PHO 1110 Basic Photography for Photographers
3 credit hours
An introduction to the fundamentals of Digital SLR camera operation. Topics include camera controls, exposure, lenses, and composition. A digital SLR camera is required.

Instructor Information:
Name:
Email:
Office Phone:
Office Location:
Office Hours:
Monday:
Tuesday:
Wednesday:
Thursday:
Friday:

Materials:
Textbook: Short Course In Digital Photography by London & Stone 3rd edition
ISBN: 0-205-99825-9
Supplies: These will be discussed in detail in the first class
- Digital SLR Camera: bring to class every week
  - You must have this by the 2nd week of class!
  - 10MP minimum
  - Must have Manual exposure mode
  - Must have at least 1 interchangeable lens
- Camera manual: bring to class every week
- 2 camera batteries & 1 charger
- Camera bag
- Tripod
- Lens Cleaner & tissues
- 2 memory cards, 2+GB each
- USB card reader (unless you have one built into your computer)
- USB flash drive 4 GB minimum
- 3 ring binder (1-2")

Note: Photography is an expensive field! The materials listed in this section cost a minimum of $260, not including the cost of a camera and textbook.
Course Outcomes:
Upon successful completion of this course, students should be able to:
1. Identify the standard parts of an SLR camera and explain their function.
2. Apply knowledge of their camera operations to create properly exposed and focused photographs.
3. Apply knowledge of aperture settings to achieve photographs that demonstrate both shallow and maximum depth of field.
4. Apply knowledge of shutter speeds to achieve photographs that demonstrate stopped and blurred motion.
5. Recognize and apply the elements of composition and lighting used in the execution of successful and creative photographs.

Course Competencies:
The following are detailed course competencies intended to support the course outcomes.
1. Given a diagram or a model SLR camera students will correctly identify standard parts and functions, including:
   • Viewfinder
   • Shutter Release / Remote Release method
   • Aperture (and where it is controlled)
   • Shutter (and where it is controlled)
   • Lens
   • Mirror/Prism
   • Hotshoe
2. Given independent shooting assignments students will demonstrate successful operation of a SLR camera to control:
   • Exposure
   • Focus
   • Depth of Field
   • Motion
3. Given independent shooting assignments students will demonstrate successful operation of an SLR camera in manual metering mode to make appropriate choices of f/stop & shutter speed to achieve the desired result, including:
   • Bracketing
   • Equivalent Exposures
4. Given independent shooting assignments students will demonstrate knowledge of metering methods for difficult to meter scenes, including:
   • High Key Scenes
   • Low Key Scenes
   • Backlit Scenes
5. Given a series of photographs students will be able to identify the lens choice made by the photographer:
   - Normal
   - Wide-angle
   - Telephoto
   - Macro

6. Given a series of photographs students will be able to recognize:
   - Elements of composition
   - Qualities of light
   - Temperature of different light sources

7. Given independent shooting assignments students will demonstrate the ability to produce photographs that are technically correct and display elements of good composition and lighting.

**Course Assessments:**
The following performance assessments will be used to demonstrate students’ understanding, knowledge and skills:

- **Quizzes:** Multiple choice, identification and short answer quizzes will be given at the beginning of the class or assigned as homework for the following week. All quizzes will be taken on the computer using NS Online, but some may also include a hands-on component. In class quizzes cannot be made up if you are late or absent.

- **Assignments:** All assignments are due on assigned due date even if you are absent. Should you miss a class, you must contact me for instructions on submitting your assignments. Work turned in one week late will receive one letter grade reduction. Work more than one week late will receive a zero. Students will be expected to shoot a minimum of 20 images for 8 assignments. Images will be reviewed on a weekly basis. Images will be analyzed and graded on the following criteria:
  - Exposure
  - Focus
  - Composition
  - Originality / Artistic Merit
  - Assignment Objectives

Short writing assignments will accompany 3 of the shooting assignments. I expect them to be well written, using your own words and correct grammar. If you need help with this aspect of the class, there are tutors available in the Library Learning Center: 353-3551
**Midterm & Final Exams:** will be a combination of multiple choice, short answer, and identification of photographs. Midterm and final exams will be given in class using NS Online. Exams cannot be made up unless arrangements are made prior to the exam date.

**Final Portfolio:** Criteria for portfolio will be discussed in class. Late portfolios will not be accepted.

**Grading Policy**
- 15% Quizzes
- 15% Assignments
- 25% Midterm Exam
- 25% Final Exam
- 20% Final Portfolio

**Grading Scale:**
- A 93-100
- B 85-92
- C 77-84
- D 70-76
- F Below 70
- FA (see below)
- FN (see below)

Per TBR policy, a student who does not officially drop or withdraw from a course, but receives a failing grade, will receive an “FA” if the last day of attendance was earlier than two-thirds into the part-of-term. That date equates to the last day to withdraw from the course.

An FN is awarded to students who never attended class.

**Attendance Policy**
Absences are counted from the first scheduled meeting of the class. You are expected to attend all classes, to be on time, and stay until class is dismissed. Absences and tardiness for any reason will affect your grade. Any student arriving late or leaving class early will be considered tardy: two such occurrences will count as one absence. Students missing more that one-third of a class will be counted absent even if they attend the remainder of the class session. You are responsible for all assigned work in the course regardless of excused or unexcused absences.

- 3 absences will lower your final grade 1 letter grade.
- 4 non-consecutive absences will earn you an “FA”

If you stop attending class for any reason, you should officially withdraw from the course.
Academic Early Warning System
Nashville State Community College has implemented an Early Warning System to notify students via e-mail about academic problems such as poor classroom attendance, poor performance on assignments/tests, poor communication skills, late/missing assignments, and/or lack of classroom participation. Please note that Early Warning Alerts do not affect a student’s academic standing.

Student Expectations
• This is a photography class. Your homework will require time, effort, planning and money. Do not take this course if you are not willing to commit to these requirements.
• Come to class prepared. Bring your camera, camera manual and textbook to class every week unless otherwise noted. Coming to class without these things will reflect poorly on your participation.
• Participate in class activities / discussions. Not participating will rob your peers of your valuable input and will reflect poorly on your participation.
• Turn off all cell phones before coming to class. Disruption of class, whether by inconsiderate behavior and/or inappropriate behavior or electronic devices will not be tolerated.
• Maintain a professional attitude. Pay attention and be courteous in class: no side discussions, sleeping, eating, reading other material, or doing other homework.
• Food / Drink Policy: no food in the class, and only water with a screw top allowed at the center tables.

Student Communication Channels
It is the student’s responsibility to check D2L and MyNSCC email on a regular basis. These are the official communication channels between the college and students. Students are responsible for the information communicated through those channels. D2L contains specific course information and MyNSCC contains information important for other purposes.

Technology Statement
Nashville State's classes are considered to be web-enhanced. Faculty have an expectation that students will use a computer and the Internet to complete assignments, engage in online discussions, and access various course materials through Desire2Learn (D2L) course shells. Computers are available for student use at each campus during campus open hours.

ADA Compliance Statement
Nashville State complies with the Americans with Disabilities Act. Please contact the Student Access Center at 615-353-3721 or 615-353-3741 if you would like to arrange ADA accommodations.
Classroom Misconduct
Nashville State Community College has a zero tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary sanctions. Please consult your Student Handbook for more specific details. The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity. He/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or in conduct which violates the general rules and regulations of the College. Disruptive behavior in the classroom may be defined as, but is not limited to, behavior that obstructs or disrupts the learning environment (e.g., offensive language, harassment of students and professors, repeated outbursts from a student which disrupt the flow of instruction or prevent concentration on the subject taught, failure to cooperate in maintaining classroom decorum, etc.), the continued use of any electronic or other noise or light emitting device which disturbs others (e.g., disturbing noises from beepers, cell phones, lap-top computers, games, etc.). Please be aware that children are not allowed in class or unattended on campus.

Academic Dishonesty (Honor Code)
Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. "Plagiarism may result from: (1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your own words (A Writer's Reference 331). Academic dishonesty may be defined as, but is not limited to, intentionally trying to deceive by claiming credit for the work of another person, using information from a web page or source without citing the reference, fraudulently using someone else’s work on an exam, paper, or assignment, recycling your own work from another course, purchasing papers or materials from another source and presenting them as your own, attempting to obtain exams/materials/assignments in advance of the date of administration by the instructor, impersonating someone else in a testing situation, providing confidential test information to someone else, submitting the same assignment in two different classes without requesting both instructor’s permission, allowing someone else to copy or use your work, using someone else's work to complete your own, altering documents, transcripts or grades, and forging a faculty/staff member’s signature.
In addition to other possible disciplinary sanctions that may be imposed through regular college procedures as a result of academic dishonesty the instructor has the authority to assign an “F” or a “Zero” for the exercise, paper, or examination or to assign an “F” for the course. Students may appeal through the appropriate college grade appeal procedures.

RAVE Emergency Alert System
Emergency events can happen at any time and Nashville State Community College wants to be able notify students if and when they occur. For this reason, all students
have been enrolled in the free RAVE alert system. If you have not already done so, please log in at https://getrave.com/login/nscc to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you. Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

**Inclement Weather Policy**

In the event of an inclement weather event, check the Nashville State web site home page at www.nscc.edu for announcements on campus closures. Campus closures will also be announced on local television stations (channels 2, 4, 5, and 17). When classes are cancelled, an online assignment will be posted in NS Online. Check your NS Online email for a message from your instructor regarding your online assignment requirements. Even though classes may be cancelled, some areas, i.e. Testing Center, may be open. However, you should check before commuting to campus.

The Vice President for Academic Affairs and the Director of Security are responsible for cancellation decisions during an inclement weather event for the Nashville State main campus and the Southeast campus. Cookeville, Waverly, and Dickson Campus Directors will make class cancellation decisions based on conditions in their respective areas. Decisions about class cancellations are based on actual conditions, not forecasts. The perspective used for making decisions is that of the college as an employer, not as a K-12 institution. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

**Notice of Right to Retain Student Work**

The Visual Communications Program reserves the right to retain selected examples of student work for teaching purposes, promotional purposes, and as part of its permanent collection.