

Nashville State Community College
Healthcare Professions
Surgical Technology

Fall 2023 Course Syllabus

SURG 1410 Surgical Patient Care I

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

Course Information:

Course Title: Surgical Patient Care I
Credits: 4
Class Hours: 4

Course Description:

An introduction to principles, techniques, and issues in the operating room environment. Topics include surgical team practice, patient care concepts and practice with an emphasis on operating room furniture, instrumentation, equipment and supplies, establishment and maintenance of the sterile field, and skills necessary for preoperative, intraoperative, and postoperative case management. A grade of "C" or above in all Surgical Technology curriculum courses must be earned prior to graduation. Prerequisite(s): Acceptance into the Surgical Technology Program. Co-requisite(s): SURG 1304, SURG 1305, SURG 2310, SURG 2420, SURG 2399, and BIOL 1000.

Instructor Information:

Name:
Email:
Office Phone:
Office Location:
Office Hours:

Required Textbook(s) & Other Materials:

Textbook(s):
Reference Materials:

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu.

Digital Course Materials (DCM):

To ensure the lowest cost for students, this course includes a materials fee. This means that some or all of the required textbooks and materials for this course are available through your *NS Online* course shell. When you register for this course, the charge will appear on your account. If you decide you do not want to purchase the course materials embedded in *NS Online*, you can opt out of the program until September 6th, 2020. If you opt out, you will be responsible for obtaining the required course materials on your own.

Course Outcomes:

Upon successful completion of this course, students should be able to demonstrate knowledge of:

1. Structure, function, proper preparation and disinfection of the operating suite
2. Legal and ethical doctrines and concepts as they apply to the perioperative patient
3. Proper use of supplies, furniture, equipment and instrumentation
4. Proper surgical attire
5. Asepsis and sterile technique
6. Hand hygiene, surgical hand scrub, gowning and gloving oneself and others
7. Skin preparation, positioning and application of sterile drapes
8. Perioperative case management in the scrub and assistant circulator roles
9. Abdominal incisions, hemostasis and exposure
10. Wound closure, surgical counts, surgical dressings, and wound healing
11. Tissues replacement materials
12. Emergency patient situations
13. National Certification Exam content and testing skills adequate to perform at a passing level

Course Competencies:

The following are detailed course competencies intended to support the course outcomes: The successful student will master the competencies below to achieve the above outcomes

- The student will demonstrate the ability to work in an appropriate role as a team member.
- The student will define and describe types of communication, goals of communication, as well as how content and tone affect successful communication.
- The student will demonstrate professional behaviors, conflict resolution and communication skills adequate to prevent opinions, personal disagreements, or other factors arising from interpersonal interactions from adversely affecting his or her ability to deliver quality patient care.
- The student will demonstrate the ability to remain calm and appropriately focused while under stress in all three domains of learning (cognitive, psychomotor, and affective).
- The student will demonstrate the ability to effectively communicate knowledge of operating room furniture, instrumentation, equipment and supplies, establishment and maintenance of the sterile field, and entry level surgical technology skills
- The student will compare and contrast professional organizations and credentialing options available to the Surgical Technologist.
- The student will describe and demonstrate affective competencies consistent with professional behavior of a Surgical Technologist in a healthcare setting including, but not limited to:
 - Promptness
 - Honesty
 - Integrity
 - Communication
 - Appropriate Conflict Resolution skills
 - Cooperation and teamwork
 - Respect for others as well as yourself
 - Proper attire and hygiene
 - Personal control
 - Acceptance of criticism with a positive attitude
- The student will demonstrate the ability to comprehend and apply rationale for performing the duties of an entry-level surgical technologist and to think critically when confronted with challenges she/he has not encountered.
- The student will demonstrate self-assessment and apply results of their self-assessment to their time-management, studying and testing skills.

Topics to Be Covered:

	Instrumentation, Equipment, and Supplies
	Orientation to Surgical Tech, Healthcare facility organization and management

	Physical Environment
	Surgical Case Management
	Biopsychosocial needs of the Surgical Patient
	Death and Dying; Special Populations
	Legal/Risk Management Issues; professional communication; documentation
	Ethical Issues; professional communication; documentation
	Patient Prep and Positioning
	Laparoscopic Case Management
	Biomedical Science: Information Technology, Electricity, Robotics, Lasers
	Wound Healing, suture needles, staplers
	Catheters and Drains
	All Hazard Preparation and Emergency Situations

Course Assessments:

The following performance assessments will be used to demonstrate students’ understanding, knowledge, and skills:

TESTS:

- Tests will consist of multiple choice, matching questions fill in the blank questions, practical knowledge, and will include diagrams to label.
- To receive credit for your test grades, you must correct, annotate, and return each graded test within two weeks of its return.
- Some testing and test preparation may be completed online.
- The test average for the semester will constitute 50% of the grade for SURG 1410.

ASSIGNMENTS:

- Assignments will be completed throughout the semester and will include in-class as well as online assignments.
- The average of all assignments will constitute 30% of the grade for SURG 1410

COMPLETION OF WORK:

- Failure to complete any tests or assignments by the specified deadline will result in lowering of the student’s grade by 5 points per (calendar) day it is late. Assignments more than four (calendar) days late will receive a zero unless exception is granted by the instructor making the assignment.
- Failure to complete all tests and assignments by the end of the semester will result in an incomplete grade for SURG 1410.

FINAL EXAM:

- Tests will consist of multiple choice, matching, diagrams to label, short answer, listing and fill in the blank questions unless otherwise stated.
- The final exam for SURG 1410 will be comprehensive and will constitute 20% of the overall grade for SURG 1410

Grading Policy:

The following make up your course grade in SURG 1410:

Tests	50%
Assignments	30%
Final Examination	20%
TOTAL	100%

Classes must be completed with a C (75%) or higher to count toward the Surgical Technology or the Central Processing Technology Programs.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:

Coursework will be carried out as a class at the time specified on the schedule unless other arrangements are made PROR TO the regularly scheduled time. If a student fails to complete coursework without making such arrangements, the score for that work will be recorded as ZERO

Attendance Policy

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.
- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.)

To the extent that attendance is kept in this class it is not for the purpose of the College but is instead associated with the instructor's individual grading rubric. The attendance policy for this class is:

Students are expected to attend all scheduled classes and laboratories. Absences in a course may affect a student's final grade. The student is responsible for all assigned work in the course regardless of excused or unexcused absences. Tardiness may also affect a student's final grade.

- Students are expected to be on time, attend all scheduled classes, and stay for the entire class.
- An absence is defined as non-attendance for any reason, including illness or emergency.
- Arriving late to class or leaving early three times will be counted as one absence.
- Arriving more than 30 minutes late or leaving more than 30 minutes early will be considered an absence.
- Absences in excess of three (3) will result in a failing (FA) grade for the class.

Students are responsible for any work or presentation missed.

Grading Scale:

Letter Grade	Percentage Range
A	93-100%
B	84-92%
C	75-83%
D	66-74%
F	65% and below

FA

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the

“Last Day to Earn F for Attendance (FA).” Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F.

For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.

FN

An FN is awarded to students who never attended class.

Technology Statement

- All classes at the College are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a distraction free environment (mute sound as needed) and to ensure their background is neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information available: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.
- Certain publisher materials may not work on cellphones.

Computer Labs

Computers are available for student use at each campus during campus open hours. Open computer lab availability for Fall 2020 may vary from campus to campus.

Students should check NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is students’ responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act (ADA). If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

Classroom Misconduct

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and abiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an "F" or a "zero" for the exercise, paper, or examination, or to assign an "F" for the course. Students may appeal through the appropriate college grade appeal procedures.

See the Code of Conduct and Code of Ethics in your Orientation Manual for the Surgical Technology Program for more details

Academic Early Alert System

Nashville State Community College uses an Early Alert System to let students know of a faculty member's concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. *Please note that Early Alerts do not affect a student's academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

RAVE Emergency Alert System

Emergency events can happen at any time, and Nashville State Community College wants to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://www.getrave.com/login/nsc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your password, select "Forgot your password?" and a new password will be emailed to you. Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Student Wellness

- The general well-being of students is an important component of their academic success. With this in mind, Nashville State Community College has several resources available to provide support when needed:
 - Students with general, non-academic questions and concerns about COVID-19 may email virusinfo@nsc.edu.
 - Five free telephone therapy sessions are available via Agape Counseling by calling 615-781-3000.
 - Online tutoring is available via NetTutor within the D2L course shells.
 - A comprehensive list of online student resources may be found at <https://www.nsc.edu/current-students/student-online-resources>

- A comprehensive list of student support services may be found at <https://www.nsc.edu/current-students/on-campus-resources/student-support-services>

Equity Statement

Nashville State Community College has a relentless commitment to the transformation of our institution through the intentional design of college experiences that expect and promote excellence from students, faculty, staff and administration. We consider equity to be an obligation of higher education. We strive to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We do this through an evidence-based and collaborative effort, understanding that our student population has diverse needs that must be addressed. We recognize that this effort may not always be comfortable and that partnering with students is the driving force to overcome barriers to success.

Inclement Weather & Campus Closings

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at www.nsc.edu for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

Class Cancellation Policy

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.

Communication Statement

In this time of uncertainty due to COVID-19, communication between student and faculty is key. At times, situations arise for one or both that makes that communication difficult or delayed. This can include but is not limited to health issues and/or problems with technology. If you have attempted to contact your instructor, and have waited the turnaround time as outlined in the syllabus but have not yet received a response, please send an email with question and include course name and number in the subject line to surgtech@nsc.edu