Student Account Detail Form (TSADETL)
The Student Account Detail Form (TSADETL) is used primarily by the Bursar to research detail items and to enter information for an account.

The following can be entered on this form.
- Charges
- Payments
- Deposits
- Memo items

Banner form
Procedure
Follow these steps to review a student’s account with detail about each charge or payment.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Access the Student Account Detail Form (TSADETL).</td>
</tr>
<tr>
<td>2</td>
<td>Enter 543521234 in the ID field.</td>
</tr>
</tbody>
</table>
| 3    | Perform a **Next Block** function.  
  **Note:** You do not need to enter any data on this form. Scroll down or right to review more data. |
| 4    | Click the **Exit** icon. |