Learning Centers
- Scheduling/Transitions/Routines
- Building Positive Relationships: Interactions, Rules and Guidelines, Positive Feedback, etc.

Field Experiences: 45 clock hours of field experiences in an approved early childhood setting. Students who are employed in a licensed or regulated early childhood program may choose to do their 45 clock hours in their work setting with approval of work supervisor. Students MUST complete 45 documented hours of field experiences with a satisfactory Practicum Evaluation in the practicum site in order to receive credit for this course. Failure to do so will result in an incomplete grade (I) or an F.

Course Assessments:

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

- **Practicum Site Experiences & Time Card**– Complete 45 clock hours observing, interacting, and working with children in the practicum site. These hours will be documented on a Time Card and are required in order to receive a passing grade in this course.
- **Fieldwork:** Complete four (4) written fieldwork assignments
 1. Relationships and Interactions
 2. Room Arrangement and Learning Centers
 3. Schedules and Transitions
 4. Routines, Rules, & Expectations
- **Projects:** Schedule Project and Teacher Research Learning Center – The student will complete two (2) projects demonstrating skills in creating a safe, healthy, challenging learning environment.
- **Conference** – The student will meet with the course instructor to discuss classroom environment and set goals for the semester.
- **Practicum Evaluation** – The student is evaluated by a designated practicum site supervisor.
- **Final Exam** – The student reports on progress in creating appropriate environments for children.

Assessment Item	Number of Items	Total Points	Approximate Percentage
Practicum Forms Packet	1 set	20 points	5%
Practicum Field Experiences	4 fieldworks	120 points	30%
Conference with Instructor	1 conference	30 points	7.5%
Schedule Project	1 project	100 points	25%
Teacher Research Learning Centers	1 project	100 points	25%
Final Exam	1 exam	30 points	7.5%
TOTAL Points	*	400 points	100%

Grading Policy:

NOTE: All ECED majors in the AAS degree and Technical Certificate programs are required to receive a C or above in all ECED classes.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:

(Each instructor will provide policy)

Attendance Policy

Students are expected to attend all scheduled classes and laboratories. Absences in a course may affect a student's final grade. The student is responsible for all assigned work in the course regardless of excused or unexcused absences. Tardiness may also affect a student's final grade.

In online courses, attendance is signaled by logging on to the D2L/NS Online shell, participating as prompted (e.g., responding to an instructor's email, posting to a discussion board) and/or completing and submitting assignments. Campus closures do not affect attendance and assignment completion in online courses.

Late Work Policy

Students are encouraged to turn in all assignments on time. In the event that you miss a due date, you may turn in the assignment late, up to one week beyond the due date, but no later. Ten percent (10%) of the points for an assignment will be deducted on late work. No assignments will be accepted more than one week late and no assignment will be accepted beyond the last class meeting. It is the student's responsibility to make sure the instructor receives the assignment if it is turned in late. See example below:

EXAMPLE: An assignment worth 100 points is due Feb. 10th. The next class meeting is Feb. 17th, a week later. If not turned in on Feb. 10th, then it is considered late and will have 10% (10 points) deducted from total score. You have up until Feb. 17th to turn in the assignment, but no later. As for grading, if you turned in late and earned 90, 10 points will be deducted and your final score will be 80.

NOTE: This class does not meet weekly. Thus, if an assignment is due on a Saturday or weekday or evening, and you miss class, then you have ONLY 1 week to submit your work online or bring to the instructor's office. You cannot wait until the next class meeting to turn in late work. You are allowed to turn in late work no more than one week beyond the due date, regardless of when the next class meeting is. Please be aware that the instructor's office is not open on Saturdays.

Grading Scale:

Letter Grade	Percentage Range	Class Points
A	90% - 100%	360-400
B	80% - 89%	320-359
C	70%- 79%	280-319
D	60%-69%	240-279
F	Below 60%	Below 240

FA

According to NSCC policy, if a student fails a course, but has not officially withdrawn from the course, and her/his last date of attendance is before the last date to withdraw (*use date appropriate to your section*), the student will receive a grade of FA (i.e., "Failure for Attendance Reasons").

(While the above statement should appear in all syllabi, faculty are encouraged to make additional statements or provide examples that would clarify the policy for students.)

FN

An FN is awarded to students who never attended class.

Technology Statement

Nashville State's classes are considered to be web-enhanced. Faculty have an expectation that students will use a computer and the Internet to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells. Computers are available for student use at each campus during campus open hours.

D2L/NS Online and myNSCC

It is students' responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act (ADA). If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

Classroom Misconduct

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "zero" for the exercise, paper, or examination, or to assign an "F" for the course. Students may appeal through the appropriate college grade appeal procedures.

Academic Early Alert System

Nashville State Community College uses an Early Alert System to let students know of a faculty member's concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. *Please note that Early Alerts do not affect a student's academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

RAVE Emergency Alert System

Emergency events can happen at any time and Nashville State Community College wants to be able to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://www.getrave.com/login/nsc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you. Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Inclement Weather & Campus Closings

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at www.nsc.edu for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

Class Cancellation Policy

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.