

**NAME:** \_\_\_\_\_

**A#** \_\_\_\_\_

**CATALOG YR:** 2014-2015

This sequence can be followed by students who begin college-level work in the fall semester. Prerequisites may apply to specific courses; it is the student's responsibility to determine if prerequisites have been met. Additional semesters will be required if prerequisite courses, including Learning Support courses, are not completed. Prior to registering each semester, the student is expected to consult with his or her advisor.

FIRST YEAR – FALL SEMESTER					NOTES/COMMENTS
<i>Course No. and Title</i>	<i>Credit</i>	<i>Term</i>	<i>Grade</i>	<i>Prerequisite</i>	
CIS 1010 Intro Information Technology	3			Completion of all LS competencies for reading and writing	
HCM 2000 Healthcare Delivery Systems	3			Completion of all competencies in LS reading and writing and maintain a "C" or higher	
HCM 2200 Medical Legal Issues	3			Completion of all LS competencies in reading and writing and maintain a "C" or higher	
INFS 1010 Computer Applications	3			Completion of all LS competencies for reading and math	
<b>Total Credit Hours</b>	<b>12</b>				
FIRST YEAR – SPRING SEMESTER					
<i>Course No. and Title</i>	<i>Credit</i>	<i>Term</i>	<i>Grade</i>	<i>Prerequisite</i>	
CPT 1510 A+ IT Essentials	3			Completion of all LS competencies in reading	
HCM 2250 Survey of Coding	3			HCM 2000 and HCM 2200 with a grade of "C" or higher	
HCM 2750 Electronic Healthcare Apps	3			INFS 1010 and HCM 2000 with a grade of "C" or higher	
<b>Total Credit Hours</b>	<b>9</b>				
<b>Total Certificate Credit Hours</b>	<b>21</b>				

Program Notes:

**Student is required to meet with his or her advisor prior to registration.**

Instructor permission is required for all HCM courses.

A grade of "C" or higher in all HCM courses must be earned prior to graduation.

All courses can be applied to the A.A.S. degree in Healthcare Management, Medical Coding Concentration once the admissions requirements for the college have been met.

To receive your certificate, you must complete and file an Intent to Graduate form. This form can be obtained from the Records Office or downloaded from the Records Office website.