QEP Steering Committee Meeting Minutes – April 7, 2017

Members present: Sarah Roberts, Marla Perry, Jessica Rabb, Shelley Gross-Gray, Clinton Stephens, Scott McRoberts, Paul Hayslip, Bryan Thomas, Ted Washington

Members absent: Flora Setayesh, Jennifer Paulk, Danielle Swartz-Koufman, Carol Martin-Osorio, Harlan Pease, Julie Williams

Meeting began at 12:30

* Marketing plan was discussed and Scott McRoberts’ artwork was presented as an initial logo
* Logo changes were discussed and approved
* We discussed the QEP presence at Spring Fling on April 13th; SGA will manage the notification of the plan, a banner will be created and fliers about the logo and video contest will be disseminated
* Sarah will be travelling to campuses with Dr. Van Allen on April 24th and 25th and the plan will be discussed and marketing materials will be presented
* Assessment discussion took place that clarified that we need to capture data at the beginning, middle, and end of the first year
* Discussed using IDEA evaluations in every NSCC 1010 class every term and adding questions to get data
* Assessments were discussed to track student learning outcomes
	+ create a personalized academic plan that constitutes 9 hours in the focus area, college-level math and English in the first academic year.
		- Direct – NSCC 1010 assignment; rubric; progression compared to plan
		- Indirect – retention, graduation, number of major changes, % courses passed, GPA, % passed vs. attempted hours, persistence thresholds, successful transfer as appropriate
	+ review connections between degree choice and ultimate career choice after an interest inventory (Kuder).
		- Direct – NSCC 1010 paper; rubric; advisor survey (based on trajectory analytics)
		- Indirect – retention, graduation, number of major changes, % courses passed, GPA, % passed vs. attempted hours, persistence thresholds, successful transfer as appropriate, job placement rate
	+ understand resources available to students through Nashville State to support student success.
		- Direct – NSCC 1010 pre-post exam; rubric; usage survey in CCSSE format
		- Indirect – retention, graduation, number of major changes, % courses passed, GPA, % passed vs. attempted hours, persistence thresholds, successful transfer as appropriate; CCSSE data
* Committee homework is to think through assessment plan ideas for SLO’s 4 and 5 in preparation for the next meeting, which will take place on April 21

Meeting ended at 1:30

Minutes prepared by Sarah Roberts