Nashville State Community College  
Division of English, Humanities and Creative Technologies  
English Department  

2019 Master Course Syllabus  

ENGL 1020 - Composition II  

(This master course syllabus template is a general guide for providing an overview of each course offered at Nashville State. Each instructor will further clarify specific criteria for grading, classroom procedures, attendance, exams and dates, etc. on his/her individual course syllabus.)

Course Information  

Course Title: Composition II  
Credits: 3  
Class Hours: 3  

Course Description: A study of argumentative and analytical writing. Topics include advanced methods of composition, analysis and explication of literature/essays, elements of persuasion, use of evidence, and advanced methods of research. Prerequisite(s): ENGL 1010.

Instructor Information  

Name:  
Email:  
Office Phone:  
Office Location:  
Office Hours: 

Honors Option  

If you wish to take this course for honors credit, you must be enrolled in the Honors College and complete an Honors Contract. It is your responsibility to inform me within the first four weeks of the semester that you want to complete an Honors Contract for this course.

Required Textbook(s) & Other Materials  

Textbook(s):  
- The primary textbook varies depending on the course section number. Check the NSCC online bookstore for the textbook required for a specific section of ENGL 1020.  

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and
require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nscc.edu.

Digital Engagement Initiative (DEI) Textbooks

To ensure the lowest cost for students, this course includes a materials fee. This means that some or all of the required textbooks and materials for this course are available through your NS Online course shell. When you register for this course, the charge will appear on your account. If you decide you do not want to purchase the course materials embedded in NS Online, you can opt out of the program until September 7, 2019. If you opt out, you will be responsible for obtaining the required course materials on your own.

Course Outcomes

Upon successful completion of this course, students should be able to:

1. Analyze and evaluate written expression by reading critically for elements that reflect an awareness of situation, audience, purpose, and diverse points of view, as well as credible evidence and persuasive and argumentative strategies.
2. Research, organize, and compose persuasive papers using correct diction, syntax, usage, grammar, mechanics, and MLA format.
3. Incorporate credible evidence and analysis according to MLA standards and demonstrate effective argumentative strategies.

Course Competencies

The following are detailed course competencies intended to support the course outcomes:

- In addition to the ENGL 1010: Composition 1 competencies, by the end of ENGL 1020: Composition 2, students should be able to:
  - **Content and Structure**
    - Integrate sources appropriate to the thesis.
    - Craft logical arguments and address counterarguments.
  - **Academic Voice**
    - Use an academic voice (third person, objective), rather than first person, in most or all written work.
  - **Critical Reading**
    - Explicate assigned course materials, identifying rhetorical techniques.
    - Analyze arguments and recognize logical fallacies.
  - **Mechanics**
    - Employ a variety of sentence structures
  - **Research and Documentation**
    - Combine a variety of sources, both primary and secondary, in every essay.
    - Incorporate scholarly sources as appropriate.

The following are general education competencies intended to support the course outcomes:

1. Write clear, well-organized documents.
2. Know how to locate, evaluate, and use information sources.
3. Use critical thinking skills.
Course Assessments
The following performance assessments will be used to demonstrate students’ understanding, knowledge, and skills: (include type and point/percentage breakdown here)

Grading Policy
Essays will be graded with the rubric used by all NSCC English instructors. (Each instructor will provide policy)

Late Work Policy & Make-up Procedures for Missed Assignments and Work
(Each instructor will provide policy)

Attendance Policy
Students are expected to attend all scheduled classes and laboratories. Absences in a course may affect a student’s final grade. The student is responsible for all assigned work in the course regardless of excused or unexcused absences. Tardiness may also affect a student’s final grade.

In online courses, attendance is signaled by logging on to the D2L/NS Online shell, participating as prompted (e.g., responding to an instructor’s email, posting to a discussion board) and/or completing and submitting assignments. Campus closures do not affect attendance and assignment completion in online courses.

(Each instructor will provide policy, especially how attendance influences student assessment and grading.)

Grading Scale
(Each instructor will provide grading scale.)

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FA

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the “Last Day to Earn F for Attendance (FA).” Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F.

For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.
While the above information should appear in all syllabi, faculty are encouraged to make additional statements that would clarify the policy for students and provide the applicable FA date for their section.

**FN**

An FN is awarded to students who never attended class.

**Technology Statement**

Nashville State's classes are considered to be web-enhanced. Faculty have an expectation that students will use a computer and the Internet to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells. Computers are available for student use at each campus during campus open hours.

**D2L/NS Online and myNSCC**

It is students' responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

**ADA Compliance Statement**

Nashville State complies with the Americans with Disabilities Act (ADA). If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nscc.edu. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

**Classroom Misconduct**

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the Nashville State Student Code of Conduct policy. Please be aware that children are not allowed in class or to be left unattended on campus.

**Academic Misconduct**

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the Academic Misconduct Policy in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an “F” or a “zero” for the exercise, paper, or examination, or to assign an “F” for the course. Students may appeal through the appropriate college grade appeal procedures.

(Each instructor will outline his/her expectations for academic integrity and provide individualized information about consequences for academic misconduct.)
Course Content
Course materials—including literature, supplementary materials, Internet content, and class discussions—may contain graphic content, mature content, and content that some might find difficult or offensive. The course content may be challenging and difficult, but advanced study requires grappling with these topics. No material will be changed or any substitution allowed. By choosing to remain in this course, you have chosen to accept its requirements. Hearing the voices of writers and of fellow students is an important part of this process, so all of us must work to create an environment that is both respectful and academically rigorous.

Academic Early Alert System
Nashville State Community College uses an Early Alert System to let students know of a faculty member’s concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. *Please note that Early Alerts do not affect a student’s academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

RAVE Emergency Alert System
Emergency events can happen at any time and Nashville State Community College wants to be able to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at https://www.getrave.com/login/nscc to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you. Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

Inclement Weather & Campus Closings
Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at www.nscc.edu for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

Class Cancellation Policy
If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class
cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.