

Nashville State Community College
Division of Healthcare Professions
Occupational Therapy Assistant Program

Master Course Syllabus

OTAP 1310 Occupational Human Development

The purpose of the syllabus is to tell you how the course is organized, what the expectations are, and how you will be graded. In addition, there is important information about how the college will operate during severe weather and how the college will communicate with you. The syllabus is not a contract. Instead, it is meant to help you succeed in this course. If any of the content changes during the semester, you will be notified.

Course information:

Course Title: Occupational Human Development

Credits: 3

Class Hours: 2 lecture, 3 lab

Course Description:

A study of performance and growth in areas of occupation in normal development from conception to death. Topics include developmental milestones in performance skills through the life span with an emphasis on typical developmental changes.

Class Session Zoom Link Information (if virtual):

Required Textbook(s) & Other Materials:

Textbook(s): Rathus, S. HDEV, 6th edition

ISBN: 13: 978- 0357040812 ISBN10: 0357040813

Reference Materials: Quick OT Dictionary (Recommended)

Supplies: Since course materials are located online, students are required to have consistent and reliable access to the internet.

Once you have registered for your courses, you should make sure you have the correct textbook and materials for each course. Before courses begin, you can do this by looking up your courses on the bookstore's website (<https://www.bkstr.com/nscstore/shop/textbooks-and-course-materials>) using your A# or by entering your course information. If you are registered with the Access Center and need an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu

Digital Course Materials: These ensure you pay less for your course materials and have easy access through D2L throughout the semester. When you registered for this course, the charge for these

materials appeared on your account. If you decide you do not want to purchase the course materials embedded in NS Online, you can opt out of the program **until the end of the second week of classes**. If you opt out, you will be responsible for purchasing the required course materials on your own. For more information, please visit www.nsc.edu/dcm.

Honors Option: Honors credit is available in some classes. If you are interested in participating in the Honors Program, please see your instructor within the first four weeks of class.

Course Outcomes: At the end of the semester, this is what you should know and/or be able to do:

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods
Define and discuss major concepts relating to human growth and development across the lifespan	B.1.1	Discussion Topics	Discussion Topics
Identify normal developmental milestones within occupational performance areas (ADL, IADL, education, work, play/leisure, rest/sleep, cognition, communication, and social/cultural participation) from conception to death and articulate the importance of balancing those areas of occupation for health and wellness.	B.1.1 B.3.4	Milestones Assignments Discussion Topics	Tests Learning Activities
Recognize areas of occupation, gather data, and perform task analysis while using sound judgment in regards to safety and others during observation of and interaction with developmental age groups across the lifespan.	B.3.6 B.3.7	Observation Reports	Tests Learning Activities
Gather and effectively communicate data, observations, and thoughts regarding occupation, context, client factors, and performance skills to fellow students and the instructor, using grammatical and correctly spelled lists, phrases, sentences, and paragraphs in both written and verbal formats.	B.4.4	Milestone Assignments Observation Reports Autobiography Papers Discussion Topics	Tests Learning Activities
Demonstrate therapeutic use of self and the ability to work effectively and in a professional manner, independently, with individuals, and in a small group.	B.4.1	Observation Reports/Planning	Tests Learning Activities

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods
Grade and adapt the environment, tools, materials, occupations and activities to reflect the changing needs of the individual or group.	B.4.18	Observation Activities/Assignment	Tests Learning Activities
Independently access professional resources from internet, library, textbooks, and other sites to compile developmental milestones for areas of occupation and age groups throughout the lifespan. All sources will be correctly cited using APA format.	B.6.1 B.6.3	Milestone Assignment	Tests Learning Activities Tests Learning Activities
Promote occupational therapy by educating consumers.	B.7.3	Observation Activities	Tests Learning Activities

TBR OTA Program Common Curriculum Objectives:

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods
Describe the meaning and dynamics of occupation and activity, including the interaction of areas of occupation, performance skills, performance patterns, activity demands, context(s) and environments, and client factors	B.3.2	Online Lectures and Resources Assigned Readings Discussion Question Sharing and Feedback	Tests Weekly Learning Activities
Articulate an understanding of the importance of the history and philosophical based of the profession	B.3.1	Online Lectures and Resources Assigned Readings Discussion Question Sharing and Feedback	Tests Weekly Learning Activities
Demonstrate a knowledge and understanding of the AOTA Code of Ethics, AOTA Standards of Practice as a guide for professional interactions and in clinical treatment and employment settings.	B.7.3 B.4.24	Online Lectures and Resources Assigned Readings Discussion Question Sharing and Feedback	Tests Weekly Learning Activities
Identify and appreciate the varied roles of the OTA as a practitioner, educator and research assistant.	B.4.24 B.4.25	Online Lectures and Resources Assigned Readings	Tests Weekly Learning Activities

		Discussion Question Sharing and Feedback	
Identify and explain the need for supervisory roles, responsibilities, and collaborative professional relationships between the OT and OTA.	B.4.24 B.4.25	Online Lectures and Resources Assigned Readings Discussion Question Sharing and Feedback	Tests Weekly Learning Activities

Course Competencies:

N/A

Topics to Be Covered:

- See Course Schedule for details of specific assignments

Course Assessments: We will use the following assessments to demonstrate your understanding, knowledge, and skills:

Graded Activity	Percent of Final Grade
Discussion Questions - 7 @ 20 pts = 140 pts	13%
Milestone Reports - 6 @ 50 pts = 300 pts	29%
Observation Reports - 5 @ 50 pts = 250 pts	24%
Autobiography Papers - 3 @ 10 pts = 30 pts	3%
Quiz Review/Reading Guides - 12 @ 5 pts = 60 pts	6%
Pop Quizzes - 12 @ 10 pts = 120 pts	11%
Quizzes- 5 @ 30 pts = 150	14%

Grading Policy:

The OTA Program utilizes the following grading scale:

93 – 100 = A

85 - 92 = B

75 – 84 = C

74 and Below = failing

FA

If you stop attending class or if you are in an online class and stop submitting assignments, but do not turn in a withdrawal form by the deadline, you are still enrolled in class. You will be given a grade of FA, which means you have failed due to not attending class and not completing your assignments. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the “Last Day to Earn F for Attendance (FA).” If you stop attending your course after this date, you will receive an F.

An FN is awarded if you have never attended your course or done any of the work in an online course.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:

See separate OTA Course Policies

Attendance Policy

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.
- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.)

To the extent that attendance is kept in this class it is not for the purpose of the College but is instead associated with the instructor's individual grading rubric.

General Policy

If you have been exposed to COVID-19 or have tested positive, you must email virusinfo@nscc.edu.

- *Absences in a course may affect your final grade.*
- *Tardiness may also affect your final grade.*
- *You are responsible for all work/tests that occur during any missed course session(s) regardless of reason(s) for absence.*
- *If you are not well enough to attend a course session (class), you must notify the instructor as soon as possible before the scheduled course time.*
 - *If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.*
- *If you have an unavoidable conflict with a scheduled course session, you must notify the instructor before the course session.*
 - *If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.*

Instructor's Policy

The attendance policy for this course is: attendance to all class lectures and laboratory meetings is required.

For financial aid purposes, **attendance** is measured by participation in the course. Instructors can determine your level of participation in several ways. Some of those ways are:

- continued attendance
- participation in on-ground or virtual class sessions
- participating in D2L as prompted
- responding to an instructor's email
- posting to a discussion board
- completing and submitting assignments

Technology Statement

- All classes at the College are web enhanced. "Web enhanced" means that components of the course, such as assignments and online discussions, may be located online in the class D2L/NS Online course shell and used in the course, even if the course meets in a classroom on ground.
- You must have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- You may also be required to use free video conferencing platforms (examples: Zoom, Teams, etc.) for course sessions and meetings.
- You will be responsible for appropriate dress while on video. This means that you are expected to dress as if you were in a classroom.
- You will be responsible for a distraction free environment while on video. This means that the professor and others in the course should not be able to hear noise in your home, such as cell phones, TVs, or barking dogs. The best way to do this is to keep yourself on "mute" until you need to speak.
- You will be responsible for making sure your background is neutral. Keep in mind that students and professors come from all around the world, and you are all a part of our community. Therefore, please avoid having images in your background that may be offensive to your classmates.
- Certain publisher materials, such as textbook figures, may not work on cellphones and may require a laptop or a tablet.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information is available on this website: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.

Computer Labs

Computers are available for all Nashville State students to use at each campus during open hours. Open computer lab availability may vary from campus to campus.

You should check the NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is your responsibility to check your email in **both** D2L/NS Online course shells and your @my.nsc.edu (student email) on a regular basis. These are the official communication channels between the college and you. You are responsible for the information communicated through these email channels. D2L/NS Online emails contain specific course information and @my.nsc.edu emails contain important information from college offices, such as Financial Aid.

ADA Compliance Statement

If you need accommodations due to a disability, please do not hesitate to reach out to our Access Center. Disabilities for which you can receive accommodations include documented physical, emotional, and/or learning conditions. Nashville State is committed to supporting your success, and we encourage you to get assistance if needed. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu.

Classroom Misconduct

Disruptive conduct is not allowed in the classroom. Disruptive conduct is any behavior that prevents students from learning and interferes with the ability of the instructor to teach. This may change from course to course; therefore, your individual instructors will give you guidance on what qualifies as “disruptive conduct” in their courses. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

You have started this academic journey to prepare for a future career. Because of this, it is important that you learn the materials being presented in your courses. For this reason, cheating, in any form, robs you of your opportunity to learn and master the material that will enable you to succeed in that future career. Nashville State has a clear [Academic Misconduct Policy](#) that you are expected to follow. In addition, your instructors will clarify what Academic Misconduct looks like and the consequences for violations in each course that you take. The instructor has the authority to assign an “F” or a “zero” for such violations or for the semester grade.

Individual Academic Misconduct:

See OTA Course Policies for additional information

Academic Early Alert System

If you are not doing well in your course, your instructor may send you an Early Alert through your @my.nsc.edu email. This email will go to your academic advisor and Student Success advisor, as well. If you get an Early Alert, contact your instructor immediately. Instructors send these when they want to help you figure out how to get extra support to pass the course. An Early Alert does not mean that you have already failed the course. Rather, it means you are in danger of failing the course if you do not change your learning strategy. Please use an Early Alert to your advantage and as an opportunity to improve your grade.

RAVE Emergency Alert System

You can log in to this free alert system to receive text messages about emergencies related to NSCC campuses: <https://www.getrave.com/login/nscc>. The instructions for this are listed below.

- Your RAVE Username is your NSCC email address.
- If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you.
- Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Student Wellness

Your well-being is important to us. With this in mind, the college has several resources available to provide support when needed:

- Free tutoring: <https://www.nsc.edu/current-students/on-campus-resources/learning-center-and-tutoring>
- NSCC email, scheduling, online courses, textbooks, tech check out and support, computer labs on campuses, academic advising, financial advising, COVID-19 information and procedures on campuses: <https://www.nsc.edu/current-students/student-online-resources>
- Services that help with bus passes, food, childcare, textbooks, housing, financial counseling, personal counseling, suicide prevention, health insurance: <https://www.nsc.edu/current-students/on-campus-resources/student-support-services>

Equity Statement

We are taking steps to become more aware of the many different needs of students. Faculty, staff and administrators are committed to helping students find ways to meet their needs so that ALL students can reach their goals. Please ask for things you need.

Inclement Weather & Campus Closings

You get notices about campus closings in these places: text messages from RAVE and www.nsc.edu. Even when campuses are closed, you are still responsible for completing all assigned work. Check D2L/NS Online for a message from your instructor so you do not miss important assignments and due dates, which may change due to the campus closure.

Class Cancellation Policy

Our instructors post messages about cancelling classes in the D2L/NSOnline course shells and/or on the classroom door on campus. These messages can be found in the News and Content section or the Email tab in the online shell. Please check these to be sure that you take advantage of opportunities for learning and points toward your grade.