## PROGRAM RETENTION POLICY: TWO YEAR PLAN

In an effort to ensure student success, the NSCC OTA Program has developed a policy that outlines reasonable timeframes to complete the Program. Exceptions to the outlined plan of study will be considered for students that require accommodation due to disability, accident, injury or medical/family emergencies. All exceptions will be considered on a case by case basis and may require additional documentation.

Students have a maximum of three years to complete the didactic portion of their OTA education. Three year period begins when the student initiates his/her first OTA class.

Students must earn a grade of "C" or better in all General Education and OTA coursework to successfully complete the program.

## **OTA Course Requirements**

All 1100 level courses must be completed by the end of Fall semester, year one, in order to progress through the Program.

All 1200 level courses must be completed by the end of Spring semester, year one, in order to progress through the Program.

All 2100 level courses must be completed by the end of Fall semester, year two, in order to progress through the Program.

Note: Students must pass each Level I and competency components each semester. If a student does not pass the Level I experience or fails a competency, he/she fails that class. Course Failure policy applies.

## **General Education Course Requirements**

BIOL 2010 Anatomy and Physiology I must be completed before beginning the OTA Program.

PSYC 1030 must be completed no later than the first FALL semester in the OTA Program.

Speech, English Composition I and the Humanities Elective must be completed no later than the last FALL semester in the OTA Program

## Level II Fieldwork

Students have a maximum of 12 months to complete the Fieldwork Level II (internship) portion of their OTA education. The 12 month period begins at the point when a student is eligible to participate in Level II fieldwork. Students are expected to begin their fieldwork at the first month of eligibility. Students desiring to postpone their Level II experiences must provide proof of hardship, physician statement and/or other evidence deemed necessary. Faculty must approve a plan outlining student schedule for completion

NSCC Student Manual, 2005 (reviewed & revised 2014)

Occupational Therapy
Assistant Program

Nashville State
Community College