

Syllabus

ENGL 0815/0810 Writing Learning Support

ENGL 0815 is the Learning Support writing course co-requisite with ENGL 1010; that means it is taken at the same time a student is enrolled in ENGL 1010.

ENGL 0810 is the Learning Support writing course specifically for students who are taking a Technical Certificate and **not** pursuing an A.A. or A.S. and who are **not** transferring to a university to complete a Bachelor's degree. If you are enrolled in ENGL 0810, you are not required to take ENGL 1010 for your certificate program.

Course Descriptions

ENGL 0815:

This course accompanies ENGL 1010 – Composition I and helps students to improve English and writing skills for this and other college-level classes. Successful completion of this course and ENGL 1010 prepares students for the writing they will do in subsequent college courses. This course cannot be taken by itself and must be completed with an on-ground section of ENGL 1010. Prerequisite: Level 1 placement in English (ACT English score of 17 or below, COMPASS Writing Skills score of 76 or below, or SAT Critical Reading of 440 or below).

ENGL 0810:

Focuses on the writing process with concentration on drafting effective introductions, conclusions, body paragraphs, theses, and supporting details, as well as effective use of language, grammar, and mechanics. Prerequisite: Level 1 placement in English.

Learning Outcomes/Course Objectives

Learning Outcomes. After completing ENGL 0815/0810, students should be able to:

- Identify the parts of the writing process
- Analyze their own writing process in order to develop strategies that help them create, develop and polish successful college-level writing
- Craft a coherent paragraph that features a clear topic sentence and that fully develops the single idea of that topic in a logical manner
- Demonstrate competency with basic syntax and variety of sentence structure
- Demonstrate proficiency in applying punctuation

Course Objectives. In addition to the Learning Outcomes above, in this course, you should meet the following objectives:

- *Develop skill in expressing oneself orally or in writing*
- *Learning fundamental principles, generalities, or theories related to the writing process and written communication*

Please also see the ENGL 0815/0810 Competencies Checklist, as well as the ENGL 1010 Competencies Checklist (attached).

Textbooks

Susan Fawcett.

Evergreen: A Guide to Writing with Readings. 10th ed.

Wadsworth/Cengage, 2014

ISBN: 978-1133946687

Software/Hardware

You must have access to the following:

- **A word-processing program** (such as Microsoft Word) through which to complete written assignments
- **The Internet** in order to access the course through NS Online (D2L) and to complete work assigned through the online portion of the course.

Americans with Disabilities Act (ADA)

NSCC complies with the Americans with Disabilities Act. If you would like to request any accommodation for this course, please contact the Coordinator of Disabilities at (615) 353-3721.

Grades

Grades are based on how well the student's work demonstrates the skills presented in each lesson, associated with the particular assignment, and expressed through the Learning Outcomes, Course Objectives, and ENGL 0815/0810 Competencies Checklist.

Students acquire points by successfully completing weekly assignments and in-class activities.

This course is Pass/Fail. It does not offer letter grades. In order to pass the course, you must acquire **at least 750** of the 1000 available points in the course.

	Points
Week 1	40
Week 2	40
Week 3	80
Week 4	80
Week 5	80
Week 6	80
Week 7	80
Week 8	80
Week 9	80
Week 10	80
Week 11	80
Week 12	80
Week 13	80
Week 14	40
TOTAL	1000

Grammar Always Matters!

Whether you are sending an email or submitting a paragraph or other assignment, grammar, spelling, punctuation, and sentence mechanics matter. Proofread before you click Send or Submit!

D2L/NSOnline and MyNSCC Email

It is the student's responsibility to check D2L/NS Online and MyNSCC email on a regular basis. These are the official communication channels between the college and students. Students are responsible for the information communicated through those channels. D2L/NS Online contains specific course information, and MyNSCC contains information important for other purposes.

Use Email inside NS Online (D2L) to communicate with the instructor and students in the class. Do not use forwarding with NS Online; it doesn't work. Your instructor may not get your messages, and you may not get your instructor's messages if you are using forwarding.

Be sure to include a **descriptive subject line** so that your instructor knows how to respond and how to categorize your message. Specific, descriptive subject lines help your instructor know how to respond—and how urgently you need assistance (for example, "question regarding lesson," "problem with test," "broken link"). **Please do not use a RE: subject line that has to do with an earlier, unrelated message when you are sending a message on a new topic!**

Cell Phone/Electronic Devices

For details about the campus policy, see your **Student Handbook**.

Turn down all phones and electronic devices before class begins.

If you answer your phone, text, play games, surf, or otherwise engage with an electronic device during class, you are counted absent for that day.

If you have a valid, documented reason to leave your phone on, talk with your instructor before class to make special arrangements. Under no circumstances, however, should you allow a ringer to interrupt class.

Attendance and Tardiness Policies

Failure to attend class may result in a final course grade of "FA" or "FN":

"FA"= failure, attendance-related (unofficial withdrawal) Last recorded date of attendance is required.

"FN"= failure, never attended class (unofficial withdrawal).

You are required to be in class **on time** and to **remain in class** until class is dismissed. Tardiness and absences affect your grade for in-class work. In addition, note the following:

- **You** are responsible for finding out what you missed in a class—don't expect the instructor to come to you.
- If work is late because you are absent—for whatever reason—**late penalties** apply, including the loss of up to all points for the activity or assignment.

If you miss more than **6 days of a MWF class or 4 days of a TR class**—that is more than 2 weeks of our 15-week semester—you may receive an **FA** for the course, regardless of subsequent submitted work or attendance.

Use your allowed absences sparingly, if at all, so that should an illness, emergency, or unexpected event arise, you will be able to miss class and still pass the course.

Tardiness. Late arrivals and early leavings add up. Beginning with the second such occurrence, you will lose 1/2 absence for each occurrence.

Zero Tolerance Policy for Disruptive Conduct in the Classroom

- The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity.
- He or she can order *temporary* removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct that violates the general rules and regulations of the College.
- Disruptive behavior in the classroom that obstructs or disrupts the learning environment is defined as:
 - Offensive language;
 - Harassment of students or professors;
 - Repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught;
 - Failure to cooperate in maintaining classroom decorum; and
 - Continued use of any electronic or other noise- or light-emitting device which disturbs others: beepers, cell phones, palm pilots, lap-top computers, games, etc.
- Students who are removed from class for disruptive behavior will not be allowed to return until the issue is resolved and may be administratively withdrawn from the course or the college.

Please act respectfully and responsibly. Behave as an adult should.

Do not read newspapers, do work for other classes, or sleep during class. If you aren't up to participating, stay home.

Nothing satisfies more than a healthy debate, but you must respect your colleagues and their often diverse points of view. Do not interrupt your colleagues or talk while they or your instructor is talking. Please use common sense and common courtesy.

If you sleep, read, or do work for other classes during our class, you will be marked absent for that day.

Academic Integrity Statement

- Students guilty of academic dishonesty, either directly or indirectly through participation or assistance, are responsible to the instructor of the class. Academic dishonesty is defined as but not limited to plagiarism, cheating, misrepresenting one's work, and forging documentation.
- Possible disciplinary sanctions may be imposed through the regular institutional procedures as a result of academic misconduct.

Plagiarism/Cheating Policy. Some examples of plagiarism and cheating are using undocumented sources, copying work verbatim from the Internet, using someone else's work, recycling work from another class, using unauthorized notes during an exam, or looking on a classmate's test/paper. Instructors may further define honor code violations on the syllabus. Many instructors use **Turnitin.com**, a software program that detects and documents plagiarized work.

At the discretion of the instructor, students who cheat or steal work from another source will either (1) be dismissed from class with a grade of “F” or (2) receive a grade of “F” for the assignment/test. If your grade is penalized because of plagiarism, you will be informed either through an official NSCC email account or a written notification.

Students charged with Academic Misconduct will receive written notice in person or via NSCC email or regular mail. Students have five working days to appeal the sanction to the Dean for Student Services.

For information about avoiding Plagiarism, see [Mayfield Library Plagiarism Help](http://www2.nsc.edu/library/research.html) (new window). The literal link, if you are using the hardcopy version of this handout, is <http://ww2.nsc.edu/library/research.html>.

Academic Early Warning System

Nashville State Community College has implemented an Early Warning System to notify students via e-mail about academic problems such as poor classroom attendance, poor performance on assignments/tests, poor communication skills, late/missing assignments, and/or lack of classroom participation. Please note that Early Warning Alerts do not affect a student’s academic standing.

In addition to the policies stated in this syllabus, additional NSCC and campus policies are found in the **Student Handbook** (which includes a useful index for specific questions).

Of necessity, this syllabus is subject to change.