

ADVISING SHEET TECHNICAL CERTIFICATE

NAME: _____

A#: _____

PHONE: (WORK) _____ (HOME) _____

TECHNICAL CERTIFICATE

E-mail _____

MEDICAL CODING

NOTES AND COMMENTS

FIRST SEMESTER			
Course No. and Title	Cr.	Grade	Prerequisite
BIOL 1000 – Medical Terminology	3		
BIOL 1004 – Anatomy and Physiology	3		
AIS 1181 – Business Software Applications	3		

SECOND SEMESTER			
Course No. and Title	Cr.	Grade	Prerequisite
HCM 2400 – ICD-CM Coding SPRING SEMESTER ONLY	3		BIOL 1000 and BIOL 1004 with a grade of "C" or higher
HCM 2500 – CPT Coding FALL SEMESTER ONLY	3		BIOL 1000 and BIOL 1004 with a grade of "C" or higher
HCM 2300 – Pharmacology	3		BIOL 1000 with a grade of "C" or higher

THIRD SEMESTER			
Course No. and Title	Cr.	Grade	Prerequisite
HCM 2500 – CPT Coding FALL SEMESTER ONLY	3		BIOL 1000 and BIOL 1004 with a grade of "C" or higher
HCM 2400 – ICD-CM Coding SPRING SEMESTER ONLY	3		BIOL 1000 and BIOL 1004 with a grade of "C" or higher
HCM 2600 – Insurance & Reimbursement	3		
HCM 2200 – Medical Legal Issues	3		

- No academic placement tests for the certificate are required but student must possess good reading and math skills
- Courses are offered day, evening, and WEB for your convenience
- ICD-CM and CPT coding CANNOT be taken together. Either coding course can be taken first
- All courses apply to the Associate of Applied Science degree in Healthcare Management once the admissions requirements for the college have been met

It is the student's responsibility to insure that all requirements for the certificate are met. It is best to work out a systematic approach to taking the required courses because not all courses may be offered every semester. Please work with your Healthcare Management advisor when scheduling courses.