

**Nashville State Community College
English, Humanities, Arts, and Languages
Spanish Program**

Spring 2021 Master Course Syllabus

SPANISH 1010 BEGINNING SPANISH I

This syllabus sets forth the expectations for course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.

Course Information:

Course Title: SPAN 1010. Beginning Spanish I

Credit hours: 3

Class Hours: Hours will vary depending on section

Course Description:

This course is an introduction to the Spanish language. It provides a foundation in reading, writing, speaking, and listening comprehension. Prerequisite(s): Level 2 placement in English; Level 1 placement in Reading.

Instructor Information:

Name: Different instructors will be teaching different sections of this course.

Email:

Office Phone

Office Location:

Office Hours:

Instructor Zoom Room link:

Required Textbook(s) & Other Materials:

Textbook(s): MyLab Spanish with Pearson eText for ¡Arriba!: Comunicación y cultura 7/E

¡Arriba!: Comunicación y cultura 7/E **Optional Print Upgrade:**

These options are available through Digital Course Materials at the NSCC bookstore. Contact Jameson Bear for information / additional questions: jbear@follett.com

Note: This text is used for Span 1010, 1020, 2010, and 2020 at NSCC

Once enrolled, all students should verify that they have the correct textbook and materials information by consulting the D2L/NS Online shell for the course. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center at 615-353-3721, 615-353-3741, or accesscenter@nsc.edu.

Digital Course Materials (DCM):

To ensure the lowest cost for students, this course includes a materials fee. This means that some or all of the required textbooks and materials for this course are available through your *NS Online* course shell. When you register for this course, the charge will appear on your account. If you decide you do not want to purchase the course materials embedded in *NS Online*, you can opt out of the program until the end of the second week of classes. If you opt out, you will be responsible for obtaining the required course materials on your own. For more information, please visit www.nsc.edu/dcm.

Course Outcomes:

Upon successful completion of this course, students should be able to listen to elementary Spanish with increasing comprehension; use Spanish vocabulary for practical, every day use; apply grammatical concepts to form simple sentences; compare and contrast aspects of life in the Spanish-speaking world.

Course Competencies:

The following are detailed course competencies intended to support the course outcomes:

1. Apply basic vocabulary and grammatical constructions to communicate effectively in everyday situations.
2. Demonstrate beginner level proficiency in practice activities, written assignments, discussion questions, and tests.
3. Examine and compare/contrast various topics related to culture in the Spanish-speaking world.

Topics to Be Covered:

- Greetings and farewells
- Describing the classroom / responding to classroom instructions
- Talking about yourself and others
- Colors
- Nationalities
- Telling time
- Numbers
- Talking about what you do, your likes and dislikes
- Exchanging information about classes and college life
- Asking for and giving directions
- Talking about your family
- Planning activities

Course Assessments:

The following performance assessments will be used to demonstrate students' understanding, knowledge, and skills:

Tests (4 chapter tests, 100 points each) 40%

Practice Activities (MySpanishLab and Writing Assignments): 25%

Discussion Participation (4 discussions boards) 5%

Class Participation (Zoom engagement, active contribution to class discussions) 15%

Final Exam (Chapters 1, 2, 3, and 4) (100 points) 15%

Tests

We will have four Chapter tests (Chapters 1, 2, 3 & 4), which you will take on MySpanishLab. The tests will cover the grammar and vocabulary from the chapter. The question formats will vary, multiple-choice, fill in the blank, reading comprehension, and listening comprehension. Each chapter will provide practice tests, review activities, and study guides to help with test preparation.

Practice Activities

These include assignments that you will complete on MySpanishLab and 4 short written assignments (1 per textbook chapter). For each chapter there will be several My Spanish Lab activities to complete. The activities and skills come in many different formats. Most are computer graded. All will be graded for accuracy and correctness. All should be completed successfully by the posted deadlines and before taking tests. Please see your Assignment Due Dates document (D2L) for due dates.

Also, students will complete 4 short written assignments covering vocabulary and grammar from each chapter. The use of an online dictionary will be allowed.

Discussion Participation

For Chapters 1, 2, 3, and 4, there will be a Discussion Question for students to answer. This allows students the opportunity to express their own thoughts and ideas on various topics. Grades will be assigned according to the specific criteria explained in the course content.

Class participation

This is a virtual class that offers students the opportunity to interact with one another and with the instructor as in a face-to-face environment. Therefore, students are expected to attend Zoom meetings twice a week, participate in class activities, and contribute to class discussions in an active and meaningful way.

Final Exam

A comprehensive final exam will be given at the end of the semester. It will cover all the grammar and vocabulary you learned in class during the semester.

Late Work Policy & Make-up Procedures for Missed Assignments and Work:

There are no extensions, and no late work will be accepted in this course. Make-up for missed tests / in-class assignments will only be possible if the student lets the instructor know **before** the assignment date **AND** provides a valid written justification (a doctor's note, etc.).

Reminder: It's always the student's responsibility to provide themselves with the textbook, computer, microphone, and other technology necessary to complete assignments and correspond with the instructor. Deadlines will not be extended because the student does not have the necessary supplies and technology.

Attendance Policy

Students who have been exposed to COVID-19 or who have tested positive must email virusinfo@nsc.edu.

The College is not an attendance taking institution as defined by 34 CFR 668.22(b)(1) in the Code of Federal Regulations; however, students are expected to attend all scheduled classes and laboratories.

- Absences in a course may affect a student's final grade.
- Tardiness may also affect a student's final grade.
- Students are responsible for all work/tests that occur during any missed class session(s) regardless of reason(s) for absence.
- Students who are sick or not well enough to attend class must notify the instructor as soon as possible before the scheduled class time, unless incapacitated or unable to do so. In that case, students must contact the instructor as soon as reasonably possible.
- If a student has an unavoidable conflict with a scheduled class session, students must notify the instructor, preferably before the class session, or as soon as possible.

For purposes of financial aid continued attendance is determined via engagement in the course. This can be accomplished in several ways including, but not limited to, continued attendance and/or participation in on-ground class sessions, participating in D2L as prompted (e.g., responding to an instructor's email, posting to a discussion board), and/or completing and submitting assignments.)

To the extent that attendance is kept in this class it is not for the purpose of the College but is instead associated with the instructor's individual grading rubric. The attendance policy for this class is: (*add attendance policy*).

Grading Scale:

Letter Grade	Percentage Range
A	90-100
B	80-89
C	70-79
D	60-69
F	Below 60

FA

According to NSCC policy, an FA is awarded to students who do not officially withdraw from a course and do not attend after the cut-off date provided in the academic calendar. Please refer to the current academic calendar available on the Nashville State web site, looking for the date that indicates it is the “Last Day to Earn F for Attendance (FA).” Students who stop attending on or before this date receive an FA; students who stop attending after this date receive an F.

For online courses, attendance is defined by submission of assignments. Students who fail a course and whose last assignment is submitted on or before the FA date will earn an FA for the course. Students who fail a course and whose last assignment is submitted after the FA date will earn an F for the course. An FN is assigned to students who do not submit any assignments.

FN

An FN is awarded to students who never attended class.

Technology Statement

- All classes at the College are web enhanced.
- It will be essential for students to have access to a computer and an internet connection to complete assignments, engage in online discussions, and access various course materials through D2L/NS Online course shells.
- Students may also be required to use free video conferencing platforms (ex: Zoom, Teams) for classes and meetings.
- Students will be responsible for appropriate dress while on video, to ensure a distraction free environment (mute sound as needed) and to ensure their background is neutral for others to view.
- If you have questions or concerns regarding access to a computer or internet resources, please contact your instructor. Additional information available: <https://www.nsc.edu/current-students/student-online-resources/access-to-internet-and-technology>.
- Certain publisher materials may not work on cellphones.

Computer Labs

Computers are available for student use at each campus during campus open hours. Open computer lab availability for Spring 2021 may vary from campus to campus.

Students should check NSCC website for current hours of operation.

D2L/NS Online and myNSCC

It is students’ responsibility to check D2L/NS Online course shells for all enrolled courses and myNSCC, including student email, on a regular basis. These are the official communication channels between the college and students, who are responsible for the information communicated through those channels. D2L/NS Online contains specific course information and myNSCC contains information important for other purposes.

ADA Compliance Statement

Nashville State complies with the Americans with Disabilities Act (ADA). Nashville State complies with the Americans with Disabilities Act (ADA) and so provides accommodations for students with a documented physical, emotional, and/or learning condition. If you require accommodations for any courses in which you are enrolled, contact the Access Center at 615.353.3741 or 615.353.3721, or e-mail accesscenter@nsc.edu. If you are registered with the Access Center and require an alternate format for the textbook and other course materials, please contact the Access Center.

Classroom Misconduct

Nashville State Community College has a zero-tolerance policy for disruptive conduct in the classroom. Students whose behavior disrupts the classroom will be subject to disciplinary measures. Please review the [Nashville State Student Code of Conduct policy](#). Please be aware that children are not allowed in class or to be left unattended on campus.

Academic Misconduct

Any form of academic dishonesty, cheating, plagiarizing, or other academic misconduct is prohibited. In the language classroom, this includes the use of automatic translation programs such as Google Translator to complete Spanish written assignments. Students are responsible for understanding and abiding by the [Academic Misconduct Policy](#) in the Nashville State Student Code of Conduct. In addition to other possible disciplinary measures that may be applied through regular college procedures as a result of academic dishonesty, the instructor has the authority to assign an “F” or a “zero” for the exercise, paper, or examination, or to assign an “F” for the course. Students may appeal through the appropriate college grade appeal procedures.

Academic Early Alert System

Nashville State Community College uses an Early Alert System to let students know of a faculty member’s concern in one or more of these academic areas: lack of attendance, lack of classroom participation, late or missing assignments, and/or poor performance on assignments/tests. *Please note that Early Alerts do not affect a student’s academic standing. If you receive an Early Alert email, please see your instructor and your academic advisor as soon as possible.

RAVE Emergency Alert System

Emergency events can happen at any time, and Nashville State Community College wants to notify students if and when they occur. For this reason, all students have been enrolled in the free RAVE alert system. If you have not already done so, please log in at <https://www.getrave.com/login/nsc> to confirm and update your contact information and notification preferences. It is critical that your information be correct so that you will receive any emergency notifications. Your RAVE Username is your NSCC email address. If you’ve never received an email from RAVE with your password, or if you need to reset your password, select “Forgot your password?” and a new password will be emailed to you. Should the RAVE system indicate “user not found”, select Register and create your own RAVE account.

Student Wellness

- The general well-being of students is an important component of their academic success. With this in mind, Nashville State Community College has several resources available to provide support when needed:

- Tutoring options and appointments: <https://www.nsc.edu/current-students/on-campus-resources/learning-center-and-tutoring>
- Academic and student resources for school: <https://www.nsc.edu/current-students/student-online-resources>
- Support services: <https://www.nsc.edu/current-students/on-campus-resources/student-support-services>

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Equity Statement

Nashville State Community College has a relentless commitment to the transformation of our institution through the intentional design of college experiences that expect and promote excellence from students, faculty, staff and administration. We consider equity to be an obligation of higher education. We strive to ensure that each student receives what that student needs to be successful, with goals of success beyond the classroom. We do this through an evidence-based and collaborative effort, understanding that our student population has diverse needs that must be addressed. We recognize that this effort may not always be comfortable and that partnering with students is the driving force to overcome barriers to success.

Inclement Weather & Campus Closings

Nashville State will use the RAVE alert system to send a text message to students, staff, and faculty about adjusted hours of operation and/or closings at individual campuses. All students should check the Nashville State web site home page at www.nsc.edu for announcements on campus closures, which may vary from campus to campus. Campus closures will also be announced on local television stations. Students should use their own best judgment in determining whether to report to campus during inclement weather when classes are not cancelled.

Even when campuses are closed, students are still responsible for completing all assigned work. When classes are cancelled, faculty will post online assignments and any additional instructions in the D2L/NS Online course shell. Check D2L/NS Online for a message from your instructor regarding your online assignment requirements. Faculty have discretion over adjusting deadlines or due date for assignments, but students are responsible for completing all assigned work by the due date established by the instructor.

Class Cancellation Policy

If the class is cancelled, the instructor will notify all students by posting in the D2L/NS Online course, e-mailing through D2L/NS Online, and/or by posting a sign on the classroom door. In the event of class cancellation, students must access D2L/NS Online to complete classwork and the assignment that will be posted in the course D2L site.