

**Nashville State Technical Community College**  
**Advising Sheet**  
**ACCOUNTING TECHNOLOGY TECHNICAL CERTIFICATE**  
**2008-2009**

**NAME:** \_\_\_\_\_

**A NUMBER:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**PHONE:** (WORK) \_\_\_\_\_ (HOME) \_\_\_\_\_

**MAJOR: ACCOUNTING TECHNOLOGY**

NOTES AND COMMENTS

<b>FIRST SEMESTER</b>			
<i>Course No. and Title</i>	<i>Cr.</i>	<i>Grade</i>	<i>Prerequisite</i>
ACCT 1104 - Principles of Accounting I	3		
AIS 1180 - Intro to Microcomputing	3		
AIS 1181 – Business Software Applications	3		

<b>SECOND SEMESTER</b>			
<i>Course No. and Title</i>	<i>Cr.</i>	<i>Grade</i>	<i>Prerequisite</i>
ACCT 1105 - Principles of Accounting II	3		ACCT 1104 with a grade of "C" or higher
ACCT 2600 – Spreadsheet Applications	3		ACCT 1105 or permission of program and AIS 1181 with a grade of "C" or higher
ACCT 2380 - Accounting System Applications	3		ACCT 1104 and AIS 1181 with a grade of "C" or higher

<b>THIRD SEMESTER</b>			
<i>Course No. and Title</i>	<i>Cr.</i>	<i>Grade</i>	<i>Prerequisite</i>
ACCT 2154 – Intermediate Accounting I	4		ACCT 1105 and AIS 1181 with a grade of "C" or higher
ACCT 2200 – Payroll Accounting	4		ACCT 1104 and AIS 1181 with a grade of "C" or higher ACCT 2600 recommended
ACCT 2350 - Taxation	3		ACCT 1105 and AIS 1181 with a grade of "C" or higher

- Students enrolled in a technical certificate program are considered non-degree students. Placement assessment is not required for acceptance into the Accounting Technology Technical Certificate program.
- Although certificate students are not required to complete normal assessment procedures, they should realize that the content of college-level courses assumes mastery of fundamental knowledge, skills, and aptitudes required for the course.
- In all cases, qualified students must meet entry-level standards for the courses in which they enroll, be able to complete assignments, and be able to read and write at the required level.
- Courses are offered day, evening, and Web for your convenience.
- All courses apply to the Associate of Applied Science degree in Computer Accounting once the admissions requirements for the college have been met.
- All computer accounting curriculum courses require a grade of C or higher for completion.

It is the student's responsibility to insure that all requirements for the certificate are met. It is best to work out a systematic approach to taking the required courses, because not all courses may be offered every semester, especially the second year courses. Please work with your accounting advisor when scheduling courses.

To receive your certificate you must complete and file an Intent to Graduate Form. The form can be obtained from the Records Office or downloaded from the Records Office website link : <http://www.nsc.edu/records/forms.html>