

QEP Minutes
February 6, 2006

Present:

Michelle Adkerson
Jim Formosa
Faye Jones
Linda Lyle
Robert Overall
Vicki Thomas
Ellen Weed
Van Bates

1. Dr. Weed and Michelle Adkerson reported from the SACS Atlanta Meeting:
 - We need to decide on a schedule and stick to it.
 - Tom Benberg is our SACS representative for the onsite visit.
 - Implementation should be finished by December.
 - Need to involve students earlier.
 - Be careful to get faculty involved in the process.
 - Need to make the plan readable.
2. There was discussion on getting students involved:
 - Use focus groups.
 - Phi Theta Kappa representatives.
 - IDEA and CCSE should give us some student feedback as well.
 - Use the *Falcon*.
3. Michelle said that she will meet with her committee on the 13th.
4. The committee approved the document "Quality Enhancement Plan on Critical Thinking: Best Practices."
5. The committee looked at the Best Practices committee document and decided to wait a week to make comments.
6. The following timeline was distributed:
 - Feb 1, 2006 Implementation Committee begins.
 - May 15, 2006 Websites and Bibliography annotated.
 - Oct. 15, 2006 Activities Database up and running.
 - Dec. 15, 2006 Implementation Plan completed.
Assessment Plan completed.
List of External Evaluators submitted.
QEP Website fully running.
Professional Development plan completed.
 - Mar. 1, 2007 Draft of QEP submitted on campus.

- Summer 2007 QEP Report sent in.
- Fall 2007 SACS visit.