MASTER SYLLABUS

Nashville State Community College
Introduction to Social Work SWRK
2010

Instructor:
Times:
Classroom:
Office/Office Hours:
Phone:
Email:

Course Description:
An introduction and orientation to the field of social work. Topics include professional values and ethics, diverse population groups served, and the historical development and present structure of social services.

Credits: 3

Course Outcomes:
Upon successful completion of this course, students will:

• Demonstrate a beginning knowledge of the development of social welfare, the context of social welfare, the context of social work practice, the structure and functions of service delivery systems and the role of the social services.
• Demonstrate an understanding of the knowledge base, ethics, values, skills and attitudes inherent in practice.
• Demonstrate an increased level of awareness of social issues, social problems, and the need of special populations, i.e., the elderly, poor, women, minorities, etc.
• Demonstrate the knowledge and experimental basis necessary to make an informed decision about pursuing a career in the human service field.

Required Text:
Please see bookstore link for textbook information.

Course Purpose/Rationale:
This introduction course in social services and social welfare focuses on the profession of social work. This course is intended to assist the prospective social worker in gaining awareness and understanding of the breadth and depth of the profession by providing opportunities to study its historical evolution, fields of practice, consumers of service, delivery of service, rewards and challenges and relationship to social welfare.
Grading, Examinations and Papers:

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**Attendance/Withdrawal Policy:**
Absences in excess of the total number of class hours in one week may result in a drop in a letter grade.

Failure to attend class will result in a final course grade of “FA” or “FN”
- FA – Failure – attendance related (last date of attendance required)
- FN – Failure – never attended class

It is the student’s responsibility to check D2L and MyNSCC email on a regular basis. These are the official communication channels between the college and students. Students are responsible for the information communicated through those channels. D2L contains specific course information and MyNSCC contains information important for other purposes.

Nashville State Community College has implemented an Early Warning System to notify students via e-mail about academic problems such as poor classroom attendance, poor performance on assignments/tests, poor communication skills, late/missing assignments, and/or lack of classroom participation. Please note that Early Warning Alerts do not affect a student’s academic standing.

**Accommodations:**
Nashville State complies with the Americans with Disabilities Act. Consult with the office of Student Disability Services. If you need any accommodation(s) for this class, notify the instructor by the second class meeting.
Classroom Misconduct and Procedures:
Nashville State Community College has a zero tolerance policy for disruptive conduct in
the classroom. Students whose behavior disrupts the classroom will be subject to
disciplinary sanctions. The instructor has primary responsibility for control over classroom
behavior and maintenance of academic integrity. He/she can order temporary removal or
exclusion from the classroom of any student engaged in disruptive conduct or conduct which
violates the general rules and regulations of the College. Disruptive behavior in the classroom
may be defined as, but is not limited to, behavior that obstructs or disrupts the learning
environment (e.g., offensive language, harassment of students and professors, repeated
outbursts from a student which disrupt the flow of instruction or prevents concentration on the
subject taught, failure to cooperate in maintaining classroom decorum, etc.), the continued use
of any electronic or other noise or light emitting device which disturbs others (e.g., disturbing
noises from beepers, cell phones, palm pilots, lap-top computers, games, etc.). Each student
should refer to the current Nashville State Student Handbook for guidelines for student conduct.

Academic Dishonesty:
Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is
prohibited. “Plagiarism may result from: (1) failing to cite quotations and borrowed ideas, (2)
fail to enclose borrowed language in quotation marks, and (3) failing to put summaries and
paraphrases in your works” (A Writer’s Reference, 331). Academic dishonesty may be defined as,
but is not limited to, intentionally trying to deceive by claiming credit for the work of another
person, using information from a web page or source without citing the reference, fraudulently
using someone else’s work on an exam, paper, or assignment, recycling your own work from
another course, purchasing papers or materials from another source and presenting them as
your own, attempting to obtain exams/materials/assignments in advance of the date of
administration by the instructor, impersonating someone else in a testing situation, providing
confidential test information to someone else, submitting the same assignment in two different
classes without requesting both instructors’ permission, allowing someone else to copy or use
your work, using someone else’s work to complete your own, altering documents, transcripts or
grades, and forging a faculty/staff member’s signature.

In addition to other possible disciplinary sanctions that may be imposed through regular college
procedures as a result of academic dishonesty, the instructor has the authority to assign an “F”
or a “Zero” for the exercise, paper or examination, or to assign an “F” for the course.

If a student believes that he/she has been erroneously accused of academic dishonesty and if
his/her final grade has been lowered as a result, the student may appeal the case through the
appropriate college grade appeal procedures.

NOTE:
This syllabus is a master syllabus. Specific course requirements are subject to revision at the
discretion of the individual instructor. A course syllabus will be provided the first day of class.