PROFESSIONAL BEHAVIOR EXPECTATIONS

While on Fieldwork, students should make every effort to perform in a professional manner and commit themselves to the learning process. While it is understood that life events may occur during the Fieldwork timeframe (illness, family emergencies, etc) students are expected to modify their personal schedules and responsibilities to accommodate the Fieldwork experience as much as possible.

Students who are terminated from one Fieldwork placement due to unprofessional behaviors will be required to successfully develop and complete a remediation plan. This plan may include (but is not limited to) an identification and discussion of problematic behavior, suggestions for improvement, OT intervention observation and supervisor feedback. Continuation in the OTA Program is dependent upon successful development and completion of the remediation plan. Students who are terminated from a second Fieldwork placement due to unprofessional behaviors are automatically terminated from the OTA Program.

Examples of behaviors that are not acceptable:
- Drinking alcohol or using illegal drugs while on Fieldwork or prior to arriving at the Fieldwork site
- Meeting OT clients or Fieldwork site staff/instructors (or other clients at the Fieldwork site) outside of scheduled Fieldwork time for personal, romantic and/or sexual purposes
- Contacting and or meeting client families outside of scheduled Fieldwork time for personal, romantic and/or sexual purposes
- Stealing supplies from the Fieldwork site
- Lying or any type of patient record falsification
- Cursing or using defaming or derogatory comments to or about staff or clients
- Abandoning patient or work site
- Sexual harassment, or harassment of any kind, of clients, clients' family members, visitors, staff or other students
- Failure to comply with HIPAA guidelines
- Not following policy notification of fieldwork site and instructors regarding absences, tardies, etc.

NOTE: Frequent tardies to fieldwork, and or unexcused absences can result in dismissal from program.