COURSE NAME:  Introduction to Clinical Experience

CREDIT HOURS:  2

INSTRUCTOR:

OFFICE NUMBER:

OFFICE HOURS:  As posted

OFFICE PHONE:

EMAIL ADDRESS:

COURSE PREREQUISITES:
  SURG 1001, SURG 1005, SURG 1006, BIOL 1000, BIOL 1004

COURSE COREQUISITES:
  SURG 1002, SURG 1004

COURSE DESCRIPTION:
An introduction to the operating room environment. Topics include patient care concepts, equipment and instrumentation, job responsibilities, sterile technique, professional and self-management and visits to the operating room.

COURSE OUTCOMES:
Upon successful completion of this course, students will:

- Demonstrate knowledge of basic instrument decontamination, assembly, and sterilization as practiced in the Sterile Core and the Central Processing unit.
- Demonstrate knowledge of roles within the operating room and the functions of each role.
- Demonstrate knowledge of Restricted, Semi-restricted, and Unrestricted areas of the operating room.
- Demonstrate knowledge of the essential elements of design in an operating room suite.

COURSE COMPETENCIES:
- The student will properly wear and use surgical attire and personal protective equipment.
- The student will demonstrate ability to distinguish between sterile and unsterile fields in the operating room.
- The student will demonstrate knowledge of essential equipment necessary to perform surgical procedures and the function of said equipment.
- The student will demonstrate knowledge of assembly of instruments and supplies for a surgical case cart.
- The student will demonstrate knowledge of the Anatomy, Pathology, Instrumentation, Routine, and Expected outcome of selected procedures covered in this course.
TEXTS:
- Alexander’s Care of the Patient in Surgery 13th ed.; Rothrock/Tinghe; Mosby
  ISBN 0.323.03927.8 (just Alexander’s)
- Surgical Technology for the Surgical Technologist 3rd ed; AST; Delmar
  ISBN 1.4180.5168.3
- Medical Language Instant Translator 3rd ed; Saunders
  ISBN: 1.4160.3485.4
- Pocket Guide to the Operating Room 3rd ed; F.A. Davis Co.
  ISBN 0.8036.1226.5

Disclaimer: Textbooks frequently change editions, so please be sure to check with the school bookstore to verify the current ISBN of the textbook before purchasing the textbook.

OTHER SUPPLIES/REQUIRED SOFTWARE/ETC:
Student Handbook
- Students are responsible for obtaining, reading, and understanding the Nashville State Community College Student Handbook.
- If you have trouble locating a copy or understanding its contents, please see your instructor as soon as possible to avoid any misunderstandings.

WEB SHELL
Students must log into the Web Shell for this course frequently to
- Communicate with the instructor and classmates
- Access material referred to in class
- Complete and submit assignments

How to access the Web Shell
- Log into the Nashville State Community College home page (www.nscc.edu).
- Click on the WebCT link (left side of page)
- Log in with your
  - WebCT ID (this is your student ID number)
  - Password (this is your PIN number)

GRADING CRITERIA:
- Notebook assignments 10%
- Test average 50%
- Specialty Set up 20%
- Check off (other) 20%

METHOD OF EVALUATION:
Study assignments will be completed on an ongoing basis during the semester.
- The average of a student’s assignment grades will constitute 45% of his or her grade for the course.
Three tests will be given during the semester.
- One test will be given over information learned in the clinical setting
- Two tests will be given over lecture material
- The average of a student’s test grades will constitute 55% of his or her grade for the course.

FAILURE TO PASS THIS COURSE WITH A SCORE OF 75% OR HIGHER WILL PREVENT THE STUDENT FROM PARTICIPATION IN CLINICAL PRACTICA (SURG 1010, 1011, and 1012).
MAKE-UP TESTS:
- Tests will be taken as a class at the time specified on the schedule unless other arrangements are made PRIOR TO the regularly scheduled time.
- If a student fails to take a test without making such arrangements, the score for that test will be recorded as ZERO.
- Any make-up test scheduled will require documentation for being absent on the regularly scheduled test day.
- Make-up tests must be taken within 48 hours following the scheduled test.

GRADING SCALE:
- 93-100  A
- 84-92    B
- 75-83    C
- 66-74    D
- 65 and below F

CHEATING:
- DON’T even think about it. Cheating may include, but is not limited to:
  - The use of books, notes, or any materials other than those specified at the time of testing
  - Exchange of information with another individual during a test or graded exercise
  - Knowingly submitting inaccurate documentation
  - Knowingly communicating false information
  - Failure to abide by these rules will result in dismissal from the program with a grade of F. So why even risk it?

ATTENDANCE:
- One unexcused absence will be permitted without penalty.
- Arriving late to class THREE times will be counted as one absence.
- Absences in excess of two will be subject to dismissal from the course with a grade of F.
- Any combination of absences and tardies that total 25% of meeting time for the class will be subject to dismissal from the class with a grade of F.
- Excuses will require documentation including student name, date, time, and reason for absence on letterhead and may require third party verification.

NOTE:
This syllabus is a master syllabus. Specific course requirements are subject to revision at the discretion of the individual instructor. A course syllabus will be provided the first day of class.
Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. "Plagiarism may result from: (1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your own words" (A Writer's Reference 331).

Academic dishonesty may be defined as, but is not limited to, intentionally trying to deceive by:
- claiming credit for the work of another person, using information from a web page or source without citing the reference
- fraudulently using someone else's work on an exam, paper, or assignment
- recycling your own work from another course
- purchasing papers or materials from another source and presenting them as your own
- attempting to obtain exams/materials/assignments in advance of the date of administration by the instructor
- impersonating someone else in a testing situation
- providing confidential test information to someone else
- submitting the same assignment in two different classes without requesting both instructor's permission
- allowing someone else to copy or use your work
- using someone else's work to complete your own
- altering documents, transcripts or grades
- forging a faculty/staff member's signature

In addition to other possible disciplinary sanctions that may be imposed through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "Zero" for the exercise, paper, or examination, or to assign an "F" for the course.
NASHVILLE STATE HAS A ZERO TOLERANCE POLICY FOR DISRUPTIVE CONDUCT IN THE CLASSROOM.

- The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity.
- He/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct, or conduct which violates the general rules and regulations of the College.
- Disruptive behavior in the classroom that obstructs or disrupts the learning environment is defined as:
  - Offensive language
  - Harassment of students or professors
  - Repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught
  - Failure to cooperate in maintaining classroom decorum
  - Continued use of any electronic or other noise or light emitting device which disturbs others;
    - Beepers
    - Cell phones
    - Palm pilots
    - Lap-top computers
    - Games
- Students who are removed from class for disruptive behavior will not be allowed to return until the issue is resolved.