# Nashville State Community College

# **Course Information**

English, Humanities, and Creative Technologies English Poetry and Drama ENGL 2020 Fall 2022

Academic Calendar

## Instructor Information

Name: Email: Office Phone: Office Location: Office Hours: Instructor Zoom Room link: Scheduling Link for Zoom Appointments:

After you make an appointment, check the email you provided for confirmation. If you need to reschedule, the confirmation email provides instructions; you can also reach out to me by email if there's anything you do not understand.

#### Scheduling QR Code for Appointments:

#### Student Hours

These are the best hours to reach me are:

## **Course/Catalog Description**

An introduction to the works of major poets and dramatists. Topics include major literary themes, historical/social events that influenced the writers, literary terminology, characteristics of literature, interpretation of literature, and analysis of composition and major literary themes. Prerequisite(s): ENGL 1010 and ENGL 1020. Note: ENGL 2020 meets the general education requirement for Humanities as a literature course or otherwise.

## **Course Delivery**

Online: ENGL 2020 is an online course in which practically all the content and interactions will be accessed through the <u>NS Online D2L</u> course.

#### Credit Hours: (3 credits)

Prerequisites: (ENGL 1010 and ENGL 1020. Note: ENGL 2020 meets the general education requirement for Humanities as a literature course or otherwise).

# **Course Policies**

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

## Purpose of the Course

- 1. The purpose of this course is to acquaint students with a selection of classical, modern, and contemporary poems and plays as a means of exploring and better understanding our world and ourselves. Students will do a deep dive into the study of poetry and drama by examining key literary aspects such as genre, theme, tropes, imagery, common literary devices, and figures of speech. Over the course of the semester, we will examine the social commentary these great works of literature provide and consider what relevance they hold for our lives today. Students will be expected to actively participate in weekly online discussions with their peers, and hone college-level academic skills, including writing, research, and MLA style documentation.
- 2. Structure of the Course

Each week we will focus on a set of poems grouped by genre/ theme or a specific play. Online discussion posts and activities are meant to enhance your knowledge of poetry and drama and relate content in ways to add diverse perspectives. There are no predetermined class meeting times, but you are expected to communicate with your instructor as needed. Weekly assignments will be posted each Monday, initial discussion submissions are due by Thursday (with peer responses due on Saturday). Weekly quizzes are due on Sunday. Essay assignments are designed to be completed over a series of weeks but have associated deadlines listed in the schedule.

## Required Textbook(s) & Other Materials:

There is no required textbook for this course. All necessary materials, including poems, plays, and videos are free online educational resources (OERs).

#### Accommodation and Accessibility Needs

If you are registered with the <u>Access Center</u> and require an alternate format for the textbook and other course materials, please contact the Access Center as soon as possible at 615-353-3721, 615-353-3741, or <u>accesscenter@nscc.edu</u>.

#### **Honors Option**

Honors credit is available in some classes. If you are interested in participating in the Honors Program, please contact your instructor within the first four weeks of class.

# Learning Objectives (Course Level Learning Outcomes)

To successfully complete this course, the student should know and/or be able to do:

- 1. Analyze significant primary texts as forms of cultural and creative expression.
- 2. Explain the ways in which humanistic or artistic expression reflects the culture and values of its time and place.
- 3. Frame a comparative context to critically assess the ideas, forces, and values that shape the texts.
- 4. Develop an interpretation of a literary text, collect research from appropriate sources, support the interpretation with evidence, and cite the source material

#### **Course Competencies:**

The following are general education competencies intended to support the course outcomes:

- 1. Write clear, well-organized documents.
- 2. Know how to locate, evaluate, and use information sources.
- 3. Use critical thinking skills.

## **Couse Policies**

As a student in this course, you should strive to obtain as much knowledge and improve skill sets that will enhance your understanding of poetry and drama. As a NSCC student working in an online environment, you should be courteous, thoughtful, open-minded, respectful, detailed, and diligent throughout your coursework. Lack of initiative or motivation will surely impede your opportunity to complete this course successfully.

## Student Responsibilities

My goal is for you to excel in this class and to develop the skills necessary to succeed. However, you have the major responsibility for doing well. Achievement of course objectives will require you to know what you need to do to improve your performance and actually do it. You are expected to read, watch, and research all materials needed to complete your assignments, apply the feedback returned to you, and engage with peers in weekly online discussion posts. You cannot meet the objectives of this course by being a passive learner. As the semester progresses, you should be able to implement several ideas to improve your performance. In addition, you are expected to ask questions to clarify expectations, evaluations, or any other aspects of the course that are not clear to you. Nashville State provides many student resources for academic and personal support; see the "Nashville State Community College Resources" section of this syllabus for more information.

#### Academic Integrity and Student Authentication

You have started this academic journey to prepare for a future career. Because of this, it is important that you learn the materials being presented in your courses. For this reason, cheating, in any form, robs you of your opportunity to learn and master the material that will enable you to succeed in that future career. Nashville State has a clear <u>Academic Misconduct</u> <u>Policy</u> that you are expected to follow.

This course utilizes scholarly writing and plagiarism detection tools like Turnitin. Any form of cheating or outright plagiarism with result in an automatic "0."

## **Contact Preferences**

D2L email is preferred as my primary mode of contact. Please state your question or issue in detail so I can answer it effectively. Reply times may vary from 24-48 hours, but I may answer you sooner if I am available. Any questions after Friday afternoon may have to wait until the following Monday morning. We can meet via Zoom during my scheduled virtual office hours, or you can schedule appointments (see "Instructor Information" above), but please make sure our appointments have been confirmed.

#### Instructor Presence/ Communication Plan

Every Monday I will introduce the week's content with a video message and/or lecture, and a message posted to the News section of D2L addressing our learning objectives and other relevant information. Additionally, I will use that space frequently throughout the semester for important announcements, reminders of due dates, and other information relevant to our reading(s).

Students will interact with each other via our weekly discussion posts and receive instructor feedback for each post in the gradebook no later than seven calendar days after the due date.

Essays will receive written feedback no later than ten days after submission, both in the gradebook and on the essay itself in the submission window of D2L.

#### **Feedback Policy**

All assignment feedback will be directly tied to the grading rubrics. I try to thoroughly explain every point I deduct from any assignment and offer tips for avoiding troublesome issues in the future. I strive to be as fair and kind as possible when I'm offering feedback and grading, but I'm not perfect. If you think I've made a mistake, talk it over with me. I'm always open to listening to your point of view. If you'd like additional feedback on any assignment, you can visit me during my virtual office hours (TBA), or we can arrange a Zoom chat and discuss your paper in greater depth. It is important that you understand your grade, so please ask for more feedback if you want it!

#### **Participation/Attendance**

Participation in this course is dependent entirely upon the student. Along with the required readings and assignments, this course will challenge you to interact with your peers in the weekly discussion posts. You should make it a point to regularly login to the NS Online D2Lcourse (at least 3-5 time per week) to check course announcements via News posts, respond to weekly assignments, and to communicate effectively with the class and the instructor. Online courses do abide to the Code of Federal Regulations (see NSCC Student <u>Course Engagement Record-Keeping and Reporting</u>) and will be required to submit assignments within the first three weeks of the semester within NS Online D2L.

#### **Time Management/Expectations**

This online course may require as much as 6-10 hours a week to complete all necessary assignments. Just like in face-to-face courses, students may expect 2-4 hours of homework per credit hour on average in a college course. Associated weekly readings and assignments will also be expected to be completed in a timely fashion so plan accordingly. **Pro Tip:** Treat this course like a part-time job and dedicate several hours a week to completing your projects and weekly assignments. Some weeks may be lighter than others, but the work ethic you represent will affect your ability to meet the course learning objectives and successfully pass this course.

#### Late Work Policy:

#### Students are expected to submit all assignments on time.

**Discussions:** Because online discussion posts are specifically designed to encourage peer-topeer interaction and engagement with the materials, ideas, and concepts we're examining each week, *late posts will not be accepted*.

# Quizzes: All quizzes must be submitted no later than the end of each week. *All quizzes will be locked every Sunday at 11:59 pm and cannot be made up at a later date.*

**Essays/Presentation:** Because I understand that we are all living complicated lives with multiple demands under a global pandemic, I am willing to make exceptions when it comes to essay assignments for individuals who communicate with me in a timely fashion. You don't need to offer an excuse or explanation (unless that's important to you). But you do need to communicate with me in writing via Brightspace/D2L email at least 2-3 calendar days before an essay assignment is due. If you do not communicate with me and you do not turn an assignment, you will receive a 20% reduction in your grade for every week it's late.

#### **Document Formatting**

All essays submitted for this course must comply with MLA rules for formatting and documentation. Failure to provide correct in-text citations and a properly formatted list of Works Cited is considered a form of plagiarism and grounds for an automatic zero, so please be careful to properly cite all borrowed material. Because you have already successfully completed

ENGL 1010 and ENGL 1020, you will be expected to understand how to apply MLA rules correctly. Additionally, sloppy work or writing that is difficult to decipher will count against you. Spelling, grammar, and punctuation are important, so please make the effort to submit your best work.

#### **Student Netiquette**

All discussion should be civilized and respectful to everyone and relevant to the topic. Much like a classroom discussion, these posts are meant to allow us to hear a variety of voices and viewpoints. This can only happen if we respect each other and our differences, so please be open to hearing the perspectives of your peers. In this course, you are expected to comply with the <u>NSCC Standards for Netiquette</u>, which emphasizes respect, dignity, and integrity.

#### **Assignment Descriptions**

For each of the activities listed below, be sure to follow the deadlines provided on the **Course Schedule**, which is available on the under the Content tab of D2L. As stated above, missed discussion posts and quizzes will result in a "0." See additional penalties and policies listed under the Late Work section of this syllabus.

#### **Course Assignments**

- Discussions: The purpose of the discussions is to offer students an opportunity to both demonstrate an understanding of the course materials we're examining each week and to engage with their peers by offering informed opinions on the poems and plays they've read and analyzed. You will be expected to contribute to weekly discussions by responding to discussion questions/prompts and at least two peers by Sunday.
- *Quizzes:* Weekly quizzes will measure students' level of comprehension of course material and grasp of key concepts, ideas, and facts.
- *Essays/Presentations:* Essays will offer students an opportunity to research and analyze important ideas, themes, and concepts central to the poems and plays under examination.

#### Note: When taking assessments:

- The preferred browsers to use for an assessment or PC and Mac users are Mozilla Firefox or Google Chrome. Please do not use Internet Explorer.
- Students should seek a computer with a wired connection if available. If using a wireless connection, be sure to be close enough to a wireless router that has a strong signal.
- If this course requires the use of the Respondus Lockdown Browser, be sure to download it from <u>NSCC's Proctoring Link</u>.

#### **Grading Policy and Feedback**

There are several gradable elements in this course, but the majority of your grades will come from weekly discussion posts and essay assignments. You will have multiple times throughout

the semester to receive feedback from the instructor to improve your work, and you should strive to reflect and improve your own learning when given these opportunities.

I know that getting good grades can sometimes be stressful. To help reduce that stress and improve the likelihood of getting your best grades, allow yourself the time and space you need to do your best work. If you get stuck, reach out to me. I welcome your questions and I'm happy to help you think through your ideas so you can successfully complete an assignment.

#### **Rubrics**

This class uses detailed grading rubrics for discussion posts and essay assignments. A rubric is a scoring guide for assignments that details criteria for earning points. Individual rubrics will be provided with each of these assignments.

#### **Grading Scale and Weighting**

Grade Weighting: Each assignment in the course will count towards a calculated weight distribution.

•	Discussions =	450 (15 @ 30 pts.)
•	Quizzes =	250 (10 @ 25 pts)
٠	Essays =	450 (3 @ 150 pts.)
•	PowerPoint Presentation:	150

- Total: 1300 pts.
- Grade Scale FA (never withdrew)
- FN (never attended)

## Grading Scale:

Letter Grade	Percentage Range
А	90-100%
В	80-89%
С	70-79%
D	60-69%
F	59-0%

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the "Last Day to Earn F for Attendance (FA)." Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F. An FN is awarded to students who never attended class.

For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the

course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.

## FA

Again, if you stop participating in class or if you stop submitting assignments, but do not turn in a withdrawal form by the deadline, you are still enrolled in class. You will be given a grade of FA, which means you have failed due to not attending class and not completing your assignments. **The FA date for Fall Semester 2022 is October 28.** 

## FN

An FN is awarded if you have never attended your course or done any of the work in an online course.

# **Technology Statement**

- All classes at NSCC are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials and technologies through D2L/NS Online course shells.
- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a
  distraction free environment (mute sound as needed) and to ensure their background is
  neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please review <u>Nashville State's Laptop Loaner Program and Internet Access</u> information or contact your instructor.
- Certain publisher materials or supported technologies may not work on cell phones, mobile devices, or Chromebooks.

## **Minimum Technology Requirements**

Students taking courses that utilize online learning will be required to access a reliable computer and high-speed internet. You should have or will acquire the following technology skills throughout this course:

- 1. Downloading and installing software applications.
- 2. Using Microsoft Office 365 (or similar alternative software) to draft and save in multiple file formats.

- 3. Copying and pasting between documents and D2L. To **select all** press and hold *Ctrl* (the control key) on the keyboard and then press the *A* on the keyboard. To **copy**, press and hold *Ctrl* and then press the *C* on the keyboard. To **paste**, press and hold down *Ctrl* and then press *V*.
- 4. Communicate effectively using a webcam and microphone in synchronous interactions using supported video conferencing tools (Zoom or Microsoft Teams) to participate in video conferencing sessions, view recordings, or create recordings (if applicable).
- 5. Using D2L to upload files, post to discussion boards, complete tests, and submit files and assignment entries (where applicable).
- 6. Using NSCC email accounts to communicate with your instructors.

If you need additional support with any of these technology skills, please schedule an appointment with the <u>Learning Center</u> to meet with a Tech Tutor.

#### You should also have access to the following software and hardware:

- Computer or Laptop; Chromebooks or mobile devices may not be sufficient.
- High-Speed Internet
- Internet Browsers: <u>Google Chrome</u> and <u>Firefox</u> are the recommended browsers to use with NS Online D2L.
- Install Office 365 (free)
- Mandatory Accessory: Webcam (built-in or external),
- Recommended Accessory: Noise-cancelling headphones/microphone (external, not one built into your computer)
- Student Wi-Fi Zones
  - White Bridge Campus
  - o Southeast Campus
  - o Clarksville Campus
  - Humphreys County Campus

## NS Online/ D2L

It is the student's responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes. To register or access Nashville State online courses, go to <u>NS Online</u>. NSCC web courses have a "W" section number. Any course ending with section number R50 is a TN eCampus course.

#### Student Email

Find student email within Office 365. Use your student email address as the login ID and your myNSCC password. Download the Microsoft Office suite once you are logged in by clicking the "Office 365" download link on the upper left.

## **ADA Compliance Statement**

Nashville State complies with the Americans with Disabilities Act (ADA). Nashville State complies with the Americans with Disabilities Act (ADA) and so provides accommodations for students with a documented physical, emotional, and/or learning condition. If you require accommodations for any courses in which you are enrolled, contact the <u>Access Center</u> at 615.353.3741 or 615.353.3721, or e-mail <u>accesscenter@nscc.edu</u>. If you are registered with the <u>Access Center</u> and require an alternate format for the textbook and other course materials, please contact the Access Center.

## Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the <u>Academic</u> <u>Misconduct Policy</u> in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "zero" for the exercise, paper, or examination, or to assign an "F" for the course. Students may appeal through the appropriate college grade appeal procedures.

## **Classroom Misconduct**

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the <u>Nashville State Student Code of Conduct policy</u>. Please be aware that children are not allowed in class or to be left unattended on campus.

## Sexual Misconduct Policies

It is the policy of Nashville State Community College, in order to maintain an environment in which the dignity and worth of all members of the institutional system are respected, that sexual harassment of employees or students is prohibited. Such conduct is a form of behavior, which seriously undermines the atmosphere of trust essential to the academic environment. This policy is consistent with federal and state laws prohibiting sex discrimination. It is also a policy of the University that willful false accusation of sexual harassment shall not be condoned. Review <u>NSCC's Sexual Misconduct Policies.</u>

# Copyright

Nashville State Community College urges everyone in its community to abide by the computer acceptable use policy and comply with copyright law. Copying or sharing music or other copyrighted material, including software, without a permissible copyright defense, such as Fair Use, or a valid license, is not only a violation of the colleges and the Tennessee Board of Regent's policies, but also illegal. It may have dire personal consequences and jeopardize the individual's continued enrollment or continued employment, as well as future job prospects.

## Acceptable Use Policy (PDF)

## Academic Early Alert System

Nashville State Community College uses an Early Alert System to let students know of a faculty member's concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. \*Please note that Early Alerts do not affect a student's academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

## **Equity Statement**

Nashville State Community College strives to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We understand and practice ideas of equity and inclusion for our students by embracing a full spectrum of experiences, viewpoints, and intellectual approaches in order to overcome barriers to success.

## Academic Freedom

"Teachers are entitled to freedom in the classroom in discussing their subject, but they should be careful not to introduce into their teaching controversial matters which have no relation to the subject." The preceding comes from the <u>American Association of University Professors'</u> <u>statement on academic freedom</u>. Though the entire statement speaks to many issues, it is this portion on the conduct of the course that is most relevant. This means that faculty members have the right to conduct their classes in a fashion they deem appropriate as long as the material presented meets the learning objectives laid out by the entire faculty.

# Financial Aid and Attendance

The College is not an attendance taking institution as defined by <u>34 CFR 668.22(b)(1)</u> in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.

- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.

## Inclement Weather, Campus Closings, and RAVE

Emergency events can happen at any time, and Nashville State Community College wants to notify students if and when they occur. For this reason, all students have been enrolled in the free <u>RAVE alert system</u>. Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check <u>the Nashville State web site home page</u> at <u>www.nscc.edu</u> for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Your RAVE Username is your NSCC email address. If you have never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you. Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

## **Class Cancellation Policy**

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course or e-mailing through D2L/NS Online. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.

## Coronavirus Resources

Nashville State Community College continues to monitor COVID-19. We encourage faculty, staff, and students to remain vigilant with personal health. Please refer to the latest <u>Coronavirus Resources</u> for the latest updates at Nashville State Community College.

- Latest news and updates
- <u>Responsible Return to Campus Phase Plan</u>
- <u>Current status for campuses</u>
- <u>Campus safety requirements</u>
- What students need to know (Phase 2 & 3)
- <u>How to self-report for COVID-19</u>