# NSCC 1010 Academic Plan Assignment

This assignment consists of two parts.  Both parts should be submitted to the “Academic Plan” assignment dropbox.

## Part 1: Standard Advising Sheet

Submit an electronic copy of the standard advising sheet for your current degree at Nashville State or the one that will be your current degree once you complete a “Change of Major Form.” There are two ways you may submit the Standard Advising Sheet.

* **Option 1:** This option is best for Tennessee Transfer Pathway (TTP) degrees. Go to Degree Works via myNSCC. The worksheet tab shows the classes you need to take. If you plan to change your degree, select the “What if” option and select the appropriate degree. Once the worksheet tab shows the courses for your intended degree, click the “Save as PDF” button near the top of the page. Upload this PDF to the assignment dropbox.
* **Option 2:** This option is best for University Parallel degrees and AAS degrees because they contain important information you may not see in Degree Works. Go to the “Academics” page on the NSCC website ([www.nscc.edu](http://www.nscc.edu)). Then go to “Degrees & Certificates.” Select the appropriate degree. Then select “Advising Sheets.” Select the appropriate advising sheet. Save an electronic copy of the document and upload to the assignment drobox.
* You may also complete both options. It does not hurt to have as much information as possible, so you can make informed choices.

## Part 2: Personalized Advising Sheet

Using the advising sheet(s) from Part 1 as your guide, you will make your own personalized academic plan. Open and complete the attached “Personalized Advising Sheet.” Please carefully read the guidelines below.

* Arrange the courses for your degree at a pace that works for you until you can finish your degree and graduate.
* Include learning support classes, if appropriate in the first year.
* Include pre-requisite classes, if appropriate (this is especially likely for Math classes required in your degree) in the first year.
* Complete required college-level math classes in your first year or take math each semester until you finish.
* Complete required English composition classes in your first year.
* Complete 9 credits (usually 3 courses) in your focus area in your first year.
* **Next to the name of each course in the plan, write a statement that describes how the course will help you achieve your academic goals. Two sample statements for common courses are included in the Personalized Advising Sheet.**

## Academic Plan Rubric

The plan will be graded according to following rubric. Once the plan has been graded and considered satisfactory by your instructor, you will need to email the plan to your advisor.

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| **Category** | **20 Points** | **15 Points** | **10 Points** | **5 Points** | **0 Points** |
| **Submission of Standard Advising Sheet** | Submission of Standard Advising Sheet (Your Degree Works list of courses and/or appropriate Advising Sheet from nscc.edu website) | N/A | N/A | N/A | No submission of Standard Advising Sheet (Your Degree Works list of courses and/or appropriate Advising Sheet from nscc.edu website) |
| **Submission of Personalized Advising Sheet** | The courses listed in the Personalized Advising Sheet are a reasonable completion of the Standard Advising Sheet with learning support classes and pre-requisites when appropriate | 75-99% of the appropriate courses are listed | 50-74% of the appropriate courses are listed | Less than 50% of the appropriate courses are listed | No Personalized Advising Sheet Submitted |
| **Personalized Advising Sheet includes three first year goals: college-level math, English composition, and 9 hours in the focus area in the first academic year** | Personalized Advising Sheet includes all three first year goals | Personalized Advising Sheet includes two of three first year goals | Personalized Advising Sheet includes one of three first year goals | Personalized Advising Sheet includes none of three first year goals, but does include at least one focus area course | Personalized Advising Sheet includes none of three first year goals or no Personal Advising Sheet submitted |
| **Personalized Advising Sheet articulates connections between courses and academic goals.** | There are course value comments for each course and the majority of comments articulate connections between the course and academic goals | There are course value comments for each course, but the majority of comments do not clearly articulate the connections between the course and academic goals. | Some but not all courses have course value comments, but the majority of comments articulate connections between the course and academic goals | Some but not all courses have course value comments, and the majority of comments do not clearly articulate the connections between the course and academic goals | No course value comments or No Personalized Advising Sheet Submitted |
| **Mechanics** | 2 or fewer spelling, grammar or punctuation errors | 3-5 spelling, grammar or punctuation errors | 6-10 spelling, grammar or punctuation errors | 11-20 spelling, grammar or punctuation errors | More than 20 spelling, grammar or punctuation errors or no writing to evaluate |