QEP Steering Committee Meeting Minutes – June 13, 2017

Members present: Sarah Roberts, Jessica Rabb, Bryan Thomas, Ted Washington, Julie Williams, Carol Martin-Osorio, Marla Perry, Emily Bush, Scott McRoberts,

Members absent: Flora Setayesh, Jennifer Paulk, Danielle Swartz-Koufman, Shelley Gross-Gray, Harlan Pease

Meeting began at 2:00

* The new survey questions for assessing SLOs 2 and 4 for data points 2 and 3 were approved along with the assessment cross-walk for the survey
* The survey will be administered at the end of the summer term in 4 classes to verify that the mechanics of data selection will work.
* Scott presented two posted designs and two bookmark designs, which were discussed. He will make the updates and resend via email before the next meeting.
* Emily presented the first draft of the pages for the QEP website. She will send screen shots for comments and then writing assignments will be made in the next meeting.
* Bryan discussed his process to document appropriate 2nd term courses by discipline.
* Carol and Emily showed questions for the NSCC 1010 pre-posttest to assess SLO 3 data point one. Carol will send the questions to the committee for more thorough discussion next week.
* Sarah mentioned that dates for QEP training at campuses were set for August and that others would need to be involved.
* Next meeting will take place on Tuesday, June 20th.

Meeting ended at 2:50

Minutes prepared by Sarah Roberts