Nashville State Community College
Healthcare Professions
Occupational Therapy Assistant Program

Full 15-Week Term
Master Course Syllabus

OTAP 1360

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

The purpose of the syllabus is to inform you how this course is organized, what the expectations are, and how you will be graded. In addition, there is important information about how the college will operate during severe weather and how the college will communicate with you. The syllabus is not a contract. Instead, it is meant to help you succeed in this course. If any of the content changes during the course term, you will be notified.

Course Description:

A study of individuals who are limited in their ability to engage in life activities due to challenges to their mental health. Topics include major DSM 5 diagnoses with emphasis on symptoms, behaviors, cultural influences, and medical and social supports related to those diagnoses. OT evaluations and treatment planning for the mental health population are practiced.

Course Information:
Course Title: Challenges to Mental Health
Credits: 3
Class Hours: Lecture 2 hours, Lab 3 hours

Course Delivery Method:

On-Campus

Course meets at the Nashville State Main Campus.

Required Textbook(s) & Other Materials:
Pyschopathology and Function, 6th edition

ISBN 10: 1630918601; ISBN 13: 9781630918606

Reference Materials:
- Diagnostic and Statistical Manual of Mental Disorders, 5th Edition
- Quick Reference to OT, by Kathlyn Reed
- Case Studies through the Healthcare Continuum, by Halloran
- AOTA list serve and other various resources available through AOTA online

Supplies: Students are required to have consistent and reliable access to the internet.

Once you have registered for your courses, you should make sure you have the correct textbook and materials for each course. Before courses begin, you can do this by looking up your courses on the bookstore's website (https://www.bkstr.com/nsccstore/shop/textbooks-and-course-materials) using your A# or by entering your course information. If you are registered with the Access Center and need an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3363 or accesscenter@nscc.edu.

Digital Course Materials:
These ensure you pay less for your course materials and have easy access through D2L throughout the term. When you registered for this course, the charge for these materials appeared on your account. If you decide you do not want to purchase the course materials embedded in NS Online, you can opt out of the program until the end of the second week of classes. If you opt out, you will be responsible for purchasing the required course materials on your own. For more information, please visit www.nscc.edu/dcm.

Course Outcomes:
(TBR OTA Program Common Curriculum Objectives)

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods

Develop knowledge and understanding of concepts of human behavior. Develop an understanding of the effects of health and mental illness on an individual's occupational performance within their unique contexts.	B.1.1	Lecture modules Written assignments Class discussion	Tests Demonstrations Written assignments
Develop knowledge and understanding of the physiological origins of mental health challenges. Be able to identify neurological	B.1.1	Lecture modules Written assignments Class discussion	Tests Demonstrations Written assignments

differences that can impact occupational performance			
Begin to understand and identify the basic features of models of practice and frames of reference that underlie the practice of occupational therapy	B.2.1	Lecture modules Written assignments Class discussion	Intervention Presentation Written assignments

Understand the effects of health, disability, disease processes, and traumatic injury to the individual within the context of family and society. Develop an appreciation for an individual's perception of the quality of life, wellbeing and occupation to promote health and prevent dysfunction	B.3.5	Lecture modules Written assignments Class discussion	Tests Demonstrations Written assignments
Articulate the importance of using statistics, tests and measurements for the purpose of delivering evidence-based practice. This includes demonstrating the ability to gather and share data for screening and evaluation, administer selected assessments utilizing necessary safety precautions.	B.4.2 B.4.4	Lecture modules Written assignments Class discussion	Tests Assessment Demonstration Written assignments
Recognize and communicate the need to refer to specialists (both internal and external to the profession) for consultation and intervention.	B.4.19 B.4.23 B.4.26	Lecture modules Written assignments Class discussion	Demonstrations Written assignments

Course Competencies:

Course Objective	ACOTE Standard	Teaching/Learning Strategies	Evaluation Methods
Articulate the role of the occupational therapy assistant and occupational therapist in the screening and evaluation process along with the importance of and rationale for supervision and collaborative work between the occupational therapy assistant and occupational therapist in that process. This includes beginning discussions regarding referrals back to the Occupational Therapist for additional evaluation.	B.4.25	Lecture modules Written assignments Class discussion	Tests Demonstrations Written assignments
Effectively locate and understand information, including the quality of the source of information.	B.6.1	Lecture modules Written assignments Class discussion	Demonstrations Written assignments

(NSCC OTA Program Course Objectives)

Course Assessment:

Graded Activity	Percent of Final Grade
Tests: Five online tests	50% (10% each)
Assessment Demonstrations	20%
Dropbox assignments	25%
Intervention Exploration Presentation (Mental Health Toolkit)	5%

Assignments:
- All assignments are to be turned in on the scheduled date/time in the appropriate assignment dropbox. Check each course schedule carefully.
- Templates are provided for some assignments in each course. If a template is provided, students must use the template for their submitted assignment. Assignments that are not submitted on a template or incorrect template will be penalized.
- Students on the three-year plan need to refer to the three-year assignment policy.
- Students are expected to submit original work. The OTA program uses "TurnItIn" feature on all assignments to deter plagiarism and improve student outcomes.

Presentations:
Presentations are an integral part of the teaching/learning process. Students are expected to present on the day they are assigned for the teaching/learning process and continuity. Most courses require students to participate in both individual and group presentations. The following applies:

- INDIVIDUAL AND GROUP PRESENTATIONS/ASSIGNMENTS
  - If a student is unable, for any reason, to present their assignment as scheduled, they must contact the Instructor and group members as soon as possible, BEFORE class is scheduled to begin o This is important for all assignments, but especially individual presentations. For individual presentations, the Instructor must be able to have adequate time to make alternative plans to address the material.
  - In cases of emergency, instructor discretion applies.
- GROUP PRESENTATIONS
  - All presentations will begin at their scheduled time
  - If a group member is tardy/absent, the group will still present at their scheduled date/time. Group members are expected to be familiar with the entire presentation and be able to share the information as scheduled

Competencies:

Performance competencies are an integral part of the OTA curriculum. Students must be able to demonstrate the ability to perform a specific skill, and demonstrate effective clinical reasoning to apply that skill in the appropriate manner given a clinical scenario.

Students must earn a grade of "75" or above on each competency to pass the course.

Students enrolled in semesters 1 and 2 (or 1-4 for three-year students) have two opportunities to successfully complete each Competency. If a student fails to complete a Competency with a grade of 75 or better on their first attempt, they are provided a second attempt. If a student is successful on their second attempt their grade from the second attempt will be recorded as the comp. grade, max grade of 92. Students must earn a grade of "75" or better on the second attempt to pass the competency and the course.

NOTE: If a student has a passing grade in the course, but fails a competency on the second attempt, they fail the course

Students enrolled in semester 3 (or 5 for three-year students) follow the same policy as above with one exception. In this final semester if a student fails a Competency twice, they have one opportunity to repeat a Comp a third and final time. This chance is awarded for <u>one</u>

Competency in <u>one</u> course only. **Should a student fail two attempts at another competency, in any course, no additional opportunities for retake will be allowed**. Status in the program is again dependent upon prior course pass/fail history.

Competency testing occurs at pre-scheduled times during the semester. <u>Students must complete their competency at the scheduled time.</u>

Should a student miss a pre-scheduled competency for any reason, they must contact their instructor within 48 hours to schedule practice/review time and reschedule their competency retake.

Should a student miss more than one pre-scheduled competency, a meeting with the program director may be required.

Grading Scale:

Letter Grade	Percentage Range
A	93 – 100
B	85 – 92
C	75 – 84
F	Below 75

FA:

If you stop attending class or if you are in an online class and stop submitting assignments, but do not turn in a withdrawal form by the deadline, you are still enrolled in class. You will be given a grade of FA, which means you have failed due to not attending class and not completing your assignments. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the "Last Day to Earn F for Attendance (FA)." If you stop attending your course after this date, you will receive an F.

(While the above information should appear in all syllabi, faculty are encouraged to make additional statements that would clarify the policy for students and provide the applicable FA date for their section.)

FN:
An FN is awarded if you have never attended your course or done any of the work in an online course.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:
A variety of circumstances may arise that could cause a student to miss an assignment deadline.
In an effort to allow students a "grace" period, each student will receive one (1) "Late Assignment Ticket" per course.

The Late Ticket Assignment:

- May be used at any point in the semester
- Allows the student to submit any one written, individual assignment, late
- Submission deadlines
    o All assignments submitted online are due within 48 hours of the original due date/time. Ex: Assignments due on Thursday would be due by 8am, Saturday; assignments due on Friday would be due by 8am on Sunday.
- Late tickets must be submitted by the assignment deadline in the assignment section for the course.
- Tickets may not be used for a group project, presentation, test and/or competence checkout
- Tickets may not be shared or transferred between students.
- May not be used for assignments related to an absence. Example – if a student misses a lab experience and there is an assignment associated with that lab, a late ticket may not be submitted for that associated assignment. Special circumstances may apply.
- Tickets, per course, are valid for one semester.
- If an assignment is turned in late and a late ticket is not used a grade of zero will be recorded for that assignment (instructor discretion).

Attendance Policy:
Attendance General Policy:

Students are expected to attend and be on time for all classes, labs and Fieldwork experiences. Student's presence and participation in class sessions predicts academic and Fieldwork performance.

- Absences in a course may affect your final grade.
- Tardiness may also affect your final grade.
- You are responsible for all work/tests that occur during any missed course session(s) regardless of reason(s) for absence.
- If you are not well enough to attend a course session (class), you must notify the instructor as soon as possible before the scheduled course time.
- If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.
- If you have an unavoidable conflict with a scheduled course session, you must notify the instructor before the course session.
- If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.

NSCC OTA PROGRAM ATTENDANCE POLICY:

Students are expected to attend and be on time for all classes, labs and Fieldwork experiences. Student's presence and participation in class sessions predicts academic and Fieldwork performance.

Arrival time for each class is 15 minutes before each class starts. Students needs to be in the classroom, prepared to start class by stated start time (ex: arrival time for 8 AM class is 7:45 AM).

Should a student arrive late to an on-ground class and the classroom door is closed, the student should wait until the next break to enter the classroom. Note: some classes will not have breaks Students are responsible for reaching out to classmates regarding missed content, and/or scheduling an appointment with the instructor.

Requesting Remote Access to Class: A minimum of 24-hour email notice is required to request remote access for any OTA class. Instructor discretion applies regarding remote access availability. All instructors must be contacted individually. Students are responsible for all missed content

For financial aid purposes, attendance is measured by participation in the course. Instructors can determine your level of participation in several ways. Some of those ways are:

- continued attendance
- participation in on-ground or virtual class sessions
- participating in D2L as prompted
- responding to an instructor's email
- posting to a discussion board
- completing and submitting assignments

Technology Statement:

· All classes at the College are web enhanced. "Web enhanced" means that components of the course, such as assignments and online discussions, may be located online in the class D2L/NS Online course shell and used in the course, even if the course meets in a classroom on ground.

· You must have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.

· You may also be required to use free video conferencing platforms (examples: Zoom, Teams, etc.) for course sessions and meetings.

· You will be responsible for appropriate dress while on video. This means that you are expected to dress as if you were in a classroom.

· You will be responsible for a distraction free environment while on video. This means that the professor and others in the course should not be able to hear noise in your home, such as cell phones, TVs, or barking dogs. The best way to do this is to keep yourself on "mute" until you need to speak.

· You will be responsible for making sure your background is neutral. Keep in mind that students and professors come from all around the world, and you are all a part of our community. Therefore, please avoid having images in your background that may be offensive to your classmates.

· Certain publisher materials, such as textbook figures, may not work on cellphones and may require a laptop or a tablet.

· If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information is available on the access to internet and technology website.

Computer Labs:
Computers are available for all Nashville State students to use at each campus during open hours. Open computer lab availability may vary from campus to campus.
You should check the NSCC website for current hours of operation.

D2L/NS Online and myNSCC:
It is your responsibility to check your email in both D2L/NS Online course shells and your @my.nscc.edu (student email) on a regular basis. These are the official communication channels between the college and you. You are responsible for the information communicated through these email channels. D2L/NS Online emails contain specific course information and @my.nscc.edu emails contain important information from college offices, such as Financial Aid.

ADA Compliance Statement:
If you need accommodations due to a disability, please do not hesitate to reach out to our Access Center. Disabilities for which you can receive accommodations include documented physical, emotional, and/or learning conditions. Nashville State is committed to supporting your success, and we encourage you to get assistance if needed. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615-353-3363, or e-mail accesscenter@nscc.edu.

Classroom Misconduct:
Disruptive conduct is not allowed in the classroom. Disruptive conduct is any behavior that prevents students from learning and interferes with the ability of the instructor to teach. This may change from course to course; therefore, your individual instructors will give you guidance on what qualifies as "disruptive conduct" in their courses. Please review the Nashville State Student Code of Conduct policy. Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct:
You have started this academic journey to prepare for a future career. Because of this, it is important that you learn the materials being presented in your courses. For this reason, cheating, in any form, robs
you of your opportunity to learn and master the material that will enable you to succeed in that future career. Nashville State has a clear Academic Misconduct Policy that you are expected to follow. In addition, your instructors will clarify what Academic Misconduct looks like and the consequences for violations in each course that you take. The instructor has the authority to assign an "F" or a "zero" for such violations or for the term grade.
(Each instructor will outline his/her expectations for academic integrity and provide individualized information about consequences for academic misconduct.)

Academic Early Alert System:
If you are not doing well in your course, your instructor may send you an Early Alert through your @my.nscc.edu email. This email will go to your academic advisor and Student Success advisor, as well. If you get an Early Alert, contact your instructor immediately. Instructors send these when they want to help you figure out how to get extra support to pass the course. An Early Alert does not mean that you have already failed the course. Rather, it means you are in danger of failing the course if you do not change your learning strategy. Please use an Early Alert to your advantage and as an opportunity to improve your grade.

RAVE Emergency Alert System:
You can log in to this free alert system to receive text messages about emergencies related to NSCC campuses through the RAVE app (https://www.getrave.com/login/nscc). The instructions for this are listed below.
· Your RAVE Username is your NSCC email address.
· If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you.
· Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Student Wellness:
Your well-being is important to us. With this in mind, the college has several resources available to provide support when needed: · Free tutoring can assist you beyond the classroom to help you make the most of your college education. · These resources include NSCC email, scheduling, online courses, textbooks, tech check out and support, computer

labs on campuses, academic advising, financial advising, COVID-19 information and procedures on campuses. · Services that help with bus passes, food, childcare, textbooks, housing, financial counseling, personal counseling, suicide prevention, health insurance.

Equity Statement:
Nashville State Community College strives to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We understand and practice ideals of equity and inclusion for our students by embracing a full spectrum of experiences, viewpoints, and intellectual approaches in order to overcome barriers to success.
Inclement Weather & Campus Closings You get notices about campus closings in these places: text messages from RAVE and the Nashville State website.
Even when campuses are closed, you are still responsible for completing all assigned work. Check D2L/NS Online for a message from your instructor so you do not miss important assignments and due dates, which may change due to the campus closure.

Class Cancellation Policy:
Our instructors post messages about cancelling classes in the D2L/NS Online course shells and/or on the classroom door on campus. These messages can be found in the News and Content section or the Email tab in the online shell. Please check these to be sure that you take advantage of opportunities for learning and points toward your grade.