





Registration Fee Assessment Using Banner 7

Job Aid: Create Term-Based Detail Codes (Continued)

Procedure

Follow these steps to create Term-Based Detail codes.

Step	Action
1	Access the Term-Based Designator Rules Form (TSATBDS). <u>Note:</u> To change the effective date to today's date, click in the Effective Date field and click the Next Record icon.
2	Enter the <i>CF</i> in the Code field.
3	Select \equiv from the Primary Operator pull-down menu.
4	Enter <i>200610</i> in the Term field.
5	Enter <i>PY</i> in the Code field.
6	Select \leq from the Primary Operator pull-down menu.
7	Enter <i>200610</i> in the Term field.
8	Enter <i>FY</i> in the Code field.
9	Select \geq from the Primary Operator pull-down menu.
10	Enter <i>200610</i> in the Term field.
11	Click the Save icon.
12	Click the Exit icon.
13	Access the Detail Code Control Form – Student (TSADETC).
14	Click the Enter Query icon.
15	Enter <i>T-GR</i> in the Detail Code field.
16	Click the Execute Query icon.
17	Select Create GL Interface from the Options pull-down menu.
18	Select the Term-based checkbox.
19	Perform a Next Block function.
20	Enter <i>CF</i> in the Designator field.
21	Enter <i>100</i> in the Percent field.
22	Enter <i>B</i> in the Account A: COA field.
23	Enter <i>1110</i> in the Fund field.
24	Enter <i>1310</i> in the Account field.
25	Enter <i>CHS1</i> in the Rule Class 1 field.
26	Enter <i>APS2</i> in the Rule Class 2 field.
27	Enter <i>APS1</i> in the Rule Class 3 field.



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Job Aid: Create Term-Based Detail Codes (Continued)

Procedure, continued

Step	Action
28	Enter <i>B</i> in the Account B: COA field.
29	Enter <i>1110</i> in the Fund field.
30	Enter <i>09</i> in the Orgn field.
31	Enter <i>5105</i> in the Account field.
32	Enter <i>50</i> in the Program field.
33	Enter <i>CHS1</i> in the Rule Class 1 field.
34	Enter <i>APS2</i> in the Rule Class 2 field.
35	Enter <i>APSI</i> in the Rule Class 3 field.
36	Click the Next Record icon.
37	Enter <i>PY</i> in the Designator field.
38	Enter <i>100</i> in the Percent field.
39	Enter <i>B</i> in the Account A: COA field.
40	Enter <i>1110</i> in the Fund field.
41	Enter <i>1310</i> in the Account field.
42	Enter <i>CHS1</i> in the Rule Class 1 field.
43	Enter <i>APS2</i> in the Rule Class 2 field.
44	Enter <i>APSI</i> in the Rule Class 3 field.
45	Enter <i>B</i> in the Account B: COA field.
46	Enter <i>1110</i> in the Fund field.
47	Enter <i>09</i> in the Orgn field.
48	Enter <i>5110</i> in the Account field.
49	Enter <i>50</i> in the Program field.
50	Enter <i>CHS1</i> in the Rule Class 1 field.
51	Enter <i>APS2</i> in the Rule Class 2 field.
52	Enter <i>APSI</i> in the Rule Class 3 field.
53	Click the Save icon.
54	Click the main form to access.
	<u>Note:</u> The Term Based field is now checked.