

QEP Leadership Team/Steering Committee  
Organizational Meeting  
Friday, April 22, 2005  
MINUTES

Presiding: Margaret Faye Jones

Attending:

Michelle Adkerson	Linda Lyle	Jim Formosa
Janusz Polanowski	Brian Ray	Van Bates for Donna Whitehouse
Ellen Weed	Marian McNeil	

Margaret Faye Jones convened the meeting and thanked everyone for agreeing to meet on a Friday afternoon.

- **Definition of Critical Thinking - accepted**

The committee unanimously voted to accept the definition of critical thinking that was accepted by the Critical Thinking Subcommittee of the NSCC Outcomes Assessment Committee. The definition, available in the QEP public folder, is as follows:

*“Critical thinking is careful and deliberate determination of whether to accept, reject, or suspend judgement.” (Moore and Parker, 1994)*

- **Update on faculty taking the Critical Thinking Survey (CT survey) and the California Critical Thinking Skills Test (CCTST)**

Ellen Weed reported to date, fifty-nine (59) faculty members have taken the CT Survey; however, the distribution among divisions varies significantly. The deans will be asked to remind faculty to complete the survey. All faculty members on the QEP Committee were reminded to take the CT survey.

The group noted that faculty need to take the California Critical Thinking Skills Test. One suggestion was that the test could be taken at division meetings and then immediately discussed. The test could also be scheduled when faculty return to campus to begin the 05-06 AY.

- **The California Critical Thinking Disposition Inventory (CCTDI) accepted as pre-assessment instrument**

The committee voted unanimously to accept the California Critical Thinking Disposition Inventory (CCTDI) for the pre-assessment of NSCC students. The California Critical Thinking Skills Test (CCTST), will be utilized for post-assessment purposes and remain the college's exit exam.

The size of the pre-assessment sample was discussed at length. It was noted that a larger pool of students can be utilized for pre-assessment testing as we are using the CCTST for post-assessment evaluation. Committee members were

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asked to come to the next meeting with recommendations for student sample size and specific program areas where there is low attrition.

- **QEP and Performance Funding**

Ellen Weed informed the committee that our QEP work can be incorporated into Standard 4B of the performance funding report this year. The 2005-10 Performance Funding Cycle Improvement Plan standard will, in all probability, be based on the campus Quality Enhancement Plan (QEP).

Margaret Faye Jones will take leadership in drafting this portion of the performance funding report and this will serve us well two (2) years from now as we prepare for our reaffirmation.

- **Sub-committee Reports**

QEP Assessment Committee - (Donna Whitehouse-Chair)

Van Bates, substituting for Chair, Donna Whitehouse, reported that the sub-committee will start looking at assessment issues now that the pre-assessment instrument has been chosen.

QEP Best Practices Committee - (Jim Formosa/Janusz Polanowski-Chairs)

David Gerth has been added to the sub-committee.

QEP Implementation Committee - (Michelle Adkerson- Chair)

The following faculty have now been added to the sub-committee: Sondra Roddy, Sandra Cavendar, Peggy Sharpe, Beverly Lyle, Judy Kane, Bill Finney, Aggie Mendoza and Jeanne Altstatt.

QEP Campus Education Committee - (Brian Ray-Chair)

Brian has accepted another teaching position in Georgia. He reported the critical thinking web site is operational and everything is on the server for maintaining this site after he leaves. Faye thanked Brian for his creative, hard work.

QEP Instructional/Student Support Committee - (Linda Lyle-Chair)

Pam Hawkins has joined the sub-committee.

The meeting was adjourned.

Respectfully submitted,  
Marian McNeil  
Administrative Secretary  
Academic Affairs