

Nashville State Community College
Master Syllabus
SOCI 1010 Introduction to Sociology

This syllabus describes the instructor's expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here may be changed at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

Course Information

Course Title: Introduction to Sociology

CRN and Section:

Credits: 3

Class day and time:

Classroom:

Course Description

An introduction to the study of society, social groups, and social interaction. Topics include culture and society, socialization, social stratification, minorities, education, religion, and social change. Prerequisite(s): ENGL 1010, READ 0815.
Note: SOCI 1010 meets the requirement for a Social Sciences elective.

Instructor Information

Instructor:

Email: Please use D2L email

Alternative email: _____@nsc.edu

Office Phone:

Cell/text:

Office Location:

Virtual office (Zoom):

Office hours (times I can meet with you)

Required Textbook

The required textbook is *You may Ask Yourself: An Introduction to Thinking Like A Sociologist* by Dalton Conley. You can access the eTextbook version of this book at the D2L/NS Online shell for the course. The cover of the book is shown below. Previous versions have a different color.

All students should verify that they have access to the textbook by going to the Content list and locating the module called *eTextbook and Online Materials*. The link to access the ebook is in this module.

If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu.

Digital Course Materials (DCM)

To ensure the lowest cost for students, this course includes a materials fee. This means that some or all of the required textbooks and materials for this course are available through your *NS Online* course shell. When you register for this course, the charge will appear on your account.

If you enrolled in this course previously and purchased edition #5 or #6 of the textbook, it makes sense for you to opt-out of the current fee payment. If you decide you do not want to purchase the course materials embedded in *NS Online*, you can opt out of the program until the end of the second week of classes. If you opt out, you will be responsible for obtaining the required course materials on your own.

- For more information, please visit www.nsc.edu/dcm or call the bookstore at 615-353-3316.

Course Outcomes

Upon successful completion of this course, students should be able to:

1. Know that sociology is a social science by being familiar with the methods used in the field
2. Know major theoretical assumptions by reviewing the history and applications of the major paradigms (approaches)
3. Know how society and the individuals are mutually created by studying the process, concepts, and relationships of social interaction

4. Know that sociology examines all of social life by focusing on topics such as culture, social institutions, and issues of deviance, race, social class, and/or gender

General Education Outcomes

Upon successful completion of this course, students may gain skills toward any of the following outcomes:

1. Write clear, well-organized documents
2. Know how to locate, evaluate, and use information sources
3. Prepare and deliver well-organized oral presentations
4. Apply mathematical concepts to problems and situations
5. Use critical thinking skills
6. Apply scientific thought processes to a range of situations

Topics to Be Covered

Sociological Perspective and Theories

Research Methods

Culture and social interaction

Socialization

Social Institutions such as Family, media, government and economy

Deviance and Social Control

Stratification

Gender

Race

Groups and Organizations

Social Change

Course Assessments

Course assessments are designed to help develop a sociological imagination and various critical thinking skills that cannot be achieved through multiple-choice testing alone.

- The activities and discussions are worth fewer points and are designed to give you practice at thinking and writing so that you can succeed at the quizzes, and reports.
- Links to all assessments are in the Content at the course webpage. The Course Schedule tells you which module they are in and when they are due.

- It is each student's responsibility to complete the assessments by the dates that are listed in the course schedule and online calendar. If I believe that changes to due dates are necessary, I will announce them in a News item at the course website and/or an email message to you (NS Online/D2L).

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

- Written assignments= 300 points
- Quizzes = 300 total points
- Practice quizzes = 50 total points
- Participation in Online Discussions = 150 total points

Written assignments

Written assignments are designed to enhance your abilities to analyze, evaluate, and to reason (both to infer and to deduce). The instructions for the written reports are in the Content list at the course webpage and attached to the Assignment Dropboxes. Complete and submit them in the correct Assignment Dropbox by the due dates listed with each dropbox and in the course schedule. You will have the opportunity to practice writing about your ideas when you respond to the questions in the Discussions.

Quizzes

- There is one Syllabus Quiz that you must pass with 100% before you can see the other quizzes. Students have unlimited attempts to pass the quiz and will earn 10 points of extra credit for completing it.
- The online practice quizzes are worth 5 points each and can be taken multiple times. These are comprised of multiple choice questions that come from the textbook
- The online graded quizzes are worth 30 points each. Most quizzes have multiple choice questions from the book. Be aware that the word "quiz" should be taken seriously because as a whole they make up a good portion of your final grade.
- Do not open a quiz until you are ready to complete it. You will have 2 hours from the time you open a quiz to the time it will time out. The quiz will not shut down before you finish it.

- There are practice quizzes which you can complete as many times as you like. You can earn 5 points by completing a practice quiz before you take the graded quiz.
 - The Final quiz is a General Education Assessment (Posttest) that includes multiple choice questions over information from all chapters covered during the semester. It is worth 30 points.
 - Due dates for the quizzes are on the course schedule, and listed in the course calendar, and beside the name of each quiz in the list online.

Online Discussion Questions

Each week you will answer a set of discussion questions and respond to other students' posts. Discussion questions are designed to do three things:

1. show your attendance and participation in the course
2. give you practice thinking and writing about the topics in each chapter
3. feedback from other students and instructor will help you improve

Plan to spend some time reading, researching, watching videos, thinking, and writing to complete each set of questions. Read other students' posts and reply to them with helpful feedback and ideas.

Grading Policies

Grading Scale

Letter Grade	Percentage Range	Point Range
A	90-100%	720-800
B	80-89%	640-719
C	70-79%	560-639
D	60-69%	480-559
F	0-59%	0-479

FA = Failure for Attendance

According to NSCC policy, an FA is awarded to students who do *not* officially withdraw from a course *and* do *not* attend *after* the cut-off date provided in the academic calendar. Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F. If a student misses

more than 2 weeks of class, they will receive either FA or a or F. Please use: [Academic Calendar](#) to locate the last day you can withdraw from a course and earn an F for attendance (FA).

FN = Awarded to students who never attended class.

Academic Honesty

On written assignments such as discussions and reports, you are required to use proper citations for everything that you copy from someone else's writing. When we take credit for someone else's writing, this is called plagiarism. Please see the library's website to understand how to avoid this:

<https://nscclibguides.com/c.php?g=292492&p=1947837>

On graded quizzes, avoid the following:

- Do NOT use online sources such as Quizzlet, Google, or Wikipedia to answer the questions.
- Do NOT consult with other students about correct or incorrect responses to the questions.

If you violate the rules of academic honesty, you may earn a 0 (F) on the assignment. When you violate multiple rules of academic honesty, you may earn an F for the course.

Assessment of Discussions

Online Discussions questions are designed to help you apply what you are reading and learning about. To earn full points, you need to do a good job of writing and thinking and reply to the posts of at least 2 other students in the class. The rubric which is included with each online discussion describes the expectations for answering the Discussion Questions.

Assessment of Written Assignments

The instructions for each assignment is in the Assignment Dropbox. To earn all the points must include all parts of the assignment as described in the instructions.

Tips for writing good reports:

- Read all of the instructions before you begin and follow them as if they are a recipe.
- Always write in full sentences. One way to approach the assignment is to turn each question into a statement about the topic that you observed.

- Answer the questions directly and avoid using any words that show your bias or opinion. Only give your opinion when a question asks for it.
- Use the sociological concepts that are in *italics* from the questions.

Formatting guidelines:

- type with 12-point font and double-space between the lines
- put your name and course information on the actual document
- name the file when you save it with your 1st initial and last name, and the assignment name (YSReport1)
- save it as a Word document (.doc) and upload it into the Assignment Dropbox

Honors Option

If you wish to take this course for honors credit, you must be enrolled in the Honors College and complete an Honors Contract. It is your responsibility to inform your instructor within the first four weeks of the semester that you want to complete an Honors Contract for this course.

Late Work Policy & Make-up Procedures for Missed Assignments and Work

If students think that they will miss a due date, they should notify the instructor before the due date. If there is a last minute emergency, please notify the instructor as soon as possible to make arrangements. Missing work should be submitted no later than 3 days from the due date. All assignments and assessments should be submitted in the fashion and form that the instructor requires.

Attendance Policy

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.

- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.) To the extent that attendance is kept in this class it is not for the purpose of the College but is instead associated with the instructor's individual grading rubric.

Technology Statement

- All classes at the College are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a distraction free environment (mute sound as needed) and to ensure their background is neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information available: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.
- Certain publisher materials may not work on cellphones.

Computer Labs

Computers are available for student use at each campus during campus open hours. Open computer lab availability may vary from campus to campus. Students should check NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is your responsibility to check your email in *both* D2L/NS Online course shells and your student email) on a regular basis. These are the official communication channels between the college and you:

- D2L/NS Online emails contain specific course information from the instructors of your classes
- Email messages @my.nsc.edu include important information from college offices, such as Financial Aid

Equity Statement

Nashville State Community College strives to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We understand and practice ideas of equity and inclusion for our students by embracing a full spectrum of experiences, viewpoints, and intellectual approaches in order to overcome barriers to success.

ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act (ADA). Nashville State complies with the Americans with Disabilities Act (ADA) and so provides accommodations for students with a documented physical, emotional, and/or learning condition. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

Classroom Misconduct

Disruptive conduct is not allowed in the classroom. Disruptive conduct is any behavior that prevents students from learning and interferes with the ability of the instructor to teach. This may change from class to class; therefore, your individual instructors will give you guidance on what qualifies as “disruptive conduct” in their classes. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

You have started this academic journey to prepare for a future career. Therefore, it is important that you learn the materials being presented in your classes. For this reason, cheating, in any form, robs you of your opportunity to learn and master the material that will enable you to succeed in that future career. Thus, Nashville State has a clear Academic Misconduct Policy that you are expected to follow. In addition, your instructors will clarify what Academic Misconduct looks like and the consequences for violations in each class you take. The instructor has the authority to assign an “F” or a “zero” for such violations or for the semester grade.

Academic Early Alert System

If you are not doing well in class, your instructor may send you an Early Alert through your @my.nsc.edu email. This email will go to your academic advisor and Student Success advisor, as well. If you get an Early Alert, contact your instructor immediately. Instructors send these when they want to help you figure out how to get extra support to pass the course. An Early Alert does not mean that you have already failed the course. Rather, it means you are in danger of failing the course if you do not change your learning strategy. Please use an Early Alert to your advantage and as an opportunity to improve your grade.

RAVE Emergency Alert System

You can log in to this free alert system to receive text messages about emergencies related to NSCC campuses:

<https://www.getrave.com/login/nsc>. The instructions for this are listed below.

- Your RAVE Username is your NSCC email address.
- If you've never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you.
- Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

Student Wellness

Your well-being is important to us. With this in mind, the college has several resources available to provide support when needed:

- Free tutoring: <https://www.nsc.edu/current-students/on-campus-resources/learning-center-and-tutoring>

- NSCC email, scheduling, online classes, textbooks, tech check out and support, computer labs on campuses, academic advising, financial advising, COVID-19 information and procedures on campuses: <https://www.nsc.edu/current-students/student-online-resources>
- Services that help with bus passes, food, childcare, textbooks, housing, financial counseling, personal counseling, suicide prevention, health insurance: <https://www.nsc.edu/current-students/on-campus-resources/student-support-services>

Inclement Weather & Campus Closings

Even when campuses are closed, students are still responsible for completing all assigned work.

Campus closures will be announced at these places:

- local television stations
- NSCC website
- RAVE alert system text message

Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.