

**Nashville State Community College**  
**Division of Science, Technology, Engineering & Mathematics**

**2018 Master Course Syllabus**

**MATH 0825 – Liberal Arts Math Support**

*(This master course syllabus template is a general guide for providing an overview of each course offered at Nashville State. Each instructor will further clarify specific criteria for grading, classroom procedures, attendance, exams and dates, etc. on his/her individual course syllabus. Prompts for individual adaptations are italicized and in parentheses; faculty should remove or replace these prompts when creating master syllabi and their own individual syllabi if they have not been removed previously.)*

**Course Information:**

Course Title: MATH 0825 Liberal Arts Math Support

Credit Hours: 1 credit; 2 classroom hours

Prerequisite: Level 1 placement in Math.

Corequisite: MATH 1010: Math for Liberal Arts. Credit will not be awarded for MATH 0825 without a passing grade in MATH 1010. Should you withdraw from MATH 1010 during the semester, you must also withdraw from MATH 0825.

Note: Successful completion of MATH 0825 and MATH 1010 waives LSM requirements.

**Course Description:** A co-requisite course that prepares students with the necessary skills to be successful in MATH 1010, Math for Liberal Arts, by providing additional support in mathematical skill development along with application and problem-solving. Topics include operations with real numbers and algebraic expressions, solving equations, analysis and interpretation of graphs and mathematical models.

**Instructor Information:**

Name:

Email:

Office Phone:

Office Location:

Office Hours:

**Required Textbook(s) and Other Materials:**

The course materials you need are provided for you on the MATH 1010 syllabus. No additional course materials are required for this class. However, if you want to watch videos in the lab, you need to bring headphones.

*Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the*

Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu).

### Course Outcomes:

Upon successful completion of this course, students should be able to:

1. Perform operations with real numbers;
2. Recognize and apply ordering of real numbers;
3. Evaluate expressions using the order of operations;
4. Identify and simplify like terms;
5. Evaluate algebraic expressions;
6. Perform operations with polynomial expressions;
7. Solve equations;
8. Solve application problems;
9. Analyze and interpret graphs of data sets;

### Course Assessments:

**Important! This course is a co-requisite course with MATH 1010 and credit for this course requires that you pass MATH 1010 with a D or above. Therefore, if you fail MATH 1010, you will earn an F in this course. If you withdraw from MATH 1010 you must also withdraw from MATH 0825 to avoid earning an F in MATH 0825.**

### Grading Policy and Scale:

**P** To pass this course you must pass MATH 1010 with a D or higher. MATH 0825 students are required to complete additional assignments titled "Prepare for Homework..." throughout the course, which will be prerequisite assignments in the MATH 1010 coursework.

**F** Indicates that the student failed MATH 0825 by earning an F, FA or an FN in MATH 1010.

**FA** – failure, see below

**FN** – failure, see below

According to NSCC policy, if a student fails a course, but has not officially withdrawn from the course, and her/his last date of attendance is before the last date to withdraw (*published in the Academic Calendar*), the student will receive a grade of FA (i.e., "Failure for Attendance Reasons").

An FN is awarded to students who never attended class.

### Class Policies, Late Work & Make-up Procedures for Missed Assignments

**Homework:** The homework assignments in MATH 0825 are specifically designed to prepare students with the skills needed to complete the homework, quizzes, and tests in MATH 1010. All homework will be completed using MyMathLab. All homework must be completed by the due dates and times posted in MyMathLab and all deadlines are firm. Students are responsible for keeping track of the due dates. **It is the student's responsibility to manage his/her time**

**carefully.** Understand that you cannot put off an assignment until the last minute, as you may experience technical difficulties or run out of time when attempting to do the work.

Make up policy: **No make-ups or late work of any kind will be accepted!** Manage your time carefully, use a calendar to record due dates, attend class and work in MyMathLab regularly so that are aware of due dates. There are no exceptions to this policy.

## **Attendance Policy**

Students are required to attend lab each week. Students must be on time and remain for the duration of the class. Attendance will be reported for Financial Aid purposes.

**Tardies:** Being tardy disrupts the class. If a student is tardy to class (2 or more times in a month), he/she will be required to meet with the Dean of Students before returning to class.

## **Technology Statement**

Nashville State's classes are considered to be web-enhanced. Faculty have an expectation that students will use a computer and the Internet to complete assignments, engage in online discussions, and access various course materials through Desire2Learn (D2L) course shells. Computers are available for student use at each campus during campus open hours.

## **D2L/Brightspace/NSOnline and myNSCC**

It is students' responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

## **ADA Compliance Statement**

Nashville State complies with the Americans with Disabilities Act (ADA). If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615-353-3741 or 615-353-3721 or email [accesscenter@nsc.edu](mailto:accesscenter@nsc.edu). If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

## **Classroom Misconduct**

Nashville State Community College has a zero tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary sanctions. Please review [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or unattended on campus. All electronic devices are to be turned off during class unless prior written consent has been given by the instructor.

## **Academic Misconduct**

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and aiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "Zero" for the exercise, paper,

or examination or to assign an “F” for the course. Students may appeal through the appropriate college grade appeal procedures.

*(Each instructor will outline his/her expectations for academic integrity and provide individualized information about consequences for academic misconduct.)*

## **Academic Early Alert System**

Nashville State Community College uses an Early Alert System to let students know of a faculty member’s concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. \*Please note that Early Alerts do not affect a student’s academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

## **RAVE Emergency Alert System**

Emergency events can happen at any time and Nashville State Community College wants to be able to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://getrave.com/login/nscc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you’ve never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you. Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

## **Inclement Weather & Campus Closings Policy**

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at [www.nsc.edu](http://www.nsc.edu) for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

## **Class Cancellation Policy**

If the class is cancelled, the instructor will notify all students by posting in the NSOnline/D2L course, e-mailing through NSOnline/D2L, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access NSOnline/D2L to complete classwork and the assignment that will be posted in the course D2L site.