NASHVILLE STATE COMMUNITY COLLEGE
STUDENT GRADE APPEAL FORM

NAME: __________________________________  CWID#____________________________
E-MAIL ADDRESS____________________  CONTACT NUMBER_____________________
SEMESTER_____________ YEAR________
LIST COURSE(S) TITLE(S)/INSTRUCTOR(S): (Use the back of the form if necessary):

Step 1.  REASON FOR APPEAL AND DESIRED OUTCOME:  (Student Completes)
(Use the back of the form and additional sheets if necessary)

Signature: _____________________________        Date: ______________________

FACULTY RESPONSE:                     (Use additional sheets if necessary)

Decision: _________________________________________________________________________

Signature: ___________________________________ Date: _________________________________
(Student may appeal to Division Dean)

Step 2.        DIVISION DEAN REVIEW/RECOMMENDATION:
(Use additional sheets if necessary)

Signature:__________________________________ Date:___________________________________
Dean
(Student may appeal to Vice President for Academic Affairs or Designee)

Step 3.        VICE PRESIDENT FOR ACADEMIC AFFAIRS:  FINAL DECISION

Decision: _____ Sustained (Grade issued is correct)  _____Convene Appeals Committee

Signature: __________________________________ Date: _________________________________

Step 4.        ACADEMIC APPEALS COMMITTEE     (If applicable)

Decision: