PST 1043 Investigative Photography  
Nashville State Community College  
Police Science  

Instructor:  
Office/Office Hours:  
Phone:  
Email:  
Classroom & Times:  
Course Credit: 3  

COURSE DESCRIPTION: 
A study of the basic concepts of photography through an understanding of aperture, shutter speed, film speed. Emphasizes principles of the 35 mm camera and digital cameras and their application of recording and reconstructing crime scenes. Also prepares the student for the Evidence Photography that takes photography into the laboratory.  

LEARNING OUTCOMES: 
Each student, upon successful completion of this course, will have the ability to: 
1. Properly use a 35 millimeter camera and flash, and/or modern digital devices  
2. Understand the role and importance of medium and large format photographic devices.  
4. Prepare and use a Photographic Evidence Log to arrange photographs.  
5. Take general photographs of crimes scenes and all in situ evidence.  
6. Mark and prepare photographs for subsequent courtroom testimony  

TEXTBOOK:  
Handouts provided by the Instructor.  

Disclaimer: Textbooks frequently change editions, so please be sure to check with the school bookstore to verify the current ISBN of the textbook before purchasing the textbook.  

GRADING POLICY:  

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 – 100%</td>
<td>A</td>
</tr>
<tr>
<td>80 – 89%</td>
<td>B</td>
</tr>
<tr>
<td>70 – 79%</td>
<td>C</td>
</tr>
<tr>
<td>Below 70%</td>
<td>F</td>
</tr>
</tbody>
</table>

This course has a field photographic assignment that counts 20% of the course grade. Any student missing a test period will be required to make up the test at the Testing Center. No grades will be released to students over the phone.  

GRADING NOTES: 
All graded examinations and papers are kept on file for 30 calendar days after I enter your final grade into the computer. This date is normally a week or so after your last class date. After that, your tests are discarded. If you have questions about the final course grade that you receive in the mail or on the school website, contact me immediately and personally! Do not delay, as I cannot perform any necessary grade changes after I have discarded your graded class work.  

ATTENDANCE/GRADE POLICY:  
There is a strong correlation between regular classroom attendance and good grades. Students should understand that in order to receive a reasonable grade, they must regularly attend class. Students missing two consecutive

Revised 7/11/11
unexcused weeks of class will be dropped from the roll, as well students who miss 25% of scheduled class periods. Students who fail to attend class will result in a final course grade of “FA” (failure, attendance related) or “FN” (failure, never attended class) depending on the instructor’s attendance policy. Attendance may be taken at the beginning of class, during class, or at the end of class. Students must be present at the time roll is called in order to be counted present. Students who are absent, and who wish to be excused for those absences, must provide written documentation supporting their non-attendance. Written notifications prior to scheduled absences are an important factor in determining whether an absence will be excused or not. There is no makeup work for absences, either excused or unexcused.

**CHEATING/PLAGIARISM:**
Plagiarism, cheating and other forms of academic dishonesty are prohibited.
- students found guilty of academic dishonesty, either directly or indirectly through participation or assistance are immediately responsible to the instructor of the class.
- possible disciplinary sanctions may be imposed through the regular institutional procedures as a result of academic misconduct.
- the instructor has the authority to assign a grade of F or zero for the exercise or examination, or to assign an F grade for the course.

**AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT:**
Nashville State Technical Community College complies with the Americans with Disabilities Act. If you wish to request any accommodation(s) for this class, please notify the instructor as soon as possible. Students should not be given special accommodations in the classroom unless an accommodation form from Student Disability Services is completed and distributed to the faculty member.
- Student Disabilities Coordinator: Katie Watts (615) 353-3721 Office: S-114

**STUDENT CLASSROOM CONDUCT:**
Nashville State has a zero tolerance policy for disruptive conduct in the classroom.
- the instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity.
- he/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct, or conduct which violates the general rules and regulations of the College.
- disruptive behavior in the classroom that obstructs or disrupts the learning environment is defined as:
  - offensive language
  - harassment of students or professor
  - repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught.
  - failure to cooperate in maintaining classroom decorum
  - continued use of any electronic or other noise or light emitting device which disturbs others.
    1. beepers
    2. cell phones
    3. palm pilots
    4. laptop games
    5. games
- students who are removed from class for disruptive behavior will not be allow to return until the issue is resolved

**NOTE:**
This syllabus is a master syllabus. Specific course requirements are subject to revision at the discretion of the individual instructor. A course syllabus will be provided the first day of class.
# COURSE SCHEDULE:

<table>
<thead>
<tr>
<th>Week #</th>
<th>Assignment</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Since this is a master syllabus, the class schedule is not available.*