

Employee Relations Administration Day-to-Day Forms and Set Up Needed

Purpose Use this table as a guide to the day-to-day forms and the set up forms needed for each.

Day-to-Day Form	Setup Forms Needed
Employee/Job Labor Relations Form (PEABARG)	<ul style="list-style-type: none"> • Bargaining Unit Relationship Code Rule Form (PTRBURE) • Location Code Rule Form (PTRLCDE) • Bargaining Unit Code Validation Form (PTVBARG)
Bargaining Unit Form (POABARG)	<ul style="list-style-type: none"> • Location Code Rule Form (PTRLCDE) • Bargaining Unit Code Validation Form (PTVBARG) • Contract/Agreement Type Validation Form (PTVCATY)
Employee Relations Grievance Form (PEAGREV)	<ul style="list-style-type: none"> • Bargaining Unit Code Validation Form (PTVBARG) • Greivance Participant Type Validation Form (PTVGRPT) • Grievance Standard Results Valiation Form (PTVGRSR) • Grievance Type Validation Form (PTVGRTP) • Incident Status Validation Form (PTVISTA)
Employee Seniority Balance Form (PEASNBL)	<ul style="list-style-type: none"> • Bargaining Unit Relationship Code Rule Form (PTRBURE) • Location Code Rule Form (PTRLCDE) • Bargaining Unit Code Validation Form (PTVBARG)
Employees by Bargaining Unit List Form (PEIEBRG)	<ul style="list-style-type: none"> • Same as above
Employee Probationary Period Query Form (PEIEPRO)	<ul style="list-style-type: none"> • Same as above
Employee Position Class Seniority Form (PEIPCSN)	<ul style="list-style-type: none"> • Same as above
Employees/Bargaining Unit by Position List Form (PEIPBRG)	<ul style="list-style-type: none"> • Same as above
Return to Work List Form (PEIRTWK)	<ul style="list-style-type: none"> • Same as above