Nashville State Community College
Healthcare Professions
Occupational Therapy Assistant Program

Master Course Syllabus

OTAP 1380

The purpose of the syllabus is to inform you how this course is organized, what the expectations are, and how you will be graded. In addition, there is important information about how the college will operate during severe weather and how the college will communicate with you. The syllabus is not a contract. Instead, it is meant to help you succeed in this course. If any of the content changes during the course term, you will be notified.

Course information:

Course Title: AT and Environments
Credits: 3
Class Hours: 5 (1 hour lecture, 4 hours lab)

Course Description:

A study of adapting, altering or designing environments that support participation and facilitate engagement in social, family and community activities. All levels of assistive technology will be reviewed and discussed. Topics include but are not limited to home modifications, driving evaluations, communication devices and community mobility. Students will evaluate participation limitations and facilitators for individuals and communities.

Class Session Zoom Link Information (if virtual): Check course schedule
Course Delivery Method

- **On-Campus:** Course meets at a designated Nashville State Campus.

Required Textbook(s) & Other Materials:

- There is no required textbook for this course. All materials will be available through the library, posted on in the course shell or distributed in class.
- Students are required to have access to reliable transportation. The class makes many fieldtrips and students are responsible for transportation to and from the field sites.
- Students are required to have consistent and reliable access to the internet.
- Conditions allowing, students will need $10 – 15 to participate in a "to be announced" class activity.

Once you have registered for your courses, you should make sure you have the correct textbook and materials for each course. Before courses begin, you can do this by looking up your courses on the bookstore's website (https://www.bkstr.com/nsccstore/shop/textbooks-and-course-materials) using your A# or by entering your course information. If you are registered with the Access Center and need an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3363 or accesscenter@nscc.edu.

Digital Course Materials: These ensure you pay less for your course materials and have easy access through D2L throughout the term. When you registered for this course, the charge for these materials appeared on your account. If you decide you do not want to purchase the course materials embedded in NS Online, you can opt out of the program **until the end of the second week of classes**. If you opt out, you will be responsible for purchasing the required course materials on your own. For more information, please visit www.nscc.edu/dcm.

Honors Option: Honors credit is available in some classes. If you are interested in participating in the Honors Program, please see your instructor within the first four weeks of class.

Course Outcomes: At the end of the term, this is what you should know and/or be able to do:

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods
Be able to utilize the knowledge of task analysis to think logically and apply critical analysis to adapt, alter or create environments for the OT client. Emphasis is placed on home, work, school and community environmental adaptations. Demonstrate the ability to adapt the environment, tools and materials necessary for an OT client to engage and participate in Occupations while utilizing proper safety precautions	B.5.9	Home Evaluations Visits Educational Access School Visit Visit to Mobility Works Switch Workshop	Tests Home Accessibility Assignment Community Accessibility Assignment Work Accessibility Assignment
Demonstrate an understanding of the use of technology to support performance, participation, health and well-being.	B.1.8	All class experiences	Tests Low-Tech Assignment Technology Presentation

			Home Accessibility Assignment
			Work Accessibility Assignment
Articulate principles of and demonstrate strategies with assistive technologies and devices (e.g., electronic aids to daily living, seating and positioning systems) used to enhance occupational performance and foster participation and well-being.	B.5.9 B.5.12	Seating and Positing for the Significantly Physically Challenged Workshop Wheelchair Components, Seating and Selection Workshop Switch Workshop Driving Rehabilitation Workshop Vision Workshop	Tests Home Accessibility Assignment Work Accessibility Assignment
Participate in training in techniques to enhance community mobility, including public transportation, community access and issues related to driver education.	B.4.14	Car Fit Technician Training and Community Event	Tests
Demonstrate an understanding of the continuum of Assistive Technology, from low tech to high tech, and the appropriate application of a variety of tech resources.		All class experiences	Tests
Be able to utilize professional literature and informational resources on Assistive Technology and Environmental Adaptations to assist in enhancing personal, professional abilities and develop competence in the use of technology in OT.	B.9.12	All class experiences	

NSCC OTA Program Course Objectives:

The student, upon completion of this course, will be able to:	ACOTE Standards	Teaching/Learning Strategies	Evaluation Methods
Be able to utilize professional literature and informational resources on Assistive Technology and Environmental Adaptations to assist in enhancing personal, professional abilities and develop competence in the use of technology in OT.	**B.8.3**		Home Accessibility Assignment Community Accessibility Assignment Work Accessibility Assignment

Course Competencies:

The following are detailed course competencies, or specific skills or knowledge, intended to help you achieve the course outcomes:
- See objectives above

The following are general education competencies intended to support the course outcomes:
- See objectives above

Presentations

Presentations are an integral part of the teaching/learning process. Students are expected to present on the day they are assigned for the teaching/learning process and continuity. Most courses require students to participate in both individual and group presentations. The following applies:

INDIVIDUAL AND GROUP PRESENTATIONS/ASSIGNMENTS

- If a student is unable, for any reason, to present their assignment as scheduled, they must contact the instructor and group members as soon as possible, BEFORE class is scheduled to begin
  - This is important for all assignments, but especially individual presentations. For individual presentations, the instructor must be able to have adequate time to make alternative plans to address the material.
  - In cases of emergency, instructor discretion applies.

GROUP PRESENTATIONS

- All presentations will begin at their scheduled time
- If a group member is tardy/absent, the group will still present at their scheduled date/time. Group members are expected to be familiar with the entire presentation and be able to share the information as scheduled

Topics to Be Covered:

- See Course Schedule

Course Assessments: We will use the following assessments to demonstrate your understanding, knowledge, and skills:

Graded Activity	Percent of Final Grade
Tests (4)	40%
Home Accessibility	20%
Community Accessibility	15%
Work and Telehealth	10%
Technology Presentation	5%
Patient Handout	5%
Car Fit	5%

Grading Policy:

See NSCC OTA Program Course Policies S21 for details.

Grading Scale:

Letter Grade	Percentage Range
A	93-100
B	85-92
C	75-84
F	Below 75

FA

If you stop attending class or if you are in an online class and stop submitting assignments, but do not turn in a withdrawal form by the deadline, you are still enrolled in class. You will be given a grade of FA, which means you have failed due to not attending class and not completing your assignments. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the "Last Day to Earn F for Attendance (FA)." If you stop attending your course after this date, you will receive an F.

FN

An FN is awarded if you have never attended your course or done any of the work in an online course.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:

See NSCC OTA Program Course Policies S22 for details

Attendance Policy

General Policy

- *Absences in a course may affect your final grade.*
- *Tardiness may also affect your final grade.*
- *You are responsible for all work/tests that occur during any missed course session(s) regardless of reason(s) for absence.*
- *If you are not well enough to attend a course session (class), you must notify the instructor as soon as possible before the scheduled course time.*
    - *If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.*
- *If you have an unavoidable conflict with a scheduled course session, you must notify the instructor before the course session.*
    - *If you are unable to notify an instructor before the scheduled course time, you must contact the instructor as soon as reasonably possible.*

NSCC OTA PROGRAM ATTENDANCE POLICY:

- Students are expected to attend and be on time for all classes, labs and Fieldwork experiences.
- Students' presence and participation in class sessions predicts academic and Fieldwork performance.
- Arrival time for each class is 15 minutes before each class starts. Students needs to be in the classroom, prepared to start class by stated start time (ex: arrival time for 8 AM class is 7:45 AM).
- Should a student arrive late to an on-ground class and the classroom door is closed, the student should wait until the next break to enter the classroom. Note: some classes will not have breaks Students are responsible for reaching out to classmates regarding missed content, and/or scheduling an appointment with the instructor.
- **Requesting Remote Access to Class:** A minimum of 24-hour email notice is required to request remote access for any OTA class. Instructor discretion applies regarding remote access availability. All instructors must be contacted individually. Students are responsible for all missed content

Instructor's Policy

For financial aid purposes, **attendance** is measured by participation in the course. Instructors can determine your level of participation in several ways. Some of those ways are:
- continued attendance
- participation in on-ground or virtual class sessions
- participating in D2L as prompted
- responding to an instructor's email

- posting to a discussion board
- completing and submitting assignments

Technology Statement

- All classes at the College are web enhanced. "Web enhanced" means that components of the course, such as assignments and online discussions, may be located online in the class D2L/NS Online course shell and used in the course, even if the course meets in a classroom on ground.
- You must have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- You may also be required to use free video conferencing platforms (examples: Zoom, Teams, etc.) for course sessions and meetings.
- You will be responsible for appropriate dress while on video. This means that you are expected to dress as if you were in a classroom.
- You will be responsible for a distraction free environment while on video. This means that the professor and others in the course should not be able to hear noise in your home, such as cell phones, TVs, or barking dogs. The best way to do this is to keep yourself on "mute" until you need to speak.
- You will be responsible for making sure your background is neutral. Keep in mind that students and professors come from all around the world, and you are all a part of our community. Therefore, please avoid having images in your background that may be offensive to your classmates.
- Certain publisher materials, such as textbook figures, may not work on cellphones and may require a laptop or a tablet.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information is available on the access to internet and technology website.

Computer Labs

Computers are available for all Nashville State students to use at each campus during open hours. Open computer lab availability may vary from campus to campus.

You should check the NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is your responsibility to check your email in **both** D2L/NS Online course shells and your @my.nscc.edu (student email) on a regular basis. These are the official communication channels between the college and you. You are responsible for the information communicated through these email channels. D2L/NS Online emails contain specific course information and @my.nscc.edu emails contain important information from college offices, such as Financial Aid.

ADA Compliance Statement

If you need accommodations due to a disability, please do not hesitate to reach out to our Access Center. Disabilities for which you can receive accommodations include documented physical, emotional,

and/or learning conditions. Nashville State is committed to supporting your success, and we encourage you to get assistance if needed. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615-353-3363, or e-mail accesscenter@nscc.edu.

Classroom Misconduct

Disruptive conduct is not allowed in the classroom. Disruptive conduct is any behavior that prevents students from learning and interferes with the ability of the instructor to teach. This may change from course to course; therefore, your individual instructors will give you guidance on what qualifies as "disruptive conduct" in their courses. Please review the Nashville State Student Code of Conduct policy. Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

You have started this academic journey to prepare for a future career. Because of this, it is important that you learn the materials being presented in your courses. For this reason, cheating, in any form, robs you of your opportunity to learn and master the material that will enable you to succeed in that future career. Nashville State has a clear Academic Misconduct Policy that you are expected to follow. In addition, your instructors will clarify what Academic Misconduct looks like and the consequences for violations in each course that you take. The instructor has the authority to assign an "F" or a "zero" for such violations or for the term grade.

Academic Early Alert System

If you are not doing well in your course, your instructor may send you an Early Alert through your @my.nscc.edu email. This email will go to your academic advisor and Student Success advisor, as well. If you get an Early Alert, contact your instructor immediately. Instructors send these when they want to help you figure out how to get extra support to pass the course. An Early Alert does not mean that you have already failed the course. Rather, it means you are in danger of failing the course if you do not change your learning strategy. Please use an Early Alert to your advantage and as an opportunity to improve your grade.

RAVE Emergency Alert System

You can log in to this free alert system to receive text messages about emergencies related to NSCC campuses through the RAVE app (https://www.getrave.com/login/nscc). The instructions for this are listed below.

- Your RAVE Username is your NSCC email address.
- If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you.
- Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Student Wellness

Your well-being is important to us. With this in mind, the college has several resources available to provide support when needed:

- [Free tutoring](#) can assist you beyond the classroom to help you make the most of your college education.
- [These resources](#) include NSCC email, scheduling, online courses, textbooks, tech check out and support, computer labs on campuses, academic advising, financial advising, COVID-19 information and procedures on campuses.
- [Services](#) that help with bus passes, food, childcare, textbooks, housing, financial counseling, personal counseling, suicide prevention, health insurance.

Equity Statement

Nashville State Community College strives to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We understand and practice ideals of equity and inclusion for our students by embracing a full spectrum of experiences, viewpoints, and intellectual approaches in order to overcome barriers to success.

Inclement Weather & Campus Closings
You get notices about campus closings in these places: text messages from RAVE and [the Nashville State website](#).
Even when campuses are closed, you are still responsible for completing all assigned work. Check D2L/NS Online for a message from your instructor so you do not miss important assignments and due dates, which may change due to the campus closure.

Class Cancellation Policy

Our instructors post messages about cancelling classes in the [D2L/NS Online](#) course shells and/or on the classroom door on campus. These messages can be found in the News and Content section or the Email tab in the online shell. Please check these to be sure that you take advantage of opportunities for learning and points toward your grade.