Nashville State Community College
Healthcare Professions
Surgical Technology

Master Syllabus

Course Title: Surgical Procedures II

Credits   3

Class Hours   3

An overview of the relevant anatomy, pathophysiology (including tumors, inflammation, infection, and fluid and hemodynamic disorders), surgically treatable diseases and disorders, preparations, diagnostic interventions, instrumentation, purpose, intervention, postoperative patient care considerations and expected outcome for surgical procedures covered in the course. A grade of "C" or above in all Surgical Technology courses must be earned prior to graduation. **Prerequisite(s):** Acceptance into the Surgical Technology Program and SURG 1304, SURG 1305, SURG 1410, SURG 2310, SURG 2420, and BIOL 1000. **Co-requisite(s):** SURG 1102, SURG 2103, SURG 2201, SURG 2302, SURG 2321

Instructor Information:

Name:
Email:
Office Phone:
Office Location:
Office Hours:

Textbook and Other Materials:

Course Outcomes:

The successful student will progress through the objectives below for procedures in the following surgical specialties:

- Oral and Maxillofacial Surgery
- Plastic and Reconstructive Surgery
- Ophthalmic Surgery
- Cardiothoracic Surgery
- Peripheral Vascular Surgery
- Neurosurgery

Course Objectives: Upon successful completion of this course, students will demonstrate knowledge of the following for procedures in each of the above specialties.

- The pathophysiology that makes a given procedure necessary
- The anatomical structures relevant to the procedures covered

- The typical instrumentation, supplies, suture, and equipment necessary for a given procedure
- Sequences and techniques common to the procedures covered in class
- Necessary preparations for a given procedure
- Expected outcome of the procedure

Topics to Be Covered:

Otorhinolaryngologic Surgery: Surgically treatable disease/disorders and procedures of the Ear, Nose, and Throat
Neurosurgery: Surgically treatable disease/disorders and procedures of the Nervous System
Thoracic and Vascular Surgery: Surgically treatable disease/disorders and procedures of Cardiovascular System
Cardiac Surgery: Surgically treatable disease/disorders and procedures of Cardiovascular System
Plastic Surgery: Surgically treatable disease/disorders and procedures of self-image
Ophthalmic Surgery: Surgically treatable disease/disorders and procedures of the eye
National Certification Exam

Course Assessments:

- Tests and Quizzes will consist of diagrams, multiple choice, matching, short answer, and fill in the blank questions unless otherwise stated.
- Generally, there will be a quiz each Friday on the current week and a test each Wednesday on the previous week's material.
- Capstone projects will include Grand Rounds presentations and Essays and constitute 5% of the grade for the course
- The test average will constitute 70% of the grade for the course
- Quiz average will constitute 5% of the grade for the course

Grading Policy:

Test average	70%
Quiz average	5%

Capstone Projects	5%
Final Exam	20%

Classes must be completed with a C (75%) or higher to count toward the Surgical Technology or the Central Processing Technology Programs.

Grading Scale:
Percentage of points earned for the course correspond to the following letter grades:

A = 93-100%
B = 84-92%
C = 75-83%
D = 66-74%
F = 65% and below
FA (see below)
FN (see below)

According to NSCC policy, if a student fails a course, but has not officially withdrawn from the course, and her/his last date of attendance is before the last date to withdraw, the student will receive a grade of FA (i.e., "Failure for Attendance Reasons").

An FN is awarded to students who never attended class.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:
Coursework will be carried out as a class at the time specified on the schedule unless other arrangements are made PROR TO the regularly scheduled time. If a student fails to complete coursework without making such arrangements, the score for that work will be recorded as ZERO.

Attendance Policy
A student is expected to attend all scheduled classes and laboratories. Absences in a course may affect a student's final grade. The student is responsible for all assigned work in the course regardless of excused or unexcused absences. Tardiness may also affect a student's final grade.

- Students are expected to be on time, attend all scheduled classes, and stay for the entire class.
- An absence is defined as non-attendance for any reason, including illness or emergency.
- Arriving late to class or leaving early three times will be counted as one absence.
- Arriving more than 30 minutes late or leaving more than 30 minutes early will be considered an absence.
- Absences in excess of three (3) will result in a failing grade for the class.
- Students are responsible for any work or presentation missed.

D2L Brightspace/NSOnline and myNSCC Email
It is the student's responsibility to check D2L and MyNSCC email on a regular basis. These are the official communication channels between the college and students. Students are responsible for the

information communicated through those channels. D2L contains specific course information and MyNSCC contains information important for other purposes.

Technology Statement

Nashville State's classes are considered to be web-enhanced. Faculty have an expectation that students will use a computer and the Internet to complete assignments, engage in online discussions, and access various course materials through Desire2Learn (D2L) course shells. Computers are available for student use at each campus during campus open hours.

ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act. If you wish to request any special accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721.

Classroom Misconduct

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary sanctions. The Nashville State Student Code of Conduct policy is available at http://www.nscc.edu/content/resources/Student_Code_of_Conduct_Policy.pdf.

Please be aware that children are not allowed in class or unattended on campus.

Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. Students are responsible for understanding and aiding by the Academic Misconduct Policy in the Nashville State Student Code of Conduct that can be found at http://www.nscc.edu/content/resources/Student_Code_of_Conduct_Policy.pdf.

In addition to other possible disciplinary sanctions that may be imposed through regular college procedures as a result of academic dishonesty the instructor has the authority to assign an "F" or a "Zero" for the exercise, paper, or examination or to assign an "F" for the course. Students may appeal through the appropriate college grade appeal procedures.

Academic Early Warning System

Nashville State Community College has implemented an Early Warning System to notify students via e-mail about academic problems such as poor classroom attendance, poor performance on assignments/tests, poor communication skills, late/missing assignments, and/or lack of classroom participation. *Please note that Early Warning Alerts do not affect a student's academic standing.

RAVE Emergency Alert System

Emergency events can happen at any time and Nashville State Community College wants to be able notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at https://getrave.com/login/nscc to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you've never received an email from RAVE with your password, or if you need to reset your

password, select "Forgot your password?" and a new password will be emailed to you. Should the RAVE system indicate "user not found", select Register and create your own RAVE account.

Inclement Weather Policy

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at www.nscc.edu for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations.

When classes are cancelled, an online assignment will be posted in NS Online. Check NS Online for a message from your instructor regarding your online assignment requirements.

Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Class Cancellation Policy

If the class is cancelled, the instructor will notify all students by posting in the NSOnline/D2L course, e-mailing through NSOnline/D2L, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access NSOnline/D2L to complete classwork and the assignment that will be posted in the course D2L site.